

CUSD Board of Education

Regular Meeting Agenda

Marsh Junior High School, Multi-Purpose Room
May 17, 2017

CLOSED SESSION – 5:00 P.M.
REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Gary Loustale, President
Dr. Kathleen Kaiser, Vice President
Linda Hovey, Clerk
Elizabeth Griffin, Member
Eileen Robinson, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 05/12/17

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS**

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – May 17, 2017

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Marsh Junior High School, Multi-Purpose Room
2253 Humboldt Road, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government
Code §54956.9 (four cases)

2.3. Public Employee Performance Evaluation

Per Government Code §54957
Title: Superintendent

2.4. Public Employee Appointments:

Per Government Code §54957
Title: Principal, Marsh Junior High School
Title: Principal, Loma Vista School

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
3.2. Report Action Taken in Closed Session
3.3. Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT'S REPORT AND RECOGNITION

6. ANNOUNCEMENTS

7. ITEMS FROM THE FLOOR

8. NEGOTIATIONS UPDATE

9. CONSENT CALENDAR

9.1. GENERAL

- 9.1.1. Consider Approval of Minutes of Regular Session on April 19, 2017, and Special Session on May 3, 2017
9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

- 9.2.1. Consider Expulsion of Students with the following IDs: 67248
9.2.2. Consider Approval of the Waiver for a Field Trip Request for SkillsUSA Students and Teachers to Attend SkillsUSA Championships in Louisville, KY from 06/19/17-06/23/17

9.2.3. Consider Approval of Pleasant Valley High School Field Trip Request

9.2.4. Consider Approval of 2017-2018 CIF Representatives to League

9.2.5. Consider Approval of English Language Arts 7 Textbook Purchase

9.3. BUSINESS SERVICES

9.3.1. Consider Approval of the Accounts Payable Warrants

9.3.2. Consider Approval of the Independent Contractor Agreements

9.3.3. Consider Approval of the Contracts

9.3.4. Consider Approval of North Valley Schools Insurance Group (NVSIG), Joint Powers Agreement (JPA) - Agreement and Bylaws

9.4. HUMAN RESOURCES

9.4.1. Consider Approval of Certificated Human Resources Actions

9.4.2. Consider Approval of Classified Human Resources Actions

10. DISCUSSION/ACTION CALENDAR

10.1. EDUCATIONAL SERVICES

10.1.1. Discussion/Action: Approval of Preschool Handbook, Staff Development Plan, Parent Involvement Plan and Program Objectives (Robyn Solansky)

10.1.2. Discussion/Action: Innovative Scheduling Discussion (Joanne Parsley)

10.2. BUSINESS SERVICES

10.2.1. Discussion/Action: Resolution No. 1382-17 – Certification of Unhoused Pupils as Related to Charter School Facility Program Applications (Julie Kistle and John Bohannon)

10.2.2. Discussion/Action: Charter Schools Measure K Project Requests (Julie Kistle)

10.2.3. Discussion/Action: Replacement/Removal of Existing Landscape Trees for Phase III Master Plan Projects (Julie Kistle)

10.2.4. Discussion/Action: Award of Two Lease-Leaseback Agreements for Preliminary Services and Construction Services at (1) Chico High School Stadium Renovation Project and (2) Pleasant Valley High School Stadium Renovation Project (Julie Kistle)

10.3. BOARD

10.3.1. Discussion/Action: CUSD Board Self Evaluation

11. ITEMS FROM THE FLOOR

12. ANNOUNCEMENTS

13. ADJOURNMENT

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board President Loustale called the meeting to order at Marsh Jr. High School in the Multi-Purpose Building, at 2253 Humboldt Rd., and announced the Board was moving into Closed Session.

Present: Loustale, Kaiser, Hovey, Griffin, Robinson

Absent: None

1.1. Public comment on closed session items

There were no public comments on Closed Session Items.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government Code §54956.9 (three cases)

2.3. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

2.4. Public Employment: Superintendent

Assistant Superintendent, Business Services

Pursuant to Government Code §54957.6

Labor Negotiations – Unrepresented Employees

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:02 p.m. Board President Loustale called the meeting to order.

3.2. Report Action Taken in Closed Session

Board President Loustale announced the Board had been in closed session and had taken action to reach a settlement and release agreement with petitioners, Cal200 and Marc Babin. The suit alleges the District failed to provide the number of minutes of physical education instruction required by Education Code 51210. Payment in the amount of \$30,000 will be paid for petitioner's attorney fees, costs, and expenses. Furthermore, weekly forms will be submitted by CUSD physical education teachers documenting the hours of physical education instruction on prescribed forms included in the settlement agreement. CUSD has negotiated the impact and effect of this settlement with the Chico Unified Teacher's Association (CUTA).

3.3. Flag Salute

Board President Loustale led the Salute to the Flag.

4. STUDENT REPORTS

At 6:04 p.m. Shasta Elementary students sang the song "They're Getting Hitched" from their upcoming Musical, *Tiny Thumbelina*, which will be presented at the Center for the Arts on the Pleasant Valley High campus on April 27, 28 and 29. At 6:14 p.m. Coach Donna Henderson and the Pleasant Valley High Cheer team who captured the Small-Squad Varsity Non-Tumbling USA (United Spirit Association) National Championship shared a brief video of their winning routine. Students on the team include: Liliana Cabrera, Madison Payne, Emily Merrill, Alyssa Merrill, Annika Feik, Jocelyn Martin, Alexia Biederman, Lorena Ramirez, Malieahrose Woltz, Maizie Verser, Reagan Moss, Veronica Back, Alex Platanitis, Makelle Bryant, Mica Diaz, Arquette Rameriz,

MINUTES**5. SUPERINTENDENT'S REPORT AND RECOGNITION**

At 6:25 p.m. The Superintendent's Award was presented to Coordinator Scott Lindstrom by Director Eric Snedeker and Child Guidance Specialists Vicki Triplett and Jill Bernedo. Superintendent Staley announced Bidwell Jr. High School and Chico High School were recently recognized as California Gold Ribbon Schools and a huge congratulations goes to Bidwell Junior, Chico High, Emma Wilson, Forest Ranch Charter, Inspire Charter, Little Chico Creek, Marigold, and Pleasant Valley High schools for being named to the 2016 California Honor Roll by Educational Results Partnership (ERP) and the Campaign for Business and Education Excellence (CBEE).

6. ANNOUNCEMENTS

At 6:34 p.m. Board Clerk Hovey announced she was recently hired as a consultant by Blue Oak Charter School and will be recusing herself from any future discussions/votes regarding Blue Oak Charter School.

7. ITEMS FROM THE FLOOR

At 6:35 p.m. Wes Larson, Director of Community Relations with the Boy Scouts, distributed informational materials and introduced himself and noted he was interested in working with the schools to get information to students. Board Member Hovey questioned if there were programs to help pay fees for socio-economically disadvantaged children to which he replied there were.

8. NEGOTIATIONS UPDATE

At 6:38 p.m. Assistant Superintendent Jim Hanlon presented an update on Negotiations.

9. CONSENT CALENDAR

At 6:39 p.m. Board President Loustale asked if anyone would like to pull an item from the Consent Calendar for further discussion. Board Member Robinson asked to pull Item 9.1.1. and Board Vice President Kaiser asked to pull Item 9.2.2. Board Clerk Hovey moved to approve the remaining Consent Items; seconded by Board Member Griffin. A roll call vote was taken.

9.1. GENERAL

9.1.1. This item was pulled for further discussion

9.1.2. The Board Approved the Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

9.2.1. The Board Approved the Expulsion of Students with the following IDs: 66859, 68677, 81006, 86098

9.2.2. This item was pulled for further discussion

9.2.3. The Board Approved the Field Trip Requests (3) for Chico High Boys Golf to Attend Overnight Athletic Tournaments

9.2.4. The Board Approved the Field Trip Requests (4) for Pleasant Valley High Athletic Teams to Attend Overnight Athletic Events for Section, NorCal and State Championships

9.2.5. The Board Approved the Field Trip Request for Pleasant Valley High 11th Grade English Survey Students to Visit Yosemite National Park from 05/26/17 to 05/27/17

9.2.6. The Board Approved the Field Trip Request for Pleasant Valley High Music Department Students to Perform at the Reno Jazz Festival in Reno, Nevada from 04/27/17 to 04/29/17

9.2.7. The Board Approved the Field Trip Request for Pleasant Valley High English Class to Attend the Museum of Tolerance in Los Angeles from 05/05/17 to 05/06/17

9.2.8. The Board Approved the Hooker Oak Elementary – School Wide Plan

9.3. BUSINESS SERVICES

9.3.1. The Board Approved the Accounts Payable Warrants

9.3.2. The Board Approved the Independent Contractor Agreements

9.3.3. The Board Approved the Contracts

MINUTES

- 9.3.4. The Board Approved the Updated Procedures for Evaluating Qualifications of Lease-
Leaseback Contractors

9.4. HUMAN RESOURCES**9.4.1. The Board Approved the Certificated Human Resources Actions**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Temporary Appointments – 2016/17</u>			
McGlone, Lori	Elementary Counselor	3/21/17-6/07/17	0.5 FTE
<u>Leave Requests – 2016/17</u>			
Bailey, Katherine	Elementary	4/17/17-6/07/17	1.0 FTE Child Bonding Leave
Ford, Greg	Secondary	3/30/17-5/12/17	1.0 FTE Child Bonding Leave
Leichter, Erin	Elementary	3/17/17-4/14/17	1.0 FTE Child Bonding Leave
VanWert, Sarah	Special Education	4/26/17-6/07/17	1.0 FTE Child Bonding Leave
<u>Leave Requests – 2017/18</u>			
Allemandi, Jessica	Special Education	8/17/17-6/07/18	1.0 FTE Personal Leave 0.2 FTE Personal Leave (STRS Reduced Workload)
Cahoon, Annette	Elementary	8/17/17-6/07/18	.5 FTE Personal Leave
Carlsen, Cynthia	Elementary	8/17/17-6/07/18	0.2 FTE Child Care Leave 0.4 FTE Personal Leave (STRS Reduced Workload)
Christophel, Sarah	Elementary	8/17/17-6/07/18	0.2 FTE Personal Leave (STRS Reduced Workload)
Crawford, Theresa	Elementary	8/17/17-6/07/18	0.2 FTE Personal Leave (STRS Reduced Workload)
Deadmond, Diane	Elementary	8/17/17-6/07/18	0.45 FTE Child Care Leave
Fitzstevens, Naomi	Elementary	8/17/17-6/07/18	0.5 FTE Child Care Leave 0.2 FTE Personal Leave (STRS Reduced Workload)
Gagne, Michelle	Elementary	8/17/17-6/07/18	0.2 FTE Personal Leave (STRS Reduced Workload)
Glick, Melanie	Elementary	8/17/17-6/07/18	0.4 FTE Personal Leave
Hart, Joan	Speech	8/17/17-6/07/18	0.8 FTE Personal Leave
Hartman, Jill	Elementary	8/17/17-6/07/18	0.2 FTE Child Care Leave 0.4 FTE Personal Leave (STRS Reduced Workload)
Maples, Michelle	Special Education	8/17/17-6/07/18	0.5 FTE Child Care Leave 0.11 FTE Personal Leave (STRS Reduced Workload)
Murad, Louise	Elementary	8/17/17-6/07/18	0.3 FTE Personal Leave
Newman, Rebekah	Special Education	8/21/17-12/22/17	0.2 FTE Child Care Leave
Niepoth, Andrea	Elementary Fine Arts	8/17/17-6/07/18	
Parkin, Bonne	Elementary Fine Arts	8/17/17-6/07/18	
Winslow, Melanie	Elementary	8/17/17-6/07/18	
<u>Rescission of Leave Request</u>			
Newman, Rebekah	Special Education	4/18/17	Returning to 1.0 FTE
<u>Retirements/Resignations</u>			
Aviles, Wendy	Elementary	6/08/17	Retirement
Bacon-Ekholt, Trudy	Special Education	7/03/17	Retirement
Ball, Kenneth	Elementary	6/08/17	Retirement
Bertrams, Elizabeth	Secondary	3/24/17	Resigning .4 FTE
Boyer, Susan	Special Education	6/08/17	Retirement
Brown, Avery	Secondary	6/07/17	Resignation
Campbell, Suzanne	Secondary	6/08/17	Retirement
Castaneda, Joana	Elementary	3/08/17	Resignation

MINUTES

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Chang, Cynthia	Special Education	6/08/17	Retirement
Christopher, John	Secondary	6/08/17	Retirement
Christopher, Meredith	Secondary	6/08/17	Retirement
Dickman, Mark	Secondary	6/08/17	Retirement
Emmons, Michael	Secondary	6/08/17	Retirement
Ferneau, Rachel	Elementary	6/07/17	Resignation
Galler, David	Elementary	6/08/17	Retirement
Gecik, Kelly	Secondary	6/07/17	Resignation
Govan, Reg	Administration	6/30/17	Retirement
Harris, Catherine	Elementary	6/08/17	Retirement
Hemmingsen, Jeff	Secondary	6/08/17	Retirement
Henderson, Donna	Elementary	6/08/17	Retirement
Henry, Debbie	Elementary	6/08/17	Retirement
Iseyama, Dee Ann	Speech	6/08/17	Retirement
Johnson, Janet	Secondary	8/02/17	Retirement
Johnson, Margaret	Counselor	6/08/17	Retirement
Kassel, Jeaner	Administration	7/01/17	Retirement
Katsikas, Denise	Special Education	6/08/17	Retirement
Knecht, Mary Jan	Elementary	6/08/17	Retirement
Lampkin, Tom	Secondary	6/08/17	Retirement
Lindstrom, Scott	Psychologist	6/30/17	Retirement
Lopez, Leonard	Administration	6/30/17	Resignation
Lovgren, Ken	Secondary	6/07/17	Resignation
Markey, Patty	Elementary	6/08/17	Retirement
McLean, Anne	Elementary	7/01/17	Retirement
Miller, Marie	Elementary	6/07/17	Resignation
Millon, Alain	Secondary	7/01/17	Retirement
Montgomery, Anne	Special Education	3/31/17	Resignation
Morgan, Gale	Librarian	8/01/17	Retirement
Morris, Michael	Administration	7/01/17	Retirement
Nissan, Kathleen	Speech	6/30/17	Retirement
Pulliam, Glenn	Elementary	6/08/17	Retirement
Ramirez, Maria Elena	Elementary	6/08/17	Retirement
Reynolds, Robert	Secondary	6/08/17	Retirement
Riehlman, Mark	Secondary	6/08/17	Retirement
Snedeker, Eric	Administration	6/30/17	Retirement
Taylor, Jessica	Elementary	3/23/17	Resignation
Teague, Jennifer	Secondary	6/08/17	Retirement
Ward, Teresa	Elementary	6/08/17	Retirement
Wiggins, John	Secondary	6/08/17	Retirement
Willard, Tamara	Elementary	4/10/17	Resignation
Wolfsberger, Janelle	Elementary	3/13/17	Resignation
Wright, Barbara	Elementary	6/08/17	Retirement

MINUTES

9.4.2. Consider Approval of Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS
APPOINTMENT			
Alexandru, Michael	Custodian/CHS/8.0	3/6/2017	Vacated Position
Allen, Steven	LT IPS-Healthcare/LCC/6.0	3/7/2017-6/7/2017	During Absence of Incumbent
Baker, Iris	Transportation Special Ed Aide/Transportation/2.4	2/28/2017	New Position
Bertoni, Stephanie	LT Library Media Assistant/Emma Wilson/1.0	3/20/2017-6/7/2017	New LT Position
Borders, Victoria	IPS-Classroom/Rosedale Head Start/3.2	3/7/2017	Vacated Position
Boyer, Pamela	IPS-Classroom/Chapman/6.0	3/6/2017	Vacated Position
Brinkley, Samantha	IPS-Classroom/Loma Vista/6.0	3/20/2017	Vacated Position
Brown, Lynette	IPS-Classroom/PVHS/3.5 & 3.5	3/20/2017	Vacated Positions
Campos, Marcos	Custodian/M & O/8.0	3/6/2017	New Position
Crandall, Carly	IPS-Healthcare/Parkview/4.0	3/20/2017	Vacated Position
Dixon, Constance	Campus Supervisor/CJHS/1.0	3/6/2017	Vacated Position
Ensign, Melonie	IA-Special Education/Blue Oak/5.0	3/20/2017	Vacated Position
Farmer-Malone, Aften	LT Cafeteria Assistant/Chapman/2.0	2/19/2017-4/30/2017	During Absence of Incumbent
Fowler, Shannel	IA-Special Education/Citrus/6.0	3/6/2017	New Position
Geletko-DeGraw, Cheryl	Custodian/Marigold/8.0	2/28/2017	Vacated Position
Hurd, Amanda	IA-Special Education/PVHS/5.0	3/20/2017	Vacated Position
Jordan, Kristin	IPS-Healthcare/MJHS/6.0	3/6/2017	New Position
Kaufmann, Savanah	LT IPS-Classroom/Hooker Oak/3.0	3/20/2017-5/19/2017	During Absence of Incumbent
Kaufmann, Steven	LT IPS-Classroom/CHS/3.0	3/20/2017-6/7/2017	During Absence of Incumbent
Kuo, Wen-Hsiu	Information Systems Analyst/Info Tech/8.0	3/6/2017	Vacated Position
Lauer, Alexis	IPS-Healthcare/LCC/6.0	3/20/2017	New Position
Lawrence, Maliika	IA-Special Education/FVHS/5.0	3/6/2017	Vacated Position
McKay, Jill	Parent Classroom Aide- Restr/Shasta/4.5	3/6/2017	Vacated Position
Meier, Wendy	IA-Special Education/CHS/2.5	3/3/2017	Vacated Position
Miranda, Rodolfo	IPS-Classroom/CHS/6.0	3/6/2017	Vacated Position
Nunez, Annmarie	LT IPS-Classroom/CHS/6.0	3/20/2017-6/7/2017	During Absence of Incumbent
Oakley, Amannnda	IA-Computers/PVHS/4.0	3/20/2017	Vacated Position
Paddock, Scott	Custodian/Hooker Oak/8.0	3/31/2017	Vacated Position
Perez, Austin	Custodian/MJHS/8.0	3/6/2017	New Position
Robinson, Austin	Custodian/CHS/8.0	3/6/2017	Vacated Position
Smith, Erica	Administrative Aide to Superintendent/ Superintendent's Office/8.0	5/1/2017	Vacated Position
Smith, Erin	Office Assistant Elementary Attendance/Sierra View/.5	3/23/2017	New Position
Spasbo, Erin	IPS-Visually Impaired/CHS/6.0	3/21/2017	Vacated Position
Vang, Tou	IPS-Healthcare/Loma Vista/5.5	3/6/2017	Vacated Position

MINUTES

Woheltz, Sarah	LT IPS-Classroom/Loma Vista/6.0	3/6/2017-6/7/2017	New LT Position
Wood, Rose	School Bus Driver-Type 2/Transportation/5.7	2/23/2017	Existing Position
Yang, Gregory	IPS-Classroom/CHS/6.0	3/6/2017	Vacated Position
Yelland, Brittany	LT Parent Classroom Aide- Restr/Sierra View/2.3	3/21/2017-4/18/2017	New LT Position

PROMOTION

Montes, Erickson	Computer Technician/Info Tech/8.0	3/8/2017	Vacated Position
Mundy, Eric	Computer Technician/Info Tech/8.0	3/8/2017	Vacated Position

RESIGNATION/TERMINATION

Kaufmann, Steven	LT IPS-Classroom/CHS/3.0	3/20/2017	End Limited Term Position
Keating, Amy	Office Assistant/PVHS/4.0	3/17/2017	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Brown, Lynette	IPS-Classroom/PVHS/6.0	3/19/2017	Appointment
Dixon, Constance	Campus Supervisor/CJHS/1.5	3/5/2017	Increase in Hours
Fowler, Shannel	Parent Classroom Aide-Restr/Emma Wilson/5.5	3/5/2017	Appointment
Frost, Catherine	Instructional Assistant/Sierra View/2.0	4/16/2017	Trans w/Increase in Hours
Frost, Catherine	Instructional Assistant/Neal Dow/1.5	4/16/2017	Voluntary Resignation
Gibbs, Deborah	Health Assistant/Shasta/4.0	3/24/2017	Voluntary Resignation
Hurd, Amanda	Parent Classroom Aide- Restr/Shasta/4.8	3/19/2017	Appointment
Montes, Erickson	IA-Computers/MJHS/4.0	3/7/2017	Promotion
Mundy, Eric	IA-Computers/Emma Wilson/4.0	3/7/2017	Promotion
Vang, Tou	IPS-Classroom/Loma Vista/4.0	3/5/2017	Trans w/Increase in Hours
Yang, Gregory	LT IPS-Classroom/CHS/5.0	3/5/2017	Appointment

(Consent Vote)

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

10. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.1.1. Consider Approval of Minutes of Regular Session on March 1, 2017, and Special Sessions on March 22, 2017, and April 5, 2017**

At 6:41 p.m. Board Member Robinson noted that during the March 22, 2017 meeting Board President Loustale had recused himself from the discussion and voting of the pulled Consent Agenda Items, so his vote should be recorded as absent, rather than abstain. Board Member Robinson moved to approve the March 22, 2017 Minutes with the change from abstain to absent; seconded by Board Member Griffin.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

Board Member Robinson moved to approve the March 1 Board minutes; seconded by Board Member Griffin. Board Vice President Kaiser stated she was abstaining from the vote as she was absent from the March 1, 2017 Board meeting.

AYES: Loustale, Hovey, Griffin, Robinson

NOES: None

ABSTAIN: Kaiser

MINUTES

Board Member Robinson moved to approve the April 5, 2017, Board minutes; seconded by Board Member Griffin..

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSTAIN: None

9.2.2. Consider Approval of Field Trip Request for Sierra View 5th Graders in Miss Akimoto's Class to Attend Circle X Ranch in Nature Bridge Santa Monica Mountains from 04/26/17 to 04/28/17

At 9:46 p.m. Board Vice President Kaiser stated she pulled this item to recognize the significance of winning the grand prize for this Statewide contest sponsored by CalWater Challenge. Sierra View Principal Mele Benz provided more information about the experience and the upcoming field trip. Board Vice President Kaiser moved to approve the Field Trip Request; seconded by Board Member Robinson.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

10.1. EDUCATIONAL SERVICES

10.1.1. Discussion/Action: Personal Finance Skills

At 6:49 p.m. Director David McKay and Chico High Teacher Danny Webb presented a PowerPoint and information on the essential standards and basic pacing of the newly drafted Financial Literacy unit. Additionally, Director McKay proposed adding the following paragraph to BP 6142.3, Civic Education: "Since individual economic responsibility is an essential element of citizenship, civics instruction should integrate, but not be limited to, components of money management, borrowing, earning power, financial services, and insurance." Board Vice President Kaiser moved to approve the change to Board Policy 6142.3; seconded by Board Member Griffin.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

10.2. BUSINESS SERVICES

10.2.1. Discussion/Action: Phase III Master Plan Project – New Construction and Campus Expansion at Shasta Elementary School

At 7:05 p.m. Director Julie Kistle introduced Jamie Azevedo who will be taking over for Phil Morgan in Board Meeting set up. Board Vice President Kaiser announced that Pages 2 of 5 through 5 of 5 of this agenda item should actually be part of Agenda Item 10.2.2. Director Kistle distributed a schematic design for the Shasta New Construction and Campus Expansion Project and reviewed proposed plans. Board Vice President Kaiser moved to approve the schematic plans for the New Construction and Campus Expansion Project at Shasta Elementary School; Directed Staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval; and Directed Staff to proceed with bid preparation for increment one of the project; seconded by Board Member Griffin.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

10.2.2. Discussion/Action: Phase III Master Plan Project – Procurement of 36'x40' Modular Concession, Restroom, and Ticket Booth Building for Chico High School Stadium Project

At 7:22 p.m. Director Julie Kistle presented information regarding the procurement of a 36'x40' modular concession, restroom, and ticket booth building for Chico High School and addressed questions. Board Vice President Kaiser moved to authorize

MINUTES

the Superintendent or designee, to approve and execute the agreement with American Modular Systems (AMS) in order to start the building fabrication process to meet the intended schedule of installation, in an amount not to exceed \$566,900.00; seconded by Board Member Robinson.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

10.2.3. Information: Measure K Series A-1 and A-2 Bond Sale Information

At 7:28 p.m. Assistant Superintendent Kevin Bultema introduced CUSD's Financial Advisor, Makiko Sato, who presented a PowerPoint and information on the Measure K Series A-1 and A-2 Bond Sale noting the shortened repayment terms in conjunction with fairly low interest rates provided by bond sales with substantially reduced cost of financing for taxpayers.

10.3 HUMAN RESOURCES

10.3.1. Discussion/Action: Resolution 1380-17, Classified School Employee Week

At 7:42 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1380-17, recognizing Classified School Employee Week on May 15-19, 2017. Board Member Robinson moved to approve Resolution 1380-17; seconded by Board Member Griffin.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

10.3.2. Discussion/Action: Resolution 1381-17, Teacher Appreciation Week

At 7:43 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1381-17, recognizing Teacher Appreciation Week on May 1-5, 2017. Board Vice President Kaiser moved to approve Resolution 1381-17; seconded by Board Clerk Hovey.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

10.4. BOARD

10.4.1. Discussion/Action: Discuss Attendance to the California STEAM Symposium on December 10-11, 2017

At 7:44 p.m. Superintendent Staley stated this item was placed on the agenda so Board members could discuss who should attend the Annual California STEAM Symposium. Board Vice President Kaiser moved that Board President Loustale and Board Member Griffin attend the STEAM Conference; seconded by Board Clerk Hovey.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

10.4.2. Information: First Reading of Revised/Updated/New Board Policies

At 7:45 p.m. Superintendent Staley noted the first reading of revised Board Policies was informational only. The Board Policies will return to the Board for approval on May 5, 2017. The first reading gives Board members, staff and the public time to review and send any questions or suggestions to the Superintendent's office.

0410 Nondiscrimination in District Programs and Activities

0420.41 Charter School Oversight

0460 Local Control and Accountability Plan

3260 Fees and Charges

3311 Bids

MINUTES

- 3311.1 Uniform Public Construction Cost Accounting Procedures - NEW
- 4030 Nondiscrimination in Employment
- 4119.11 Sexual Harassment
- 4151 Employee Compensation
- 4157.1 Work-Related Injuries - DELETED
- 5116.2 Involuntary Student Transfers - NEW
- 5141.21 Administering Medication and Monitoring Health Conditions
- 5141.52 Suicide Prevention
- 5148.2 Before/After School Programs
- 6111 School Calendar
- 6144 Controversial Issues
- 6146.1 High School Graduation Requirements
- 6164.6 Identification and Education Under Section 504
- 6173 Education for Homeless Children
- 6176 Weekends/Saturday Classes
- 6185 Community Day School
- 9240 Board Training
- 9323 Meeting Conduct

11. ITEMS FROM THE FLOOR

At 7:50 p.m. There were items from the floor.

12. ANNOUNCEMENTS

Board Member Griffin reminded Board Members they had agreed the Board Self-Evaluation Forms need to be returned to the Superintendent's office by May 5.

13. ADJOURNMENT

At 7:51 p.m. Board President Loustale adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

MINUTES

1. CLOSED SESSION

At 4:30 p.m. Board President Loustale called the meeting to order at the Chico Unified District Office in the Large Conference Room at 1163 East 7th Street and announced the Board was moving into Closed Session.

Present: Loustale, Kaiser, Hovey, Griffin, Robinson

Absent: None

1.1. Public Comment on Closed Session Items

There were no public comments.

1.2. Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

1.3. Conference with Legal Counsel –**Anticipated Litigation**

Per Subdivision (b) of Government

Code §54956.9 (two cases)

1.4. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

1.5. Public Employment

Per Government Code §54957.6

Labor Negotiations – Unrepresented

Employees

Superintendent

Assistant Superintendent, Business Services

1.6. Public Employee Appointments

Per Government Code §54957

Title: Director, Educational Services, Secondary Education

Title: Director, Educational Services, Assessment and Accountability

Title: Principal, Loma Vista School

2. RECONVENE TO REGULAR SESSION**2.1. Call to Order**

At 5:05 p.m. Board Vice President Kaiser called the meeting to order.

2.2. Report Action Taken in Closed Session

Board Vice President Kaiser announced the Board had been in Closed Session and announced the appointments of Tim Cariss as Director of Assessment and Accountability and Jay Marchant as Director of Secondary Education. Board Vice President Kaiser also welcomed Erica Smith, who will be the new Administrative Aide to the Superintendent, due to Marsha McLean's retirement.

2.3. Salute to the Flag

Board Vice President Kaiser led the Salute to the Flag

3. CONSENT CALENDAR

At 5:08 p.m. Board Vice President Kaiser asked if anyone would like to pull a Consent Item for further discussion. Board Member Robinson pulled Item 3.2.1. Board Member Griffin moved to approve the remaining Consent Items; seconded by Board Clerk Hovey.

3.1. EDUCATIONAL SERVICES

3.1.1. The Board Approved the Expulsion of Students with the following IDs: 63578, 68909

3.1.2. The Board Approved the Pleasant Valley High School - Welding and Manufacturing Program Capital Outlay Purchase for Welding Program

3.1.3. The Board Approved the World Language Year 2 Textbook Purchase

MINUTES**3.2. BUSINESS SERVICES**

3.2.1. This item was pulled for further discussion

3.3. HUMAN RESOURCES

3.3.1. The Board Approved the Certificated Human Resources Actions

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Temporary Appointments – 2016/17</u>			
Rezentes, Benjamin	Secondary	4/29-6/7/17	1.0 FTE
<u>Temporary Appointments – 2017/18</u>			
Story, Kari	Psychologist	2017/18	0.6 FTE
<u>Appointments – 2017/18</u>			
Cariss, Tim	Director-Assessment & Accountability	6/19/2017	
Marchant, Jay	Director-Secondary Education	7/01/2017	
Olsen, Diane	Director-Special Education	7/01/2017	
Pasillas, Sara	Sr. High Assistant Principal	7/01/2017	
<u>Leave Requests – 2017/18</u>			
Baxter, Pennie	Secondary	8/17/17-6/8/18	0.6 FTE Personal Leave
Leichter, Erin	Elementary	8/17/17-6/8/18	0.2 FTE Child Care Leave
Scott, Ann	School Nurse	8/17/17-6/8/18	0.2 FTE Personal Leave

3.4. BOARD

3.4.1. The Board Approved the Terms of Contract for Superintendent

3.4.2. The Board Approved the Terms of Contract for Assistant Superintendent, Business Services

(Consent Vote)

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

4. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FOR FURTHER DISCUSSION****3.2. BUSINESS SERVICES****3.2.1. Consider Approval of the Independent Contractor Agreements**

Board Member Robinson questioned the funding for Michael Weissenborn. Board Vice President Kaiser noted the Agreement did not contain an amount for the do not exceed total. Assistant Superintendent Kevin Bulterma stated that was an oversight and it would be corrected to read that the total will not exceed 1.5% of the Charter Measure K allocation. Board Member Robinson moved to approve the ICAs with the noted correction to the Michael Weissenborn ICA; seconded by Board President Loustale.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

4.1. EDUCATIONAL SERVICES**4.1.1. Discussion/Action: Innovative Scheduling Discussion, CTE Update, and Summer School**

At 5:12 p.m. Director David McKay distributed a list of 14 student centered dilemmas that have arisen under the current six-period day system. Teachers Priscilla Burns, Gina Snider, Michael Peck, Assistant Principals Deanna Holen and Brian Boyer, and Principals John Shepherd and Mark Beebe shared their perspectives on how the current system can limit students in terms of course choice, cause stress in students as

MINUTES

they attempt to meet college entrance requirements while taking electives or career technical education, and how it can cause competitiveness between departments. Parent Mandy Erwin also commented on how important it is to start school after 8:30 a.m. At 6:12 p.m. Superintendent Staley noted that a wide variety of topics had been presented and requested from the Board a very specific goal as to what the Board would like to see accomplished as well as a timeline. Board Vice President Kaiser suggested a "committee" be formed and allowed to visit schools using a variety of schedules. She further requested that a common visitation format be utilized at each school visited to ensure any data collected is comparable. There was consensus that the main goal is to provide a schedule that allows students the opportunity to pursue areas of interest, enroll electives, and not be stressed by having to fit everything into a six period day. Principal John Shepherd suggested the committee be formed quickly so committee members could start visiting other sites in the fall. He also acknowledged that actual change to schedules is at least two years out. After discussion, Board Member Robinson stated she believed what the Board wants is to see is that Staff come back with language that makes sure all stakeholders and the issues presented are addressed by the "committee" and requested that staff bring language forming a committee that clarifies what will be done and a timeline for doing so. Board Member Griffin asked if that was a motion and Board Member Robinson said yes. Board Member Griffin seconded the motion. Board Vice President Kaiser asked to make a friendly amendment that in addition, the committee should inform all staff, especially new teachers, about what the committee is doing and what might be the consequences of this committee's work, so it does not come as a surprise to anyone. Teacher Gina Snider asked that any information presented by the "committee" use the term "alternative schedules" as opposed to the term "block scheduling". Superintendent Staley clarified that this will be an exploratory committee investigating possible alternative schedules with the focus on student learning and success. She further clarified that the Board will need to identify and allocate dollars in the LCAP in order for the committee to have the funding needed to conduct visitations and meet regularly.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

At 6:43 p.m. Board Vice President Kaiser announced there would be a break before continuing the discussion regarding CTE and Summer School.

At 6:48 p.m. Board Vice President Kaiser called the meeting back to order and announced the Board was moving discussion of Agenda Item 4.2.2. before remaining items.

4.2. BUSINESS SERVICES

4.2.2. Discussion/Action: District Office Facility Improvements and Information Technology Move to Marsh Junior High School

At 6:50 p.m. Assistant Superintendent Kevin Bultema explained that last month information had been presented to the Board regarding the proposal to add 35 new parking spaces at the district office due to the fact that the parking lot is often full and the additional spaces would alleviate cars parked in front of nearby residences. At that time, the Board suggested neighbors be notified regarding the changes before they voted on the item. As directed, information was distributed to neighborhood homes and Assistant Superintendent Bultema shared the few responses received. When asked for public comment, three residents came forward: Portia Ceruth, Horcencia Garcia-Avendano, and Thomas Tarman, who shared their concerns regarding the addition of 35 parking spaces. Board Member Griffin moved to split this agenda item into two parts and postpone the vote on the additional parking spaces to a future meeting when Director Julie Kistle could be present to address questions. She also suggested a survey be conducted of the neighborhood. Board Vice President Kaiser seconded the motion and suggested moving the agenda item to the July 19 Board meeting which will be held at the District Office Large Conference Room so neighbors can attend.

MINUTES

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

At 7:12 p.m. Assistant Superintendent Kevin Bultema provided information regarding the other improvements that were being brought forward. Board Member Hovey moved to approve 1) the renovation of the DO break room into a conference room including furniture and equipment; painting the interior of the District Office and installing new flooring; and renovation of the former Marsh Jr. High Multi-purpose building and moving the district IT staff from CJHS to MJHS; seconded by Board Member Robinson.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

4.1.1. Discussion/Action: Innovative Scheduling Discussion, CTE Update, and Summer School (Continued)

At 7:17 p.m. Director John Bohannon, Program Manager Kristin Lower, Teachers Priscilla Burns and Anita Homesly presented a PowerPoint and an update regarding CTE programs. At 7:41 p.m. information was presented on Summer School. Director John Bohannon noted this section of the agenda item was an update only and no action was required of the Board.

4.2.1. Discussion/Action: AB 2756 CSEA Disclosure Document for Agreement between CUSD and CSEA Chapter #110 (Kevin Bultema)

At 7:44 p.m. Assistant Superintendent Kevin Bultema presented information on the CSEA Disclosure Document. Board President Loustale moved to approve the document; seconded by Board Member Hovey.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

4.3. HUMAN RESOURCES

4.3.1. Discussion/Action: Approval of Resolution 1377-17, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year

At 7:46 p.m. Assistant Superintendent Hanlon provided information regarding Resolution 1377-17. Board Member Robinson moved to approve Resolution 1377-17; seconded by Board President Loustale.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

At 7:47 p.m. Board Vice President Kaiser announced a break.

At 7:52 p.m. Board Vice President Kaiser called the meeting back to order.

4.4. BOARD

4.4.1. Discussion/Action: Approval of Board Policy Adoptions/Updates

At 7:52 p.m. Board Vice President Kaiser asked if anyone would like to pull a Board Policy for further discussion. Board Member Hovey pulled BP 0420.41; Board Member Griffin pulled BPs 6144, 6146.1, and 9323. Board Member Hovey moved to approve the changes to Board Policies not pulled; seconded by Board Member Griffin.

0410	Nondiscrimination in District Programs and Activities
0420.41	Charter School Oversight
0460	Local Control and Accountability Plan
3260	Fees and Charges

- 3311 Bids
- 3311.1 Uniform Public Construction Cost Accounting Procedures - NEW
- 4030 Nondiscrimination in Employment
- 4119.11 Sexual Harassment
- 4151 Employee Compensation
- 4157.1 Work-Related Injuries - DELETED
- 5116.2 Involuntary Student Transfers - NEW
- 5141.21 Administering Medication and Monitoring Health Conditions
- 5141.52 Suicide Prevention
- 5148.2 Before/After School Programs
- 6111 School Calendar
- 6144 Controversial Issues
- 6146.1 High School Graduation Requirements
- 6164.6 Identification and Education Under Section 504
- 6173 Education for Homeless Children
- 6176 Weekends/Saturday Classes
- 6185 Community Day School
- 9240 Board Training
- 9323 Meeting Conduct

BOARD POLICIES REMOVED FOR FURTHER DISCUSSION

0420.41 Charter School Oversight

Board Member Hovey received clarification and moved to approve as presented; seconded by Board Member Griffin.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

6144 Controversial Issues

Board Member Griffin moved to make the following change in wording on Page 3 of 4, Item #7: The instruction shall not reflect adversely upon "protected groups or persons"; seconded by Board Vice President Kaiser.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

6146.1 High School Graduation Requirements

Board Member Griffin moved to remove the duplicate paragraph under Math Requirements on Page 2 of 5; seconded by Board President Loustale.

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

9323 Meeting Conduct

Board Member Griffin moved to change the wording on Page 1 of 5, third paragraph to read as follows: The Board believes that late night and prolonged meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall not exceed four hours and be adjourned at 10:30 p.m. unless extended to a specific time determined by a majority of the Board. On Page 3 of 5, fifth paragraph, Item #3, the following cross reference shall be added (cf. BB9322).

MINUTES

AYES: Loustale, Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: None

5. ADJOURNMENT

At 8:44 p.m. Board Vice President Kaiser adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

Donor	Item	Recipient
Chico Printing	\$50.00	Emma Wilson Elementary
Molly Bush	\$250.00	Emma Wilson Elementary
Jennifer Hirschberg	\$100.00	Emma Wilson Elementary
Michael & Sandra Deir	\$250.00	Emma Wilson Elementary
Kim Ireland	\$250.00	Emma Wilson Elementary
Susan & Matthew Finck	\$250.00	Emma Wilson Elementary
Jason & Leanne Miller	\$200.00	Emma Wilson Elementary
Sharon Purser	\$250.00	Emma Wilson Elementary
Elise Debord	\$100.00	Emma Wilson Elementary
Anothy George	\$100.00	Emma Wilson Elementary
Eric & Anita Obevele	\$250.00	Emma Wilson Elementary
Holli Anderson	\$200.00	Emma Wilson Elementary
Jose Villasenor	\$150.00	Emma Wilson Elementary
Greg Debord	\$100.00	Emma Wilson Elementary
Stormy Coleman	\$250.00	Emma Wilson Elementary
Terili & Eric Johnson	\$250.00	Emma Wilson Elementary
Travis Moore	\$250.00	Emma Wilson Elementary
Patricia Zamudio	\$250.00	Emma Wilson Elementary
Selene Ross	\$20.00	Emma Wilson Elementary
Sergio & Sandra Villasenor	\$250.00	Emma Wilson Elementary
Toua Thao & Va Lee	\$250.00	Emma Wilson Elementary
Lucy Sperlin	\$250.00	Emma Wilson Elementary
Amy & Rick Kao	\$150.00	Emma Wilson Elementary
Golden Valley Community Broadcasters	\$100.00	Hooker Oak Elementary School
Thomas & Nancy Masterson	Dictionaries & Books @ \$100	Marsh Jr. High
Soroptimist International of Chico	\$100.00	Chico High
Cliff & Sharon Minor	\$200.00	Chico High School Library
Brian & Molly Richey	\$2,500.00	Chico High Athletics
Bruce Dillman	Theater Supplies @ \$1206.11	Chico High
Chico Horticultural Society	\$350.00	CAL
Chico Rotary Club	Welding Supplies @ \$1997.68	Fair View High
Tanya LeDonne DBA Lifeline Training Center	Golf Cart & Cover @ \$1,320	Fair View High
SFP Development Company, LLC DBA MOD Pizza	\$132.69	Pleasant Valley High

AGENDA ITEM: Waiver for Education Code 35330(b3) Student Out of State Travel

Prepared by: John Bohannon, Director

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

California Education Code Section 35330(b3) states, "No expenses of pupils participating in a field trip or excursion to other state, the District of Columbia, or a foreign country authorized by this section shall be paid with school district funds."

In April 2017, students from Chico High School and Pleasant Valley High School earned the right to represent California at the SkillsUSA Championships in Louisville, Kentucky, which takes place June 19-23, 2017. Without some district financial support, the students will not be able to participate in this event.

Chico Unified School District is requesting a waiver of Education Code Section 35330(d) to allow the students from Chico High School and Pleasant Valley High School for the June trip to Kentucky for the SkillsUSA National Championships.

Educational Implications

One of the 11 elements defined by Perkins for a Career Technical Pathway is membership in a Career Technical Student Organization (CTSO). Many pathways in Chico Unified have chosen to join SkillsUSA which teaches leadership skills and supports competitions in 100 different trade, technical and leadership fields.

Fiscal Implications

Approximate cost for eight students and three staff members to be covered by CCPT/CTEIG grants

Registration: \$2000

Staff/Student Airfare: \$5,200

Staff/Student Accommodations: \$3,200

Staff/Student Ground Transportation: \$750

Staff/Student Meals: \$900

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education **Date:** May 2, 2017
FROM: Gary Loustale/Michael Peck **School/Dept.:** CHS/PVHS
SUBJECT: Field Trip Request

Request is for SkillsUSA students and teachers from CHS/PVHS participating in SkillsUSA
Championships (grade/class/group)
 Destination: Louisville, Kentucky Activity: SkillsUSA Championships
 from June 19 / 2017 to June 23 / 2017
 (dates) / (times) (dates) / (times)
 Rationale for Trip: In April 2017 students from Chico High and Pleasant Valley High earned the right to
represent California at the SkillsUSA Championships in Louisville, Kentucky.
 Number of Students Attending: 5 Teachers Attending: 3 Parents Attending: _____
 Student/Adult Ratio: 2 to 1
 Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name _____
 Other: Air Transportation
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
 Fees \$ 2000 Substitute Costs \$ _____ Meals \$ 900
 Lodging \$ 3200 Transportation \$ 5950 Other Costs \$ _____
ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
 Name Gary Loustale Acct. #: 01-6387-0-3821-1000-5200-010-3010 \$6025
 Name Michael Peck Acct. #: 01-6382-0-3819-1000-5200-020-2020 \$6025

Requesting Party _____ Date _____
 Site Principal [Signature] 5/4/17 Approve/Minor Do not Approve/Minor
 Site Principal _____ Date _____ or _____
 Director of Transportation _____ 5/4/17 Recommend/Major Not Recommended/Major
 (If transporting by bus or Charter)
IF MAJOR FIELD TRIP
 Director of Educational Services [Signature] 5/4/17 Recommend Not Recommended
 Board Action _____ Approved Not Approved
 Date _____

AGENDA ITEM: Field Trip Request for Pleasant Valley Student Government Class to Attend a Retreat at NatureBridge Conf. Center in Sausalito, CA from 07/31/17 through 08/02/17

Prepared by: Stefanie Volk

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

For several years the Pleasant Valley Student Government class has gone on a field trip before the start of the school year. When the students are able to get away and spend time together they are able to really get to know each other and bond before the stress of the year.

Educational Implications

A field trip allows the opportunity to bring students together for team building and planning for the year ahead. Student Government is a stressful class that requires the students to work well together in all situations, taking them on retreat allows them the opportunity to bond and prepare for the year.

Fiscal Implications

All expenses paid by ASB general fund.

Please complete this form for All ASB field trips, camps, & conferences whether or not there are any expenses incurred. Please complete fill-in form on your personal computer before printing and submit to Lance Brogden or Pam Jackson.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education **Date:** 05/06/17
FROM: Stefanie Volk **School/Dept.:** Pleasant Valley HS
SUBJECT: Field Trip Request

Request is for Student Government (Frosh-senior)
(grade/class/group)
Destination: NatureBridge Conf. Center -Sausalito Activity: Retreat
from 07/31/17 / 11:30 to 8/2/17 / 11:00
(dates) / (times) (dates) / (times)
Rationale for Trip: Opportunity to bring students together for team building and planning for the year ahead. Student Government is a stressful class that requires the students to work well together in all situations, the time away on the retreat allows them the opportunity to bond and prepare for the year.
Number of Students Attending: 44 Teachers Attending: 3 Parents Attending: 1
Student/Adult Ratio: 11/1
Transportation: Private Cars CUSD Bus _____ Charter Bus Name _____
Other: Athletic Vans
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES: Meals and lodging included
Fees \$ 7,679 Substitute Costs \$ 0 Meals \$ _____
Lodging \$ _____ Transportation \$ 600 Other Costs \$ _____
ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name ASB General Acct. #: 01-9014-01232-1000-020-2002 \$ 8,279
Name _____ Acct. #: _____ \$ _____

Stefanie Volk 5/10/17
Requesting Party Date
[Signature] 5/18/17 Approve/Minor Do not Approve/Minor
Site Principal Date or Recommend/Major or Not Recommended/Major
(If transporting by bus or Charter)

Director of Transportation Date
IF MAJOR FIELD TRIP
[Signature] 5/16/17 Recommend Not Recommended
Director of Educational Services Date Approved Not Approved

Board Action Date

AGENDA ITEM: Approval of 2017-2018 CIF Representatives to League

Prepared by: Mark Beebe and John Shepherd, Principals

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

The California Interscholastic Federation (CIF) requires the School District/Governing Board to appoint individuals to serve for the 2015-2016 school year as the school's league representatives.

Educational Implications

n/a

Fiscal Implications

n/a

2017-2018 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 30, 2017.**

Chico Unified School District/Governing Board at its May 17, 2017 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2017-2018 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES


NAME OF SCHOOL Chico High School
NAME OF REPRESENTATIVE Mark Beebe POSITION Principal
ADDRESS 901 Esplanade CITY Chico ZIP 95926
PHONE 530-891-3026 #104 FAX 530-891-3284 E-MAIL mark.beebe@chicousd.org

NAME OF SCHOOL Chico High School
NAME OF REPRESENTATIVE Erica Sheridan POSITION Assistant Principal
ADDRESS 901 Esplanade CITY Chico ZIP 95926
PHONE 530-891-3026 #115 FAX 530-891-3284 E-MAIL esherida@chicousd.org

NAME OF SCHOOL Chico High School
NAME OF REPRESENTATIVE Sara Pasillas POSITION Assistant Principal
ADDRESS 901 Esplanade CITY Chico ZIP 95926
PHONE 530-891-3026 #104 FAX 530-891-3284 E-MAIL TBD

NAME OF SCHOOL Chico High School
NAME OF REPRESENTATIVE Chip Carton POSITION Athletic Director
ADDRESS 901 Esplanade CITY Chico ZIP 95926
PHONE 530-891-3026 #152 FAX 530-891-3284 E-MAIL ccarton@chicousd.org

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Mark Beebe Signature 
Address 901 Esplanade City Chico Zip 95926
Phone 530-891-3026 #104 Fax 530-891-3284

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.

2017-2018 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 30, 2017.**

Chico Unified School District School District/Governing Board at its May 17, 2017 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2017-2018 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

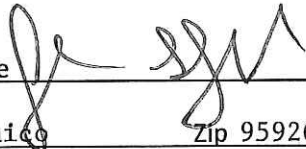
NAME OF SCHOOL Pleasant Valley High School
NAME OF REPRESENTATIVE John Shepherd POSITION Principal
ADDRESS 1475 East Avenue CITY Chico ZIP 95926
PHONE 530-891-3050 FAX 530-891-2860 E-MAIL jshepherd@chicousd.org

NAME OF SCHOOL Pleasant Valley High School
NAME OF REPRESENTATIVE Damon Whittaker POSITION Vice-Principal
ADDRESS 1475 East Avenue CITY Chico ZIP 95926
PHONE 530-891-3050 FAX 530-891-2860 E-MAIL dwhittaker@chicousd.org

NAME OF SCHOOL Pleasant Valley High School
NAME OF REPRESENTATIVE Deanna Holen POSITION Vice-Principal
ADDRESS 1475 East Avenue CITY Chico ZIP 95926
PHONE 530-891-3050 FAX 530-891-2860 E-MAIL dholen@chicousd.org

NAME OF SCHOOL Pleasant Valley high School
NAME OF REPRESENTATIVE Renee Spaggiari POSITION Vice Principal
ADDRESS 1475 East Avenue CITY Chico ZIP 95926
PHONE 530-891-3050 FAX 530-891-2860 E-MAIL rspaggiari@chicousd.org

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name John Shepherd Signature 
Address 1475 East Avenue City Chico Zip 95926
Phone 530-891-3050 Fax 530-891-2860

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

2017-2018 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 30, 2017.**

Chico Unified School District School District/Governing Board at its May 17, 2017 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2017-2018 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

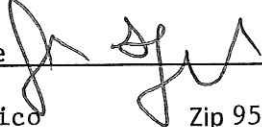
NAME OF SCHOOL Pleasant Valley High School
NAME OF REPRESENTATIVE Pam Jackson POSITION Athletic Director
ADDRESS 1475 East Avenue CITY Chico ZIP 95926
PHONE 530-891-3050 FAX 530-891-2860 E-MAIL pjackson@chicousd.org

NAME OF SCHOOL Pleasant Valley High School
NAME OF REPRESENTATIVE Randy Gilzean POSITION asst. a.d.
ADDRESS 1475 East Avenue CITY Chico ZIP 95926
PHONE 530-891-3050 FAX 530-891-2860 E-MAIL rgilzean@chicousd.org

NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name John Shephard Signature 
Address 1475 East Avenue City Chico Zip 95926
Phone 530-891-3050 Fax 530-891-2860

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

AGENDA ITEM: English Language Arts 7 Textbook Purchase

Prepared by: David McKay, Director of Secondary Education

Consent

Board Date 5/3/2017

Information Only

Discussion/Action

Background Information

Last spring, the Board approved the purchase of the new StudySync curriculum adoption for 6th grade English. This spring, we are requesting approval to purchase the 7th grade curriculum.

Educational Implications

Purchasing the 7th grade curriculum (and then the 8th grade curriculum in the spring of 2018), will help teachers provide a more solid 6-8 ELA sequence.

Fiscal Implications

Since the purchase is well over \$100,000, it requires Board approval. Textbook and Lottery accounts will be charged for this purchase. Please see attached P.O.s for more details.



Because learning changes everything.™

QUOTE PREPARED FOR:

Bidwell Junior High School
2376 NORTH AVENUE
CHICO, CA 95926
ACCOUNT NUMBER: 156991

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

SALES REP INFORMATION:

Virginia Reese
virginia.reese@mheducation.com
530-209-5406

Section Summary	Value of All Materials	Free Materials	Product Subtotal
StudySync Silver Package C 8 year digital/4 year print only (Unitized)	\$0.00	\$0.00	\$0.00
Grade 7	\$55,001.32	(\$1,612.60)	\$53,388.72
PRODUCT TOTAL*	\$55,001.32	(\$1,612.60)	\$53,388.72
ESTIMATED S&H**			\$0.00
ESTIMATED TAX**			\$3,870.68
GRAND TOTAL*			\$57,259.40

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017

ACCOUNT NAME: Bidwell Junior High School

EXPIRATION DATE: 06/11/2017

QUOTE NUMBER: SBENN-04272017-005

ACCOUNT #: 156991

PAGE #: 1



Because learning changes everything.™

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
StudySync Silver Package C 8 year digital/4 year print only (Unitized)					
StudySync Silver Package C 8 year digital/4 year print only (Unitized) Subtotal:				\$0.00	\$0.00
Grade 7					
Student Resources					
StudySync Grade 7 California, 8:4 Student w/ Designated ELD and Units Companion Bundle, 8-year subscription (8 yr SE subscription; 4 years of SE Units R&W Com					
STUDYSYNC G7 CALIFORNIA SE W/ DESIGNATED ELD & UNITS COMPANION 8YR SUBSC BNDL	978-0-02-140407-0	324	\$164.78	\$0.00	\$53,388.72
Student Resources Subtotal:				\$0.00	\$53,388.72
Teacher Resources					
STUDYSYNC GRADE 7 CALIFORNIA, ELD TEACHER RESOURCE COMPANION	978-1-94-276492-2	4	\$96.30	\$385.20	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 1 GRADE 7	978-1-94-328652-2	4	\$22.50	\$90.00	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 2 GRADE 7	978-1-94-328653-9	4	\$22.50	\$90.00	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 3 GRADE 7	978-1-94-328654-6	4	\$22.50	\$90.00	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 4 GRADE 7	978-1-94-328655-3	4	\$22.50	\$90.00	*Free Materials
STUDYSYNC CALIFORNIA ONLINE TEACHER WITH DESIGNATED ELD 8 YEAR SUBSCRIPTION	978-0-02-138001-5	4	\$216.85	\$867.40	*Free Materials
Teacher Resources Subtotal:				\$1,612.60	\$0.00
Grade 7 Subtotal:				\$1,612.60	\$53,388.72

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017

ACCOUNT NAME: Bidwell Junior High School

EXPIRATION DATE: 06/11/2017

QUOTE NUMBER: SBENN-04272017-005

ACCOUNT #: 156991

PAGE #: 2



Because learning changes everything.™

QUOTE PREPARED FOR:

Bidwell Junior High School
2376 NORTH AVENUE
CHICO, CA 95926
ACCOUNT NUMBER: 156991

CONTACT:

VALUE OF ALL MATERIALS	\$55,001.32
FREE MATERIALS	(\$1,612.60)
PRODUCT TOTAL*	\$53,388.72
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	\$3,870.68
GRAND TOTAL	\$57,259.40

SUBSCRIPTION/DIGITAL CONTACT:

Comments:

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service. Subject to Subscriber's payment of the fees set out above, McGraw-Hill School Education, LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO: McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017 ACCOUNT NAME: Bidwell Junior High School EXPIRATION DATE: 06/11/2017
QUOTE NUMBER: SBENN-04272017-005 ACCOUNT #: 156991 PAGE #: 3



Because learning changes everything.™

QUOTE PREPARED FOR:

Chico Junior High School
280 MEMORIAL WAY
CHICO, CA 95926
ACCOUNT NUMBER: 189853

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

SALES REP INFORMATION:

Virginia Reese
virginia.reese@mheducation.com
530-209-5406

Section Summary	Value of All Materials	Free Materials	Product Subtotal
StudySync Silver Package C 8 year digital/4 year print only (Unitized)	\$0.00	\$0.00	\$0.00
Grade 7	\$41,086.21	(\$1,209.45)	\$39,876.76
Additional Teacher Resources Needed	\$403.15	\$0.00	\$403.15
PRODUCT TOTAL*	\$41,489.36	(\$1,209.45)	\$40,279.91
ESTIMATED S&H**			\$0.00
ESTIMATED TAX**			\$2,904.57
GRAND TOTAL*			\$43,184.48

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017

ACCOUNT NAME: Chico Junior High School

EXPIRATION DATE: 06/11/2017

QUOTE NUMBER: SBENN-04272017-006

ACCOUNT #: 189853

PAGE #: 1



Because learning changes everything.™

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
StudySync Silver Package C 8 year digital/4 year print only (Unitized)					
StudySync Silver Package C 8 year digital/4 year print only (Unitized) Subtotal:				\$0.00	\$0.00
Grade 7					
Student Resources					
StudySync Grade 7 California, 8:4 Student w/ Designated ELD and Units Companion Bundle, 8-year subscription (8 yr SE subscription; 4 years of SE Units R&W Com					
STUDYSYNC G7 CALIFORNIA SE W/ DESIGNATED ELD & UNITS COMPANION 8YR SUBSC BNDL	978-0-02-140407-0	242	\$164.78	\$0.00	\$39,876.76
Student Resources Subtotal:				\$0.00	\$39,876.76
Teacher Resources					
STUDYSYNC GRADE 7 CALIFORNIA, ELD TEACHER RESOURCE COMPANION	978-1-94-276492-2	3	\$96.30	\$288.90	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 1 GRADE 7	978-1-94-328652-2	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 2 GRADE 7	978-1-94-328653-9	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 3 GRADE 7	978-1-94-328654-6	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 4 GRADE 7	978-1-94-328655-3	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA ONLINE TEACHER WITH DESIGNATED ELD 8 YEAR SUBSCRIPTION	978-0-02-138001-5	3	\$216.85	\$650.55	*Free Materials
Teacher Resources Subtotal:				\$1,209.45	\$0.00
Grade 7 Subtotal:				\$1,209.45	\$39,876.76

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017
QUOTE NUMBER: SBENN-04272017-006

ACCOUNT NAME: Chico Junior High School
ACCOUNT #: 189853

EXPIRATION DATE: 06/11/2017
PAGE #: 2



Because learning changes everything.™

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Additional Teacher Resources Needed					
STUDYSYNC GRADE 7 CALIFORNIA, ELD TEACHER RESOURCE COMPANION	978-1-94-276492-2	1	\$96.30	\$0.00	\$96.30
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 1 GRADE 7	978-1-94-328652-2	1	\$22.50	\$0.00	\$22.50
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 2 GRADE 7	978-1-94-328653-9	1	\$22.50	\$0.00	\$22.50
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 3 GRADE 7	978-1-94-328654-6	1	\$22.50	\$0.00	\$22.50
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 4 GRADE 7	978-1-94-328655-3	1	\$22.50	\$0.00	\$22.50
STUDYSYNC CALIFORNIA ONLINE TEACHER WITH DESIGNATED ELD 8 YEAR SUBSCRIPTION	978-0-02-138001-5	1	\$216.85	\$0.00	\$216.85
Additional Teacher Resources Needed Subtotal:				\$0.00	\$403.15

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017
QUOTE NUMBER: SBENN-04272017-006

ACCOUNT NAME: Chico Junior High School
ACCOUNT #: 189853

EXPIRATION DATE: 06/11/2017
PAGE #: 3



Because learning changes everything.™

QUOTE PREPARED FOR:

Chico Junior High School
280 MEMORIAL WAY
CHICO, CA 95926
ACCOUNT NUMBER: 189853

CONTACT:

VALUE OF ALL MATERIALS	\$41,489.36
FREE MATERIALS	(\$1,209.45)
PRODUCT TOTAL*	\$40,279.91
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	\$2,904.57
GRAND TOTAL	\$43,184.48

SUBSCRIPTION/DIGITAL CONTACT:

Comments:

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service. Subject to Subscriber's payment of the fees set out above, McGraw-Hill School Education, LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017

ACCOUNT NAME: Chico Junior High School

EXPIRATION DATE: 06/11/2017

QUOTE NUMBER: SBENN-04272017-006

ACCOUNT #: 189853

PAGE #: 4



Because learning changes everything.™

QUOTE PREPARED FOR:

Marsh Junior High School
2253 HUMBOLDT
CHICO, CA 95928
ACCOUNT NUMBER: 218705

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

SALES REP INFORMATION:

Virginia Reese
virginia.reese@mheducation.com
530-209-5406

Section Summary	Value of All Materials	Free Materials	Product Subtotal
StudySync Silver Package C 8 year digital/4 year print only (Unitized)	\$0.00	\$0.00	\$0.00
Grade 7	\$45,279.30	(\$1,612.60)	\$43,666.70
Additional Teacher Resources Needed	\$403.15	\$0.00	\$403.15
PRODUCT TOTAL*	\$45,682.45	(\$1,612.60)	\$44,069.85
ESTIMATED S&H**			\$0.00
ESTIMATED TAX**			\$3,179.34
GRAND TOTAL*			\$47,249.19

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017

ACCOUNT NAME: Marsh Junior High School

EXPIRATION DATE: 06/11/2017

QUOTE NUMBER: SBENN-04272017-004

ACCOUNT #: 218705

PAGE #: 1



Because learning changes everything.™

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
StudySync Silver Package C 8 year digital/4 year print only (Unitized)					
StudySync Silver Package C 8 year digital/4 year print only (Unitized) Subtotal:				\$0.00	\$0.00
Grade 7					
Student Resources					
StudySync Grade 7 California, 8:4 Student w/ Designated ELD and Units Companion Bundle, 8-year subscription (8 yr SE subscription; 4 years of SE Units R&W Com					
STUDYSYNC G7 CALIFORNIA SE W/ DESIGNATED ELD & UNITS COMPANION 8YR SUBSC BNDL	978-0-02-140407-0	265	\$164.78	\$0.00	\$43,666.70
Student Resources Subtotal:				\$0.00	\$43,666.70
Teacher Resources					
STUDYSYNC GRADE 7 CALIFORNIA, ELD TEACHER RESOURCE COMPANION	978-1-94-276492-2	4	\$96.30	\$385.20	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 1 GRADE 7	978-1-94-328652-2	4	\$22.50	\$90.00	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 2 GRADE 7	978-1-94-328653-9	4	\$22.50	\$90.00	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 3 GRADE 7	978-1-94-328654-6	4	\$22.50	\$90.00	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 4 GRADE 7	978-1-94-328655-3	4	\$22.50	\$90.00	*Free Materials
STUDYSYNC CALIFORNIA ONLINE TEACHER WITH DESIGNATED ELD 8 YEAR SUBSCRIPTION	978-0-02-138001-5	4	\$216.85	\$867.40	*Free Materials
Teacher Resources Subtotal:				\$1,612.60	\$0.00
Grade 7 Subtotal:				\$1,612.60	\$43,666.70

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:


McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017
QUOTE NUMBER: SBENN-04272017-004

ACCOUNT NAME: Marsh Junior High School
ACCOUNT #: 218705

EXPIRATION DATE: 06/11/2017
PAGE #: 2



 Because learning changes everything.™

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Additional Teacher Resources Needed					
STUDYSYNC GRADE 7 CALIFORNIA, ELD TEACHER RESOURCE COMPANION	978-1-94-276492-2	1	\$96.30	\$0.00	\$96.30
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 1 GRADE 7	978-1-94-328652-2	1	\$22.50	\$0.00	\$22.50
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 2 GRADE 7	978-1-94-328653-9	1	\$22.50	\$0.00	\$22.50
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 3 GRADE 7	978-1-94-328654-6	1	\$22.50	\$0.00	\$22.50
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 4 GRADE 7	978-1-94-328655-3	1	\$22.50	\$0.00	\$22.50
STUDYSYNC CALIFORNIA ONLINE TEACHER WITH DESIGNATED ELD 8 YEAR SUBSCRIPTION	978-0-02-138001-5	1	\$216.85	\$0.00	\$216.85
Additional Teacher Resources Needed Subtotal:				\$0.00	\$403.15

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017

ACCOUNT NAME: Marsh Junior High School

EXPIRATION DATE: 06/11/2017

QUOTE NUMBER: SBENN-04272017-004

ACCOUNT #: 218705

PAGE #: 3



Because learning changes everything.™

QUOTE PREPARED FOR:

Marsh Junior High School
2253 HUMBOLDT
CHICO, CA 95928
ACCOUNT NUMBER: 218705

CONTACT:

VALUE OF ALL MATERIALS	\$45,682.45
FREE MATERIALS	(\$1,612.60)
PRODUCT TOTAL*	\$44,069.85
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	\$3,179.34
GRAND TOTAL	\$47,249.19

SUBSCRIPTION/DIGITAL CONTACT:

Comments:

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service. Subject to Subscriber's payment of the fees set out above, McGraw-Hill School Education, LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO: McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

QUOTE DATE: 04/27/2017 ACCOUNT NAME: Marsh Junior High School EXPIRATION DATE: 06/11/2017
QUOTE NUMBER: SBENN-04272017-004 ACCOUNT #: 218705 PAGE #: 4

AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

Warrants in the amount of \$2,425,766.84 for the period April 12, 2017 through May 9, 2017 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Checks Dated 04/12/2017 through 05/09/2017			Board Meeting Date May 17, 2017		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418430	04/12/2017	A-Z Bus Sales Inc.	01-4300		3,335.81
3007418431	04/12/2017	Accurate Label Designs Inc	01-4300	235.90	
			Unpaid Tax	15.95-	219.95
3007418432	04/12/2017	All Metals Supply Inc	01-4300		433.71
3007418433	04/12/2017	Amazon.Com	01-4200	78.78	
			01-4300	5,172.93	
			Unpaid Tax	114.61-	5,137.10
3007418434	04/12/2017	Apperson Inc.	01-4300		431.70
3007418435	04/12/2017	Bart Industries/Riebes Auto Parts	01-4300	1,089.96	
			01-4334	214.85	1,304.81
3007418436	04/12/2017	Jo Ann F. Bettencourt	01-5200		155.15
3007418437	04/12/2017	Betts Spring Company Inc	01-4300		7.78
3007418438	04/12/2017	VICTORIA T. BORDERS	01-5200		32.10
3007418439	04/12/2017	Brake Parts Supply & Distr	01-4300		120.68
3007418440	04/12/2017	SARAH C. BUITRON	01-5200		32.74
3007418441	04/12/2017	Diana L. Burdine	01-5200		24.08
3007418442	04/12/2017	Burke Williams & Sorensen, LLP	01-5801		280.50
3007418443	04/12/2017	Bus Parts Warehouse	01-4300		947.45
3007418444	04/12/2017	Buswest	01-4300		881.48
3007418445	04/12/2017	Butte Co Dept Public Health	01-5893		250.00
3007418446	04/12/2017	Butte Co Office Of Education	01-5200		280.00
3007418447	04/12/2017	CA Board Of Equalization	01-4331		178.78
3007418448	04/12/2017	Deborah A. Campos	01-5819		73.50
3007418449	04/12/2017	Lindsay K. Canales	01-5200		117.11
3007418450	04/12/2017	Capital One Public Funding LLC	01-7438	1,386.20	
			01-7439	2,586.02	3,972.22
3007418451	04/12/2017	CARD	01-5600		1,350.00
3007418452	04/12/2017	CDW Government Inc	01-4300		160.51
3007418453	04/12/2017	COLIN J. CHAMBERS	01-5200		52.43
3007418454	04/12/2017	Hillary L. Chapman	01-5200		171.45
3007418455	04/12/2017	Chevron And Texaco Business	01-4300		168.09
3007418456	04/12/2017	City Of Chico	Cancelled		37.30 *
	Cancelled on 04/20/2017				
3007418457	04/12/2017	Emily R. Coons	Cancelled		1,003.96 *
	Cancelled on 04/12/2017				
3007418458	04/12/2017	Copper Hills Youth Center c/o Kids Behavioral Health	01-5809		5,670.00
3007418459	04/12/2017	COSTCO	01-4300		1,337.87
3007418460	04/12/2017	Creative Apple	01-4300		171.97
3007418461	04/12/2017	CSU Chico Research Foundation	01-5800		450.00
3007418462	04/12/2017	CSU Chico Research Foundation	01-5800		150.00
3007418463	04/12/2017	CustomInk	01-4300	424.07	
			Unpaid Tax	28.67-	395.40
3007418464	04/12/2017	Pauline G. Daugherty	01-5200		60.35
3007418465	04/12/2017	Idalia de la Torre-Stuart	01-4300		39.20
3007418466	04/12/2017	Edvotek	01-4400	7,128.91	
			Unpaid Tax	481.91-	6,647.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418467	04/12/2017	FoodMaxx	01-4300		234.56
3007418468	04/12/2017	FranklinCovey Sales Inc.	01-5800		249.87
3007418469	04/12/2017	Gopher Sports Equipment	01-4300		18,128.47
3007418470	04/12/2017	Graphic Fox Ink	01-5800		669.48
3007418471	04/12/2017	Great America Leasing Corp.	01-5600		418.28
3007418472	04/12/2017	Kenneth P. Gregory	01-5800		55.00
3007418473	04/12/2017	Mark E. Gustafson	01-5200		165.85
3007418474	04/12/2017	Harbor Freight Tools	01-4300		313.30
3007418475	04/12/2017	Teri L. Helseth	01-5819		50.00
3007418476	04/12/2017	Henry Schein Co	01-4300		44.69
3007418477	04/12/2017	Hi-Line Electrical	01-4300		236.63
3007418478	04/12/2017	Home Depot Credit Services	01-4300	1,038.97	
			01-4400	2,036.72	3,075.69
3007418479	04/12/2017	HYDROTEX	01-4333		1,313.81
3007418480	04/12/2017	IB North America	01-5800		146.00
3007418481	04/12/2017	ITsavvy LLC	01-4400		1,207.91
3007418482	04/12/2017	Nicole L. Jones	01-5200		10.70
3007418483	04/12/2017	Kellie R. Kennedy	01-5200		227.14
3007418484	04/12/2017	Christine Kenney-Stutz	01-5200		59.92
3007418485	04/12/2017	KHSL-TV	01-5852		495.00
3007418486	04/12/2017	David W. Koll	01-5200		169.20
3007418487	04/12/2017	Lincoln National Life Chicoschl-BL-468744	01-3442		34.80
3007418488	04/12/2017	Scott C. Lindstrom	01-5200		3,653.26
3007418489	04/12/2017	Lone Star Percussion	01-4300		446.33
3007418490	04/12/2017	Lowe's AC#9800 256868 5	01-4300		667.97
3007418491	04/12/2017	SKILLS USA	01-5800		630.00
3007418492	04/12/2017	SKILLS USA	01-5800		20.00
3007418493	04/12/2017	SKILLS USA	01-5800		160.00
3007418494	04/12/2017	SKILLS USA	01-5800		3,840.00
3007418495	04/12/2017	Tomark Sports	01-6170		14,278.80
3007418496	04/12/2017	Thusuong T. Tran	01-4300		37.08
3007418497	04/12/2017	United Grocers Acct 565019	01-4300		220.98
3007418498	04/12/2017	Linda M. Wren	01-4300		21.43
3007418499	04/12/2017	Amazon.Com	09-4300	291.49	
			09-4400	1,714.93	
			Unpaid Tax	10.08-	1,996.34
3007418500	04/12/2017	Jessica N. Daly	09-5200		111.28
3007418501	04/12/2017	LIESE OLUKOYA CHARTER FACILITIES CONSULTING	09-5800		1,500.00
3007418502	04/12/2017	Baker Distributing Company	13-4300		102.94
3007418503	04/12/2017	Danielsen Company Inc,	13-4700		2,822.15
3007418504	04/12/2017	LOCAL'S CHOICE PRINTING	13-5800		384.77
3007418505	04/12/2017	Lowe's AC#9800 256868 5	13-4300		89.43
3007418506	04/12/2017	United Grocers Acct 565019	13-4300	43.62	
			13-4315	13.89	
			13-4700	416.29	473.80

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 2 of 18

Checks Dated 04/12/2017 through 05/09/2017			Board Meeting Date May 17, 2017		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418507	04/12/2017	DSA Attn: HQ Cashier	22-5800		8,669.18
3007418508	04/12/2017	David C. Hurd	25-6271	200.00	
			25-6295	480.00	680.00
3007418509	04/12/2017	KS Telecom Inc.	42-5800		12,805.00
3007418510	04/12/2017	CALPERS	76-9506	119,441.32	
			76-9552	246,793.87	366,235.19
3007418511	04/12/2017	Lincoln National Life	76-9550		4,404.99
3007418512	04/12/2017	Lincoln National Life Chicoschl-BL-468744	76-9550		3,055.31
3007418513	04/19/2017	BLUE TARP FINANCIAL	01-4300		39.99
3007418514	04/19/2017	First Call/Oreilly Auto Parts	01-4300		108.57
3007418515	04/19/2017	GLENDA MCFARLAND	01-5809		1,152.45
3007418516	04/19/2017	Math Olympiads	01-4200		1,442.10
3007418517	04/19/2017	Miller Glass Inc	01-4300		154.35
3007418518	04/19/2017	MJB Welding Supply Inc	01-4300		468.56
3007418519	04/19/2017	Marisol M. Morales	01-5200		165.32
3007418520	04/19/2017	Eric K. Mundy	01-5200		69.71
3007418521	04/19/2017	Carie L. Myers	01-5200		183.19
3007418522	04/19/2017	Nasco Modesto	01-4300		195.04
3007418523	04/19/2017	NCS PEARSON	01-4300		253.80
3007418524	04/19/2017	NCTM Drawer A	01-5300		93.00
3007418525	04/19/2017	NORTH STATE AV INC.	01-5600		202.50
3007418526	04/19/2017	North Woodwinds Inst Repair	01-5600		158.07
3007418527	04/19/2017	Tamara M. Oberg	01-5200		108.07
3007418528	04/19/2017	Office Depot	01-4300		2,325.30
3007418529	04/19/2017	Orbach Huff Suarez & Henderson	01-5801		980.00
3007418530	04/19/2017	ORLAND UNIFIED SCHOOL DISTRICT ACCTS REC.	01-5100	33,538.96	
			01-5800	25,000.00	58,538.96
3007418531	04/19/2017	OROVILLE FORD LINCOLN MERCURY	01-4300		76.34
3007418532	04/19/2017	OROVILLE UNION HIGH SCHOOL	01-5800		984.84
3007418533	04/19/2017	Pacific Gas & Electric Co	01-5596		570.80
3007418534	04/19/2017	Pacific Supply	01-4300		26.43
3007418535	04/19/2017	Julie L. Parker	01-5200		240.75
3007418536	04/19/2017	Paton Group	01-4300		2,453.01
3007418537	04/19/2017	Payless Building Supply*	01-4300		448.37
3007418538	04/19/2017	Mary A. Pella-Donnelly	01-5200		1,634.98
3007418539	04/19/2017	JUAN C. PUENTE	01-5200		32.42
3007418540	04/19/2017	Ruttenburg, Phil	01-4300		24.12
3007418541	04/19/2017	Julie A. Salzman	01-5200		135.89
3007418542	04/19/2017	SCHOOL NEWSPAPERS ONLINE	01-5800		325.00
3007418543	04/19/2017	School Specialty Inc	01-4300		91.45
3007418544	04/19/2017	SF MARITIME NATIONAL PARK ASSOCIATION	01-5800		1,317.00
3007418545	04/19/2017	Shady Creek Outdoor School Sutter Co Supt of Schools	01-4300		720.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 18

Checks Dated 04/12/2017 through 05/09/2017			Board Meeting Date May 17, 2017		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418546	04/19/2017	Sierra Schools of CA	01-5809		4,640.25
3007418547	04/19/2017	Social Thinking	01-4300		48.37
3007418548	04/19/2017	Frances Q. Stallman	01-5200		50.83
3007418549	04/19/2017	Star Fleet Filtration Inc	01-4300		36.37
3007418550	04/19/2017	Karen E. Starkey-Holder	01-5200		217.53
3007418551	04/19/2017	STENHOUSE PUBLISHERS	01-4200	592.02	
			Unpaid Tax	40.02-	552.00
3007418552	04/19/2017	Tahoe Pure Water	01-5598	143.38	
			01-5800	10.00	153.38
3007418553	04/19/2017	Teacher Created Resources	01-4300	179.23	
			Unpaid Tax	12.12-	167.11
3007418554	04/19/2017	Tehama Tire Service	01-4332		1,040.66
3007418555	04/19/2017	MEGAN V. THOMAS MELLY	01-4300		94.00
3007418556	04/19/2017	US Screenprint	01-4300		253.38
3007418557	04/19/2017	Valley Truck & Tractor Co	01-4300		174.36
3007418558	04/19/2017	WALMART COMMUNITY ACCT 603220200075870701	01-4300		374.74
3007418559	04/19/2017	Wilgus Fire Inc	01-5800		1,308.65
3007418560	04/19/2017	WURTH USA INC	01-4300		28.11
3007418561	04/19/2017	Malina D. Olson	09-5200		985.76
3007418562	04/19/2017	Red Top Storage	09-5600		337.00
3007418563	04/19/2017	Young Minney & Corr LLP	09-5800		363.37
3007418564	04/19/2017	Mission Linen Supply	13-5800		16.82
3007418565	04/19/2017	Office Depot	13-4300		76.79
3007418566	04/19/2017	Pro Pacific Fresh	13-4700		2,120.27
3007418567	04/19/2017	Robb Ross Foods Inc	13-4700		1,372.40
3007418568	04/19/2017	S & L Food Sales, Inc.	13-4315	263.83	
			13-4700	8,581.90	8,845.73
3007418569	04/19/2017	Sysco Food Serv Of Sacramento	Cancelled		82.80 *
	Cancelled on 04/19/2017				
3007418570	04/19/2017	Miller Glass Inc	25-5800		210.00
3007418571	04/19/2017	PISOR FENCE DIV., INC.	25-6293		6,011.25
3007418572	04/19/2017	Daniel Adams	01-5200		24.57
3007418573	04/19/2017	Alejandro Altamirano	01-4300		15.00
3007418574	04/19/2017	American Time & Signal Co	01-4300		8.69
3007418575	04/19/2017	ANITA GAIL HOMESLEY	01-5800		1,500.00
3007418576	04/19/2017	ARC Alternatives	01-5800		3,180.88
3007418577	04/19/2017	B & H Photo Video	01-4300	1,269.64	
			Unpaid Tax	85.83-	1,183.81
3007418578	04/19/2017	Baker Distributing Company	01-4300		92.24
3007418579	04/19/2017	Christine M. Bangsund	01-5200		17.55
3007418580	04/19/2017	Bart Industries/Riebes Auto Parts	01-4300		670.35
3007418581	04/19/2017	Batteries Plus	01-4300		52.16
3007418582	04/19/2017	Pennie L. Baxter	01-4300		26.47
3007418583	04/19/2017	Beehively	01-5800		680.16
3007418584	04/19/2017	Patrick W. Bossetti	01-5200		83.14
3007418585	04/19/2017	Richard J. Bower	01-5200		65.27

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 4 of 18

Checks Dated 04/12/2017 through 05/09/2017			Board Meeting Date May 17, 2017		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418586	04/19/2017	Brake Parts Supply & Distr	01-4300		143.11
3007418587	04/19/2017	Brandy Jellison	01-4300		90.00
3007418588	04/19/2017	CA Dept Of Justice	01-5834		2,291.00
3007418589	04/19/2017	CA Professional Safety And Supply	01-4300		29.93
3007418590	04/19/2017	Marcos Campos	01-5200		68.48
3007418591	04/19/2017	Carlos Guzman	01-4300		15.00
3007418592	04/19/2017	Hillary L. Chapman	01-5800		10.00
3007418593	04/19/2017	CHICO FALSE ALARM REDUCTION PROGRAM	01-4300		100.00
3007418594	04/19/2017	Chico Immediate Care Medical	01-5800		340.06
3007418595	04/19/2017	Chico Sprinkler Inc	01-4300		37.97
3007418596	04/19/2017	City Of Chico	01-5800		510.02
3007418597	04/19/2017	Clark Consulting & Training Inc.	01-5800		6,000.00
3007418598	04/19/2017	Cogent Systems	01-5800		47.60
3007418599	04/19/2017	Collier Hardware	01-4300		9.64
3007418600	04/19/2017	COSTCO	01-4300		274.02
3007418601	04/19/2017	Creative Apple	01-4300		511.96
3007418602	04/19/2017	Cross Petroleum	01-4331		16,156.39
3007418603	04/19/2017	Dan's Electrical Supply Co.	01-4300		694.72
3007418604	04/19/2017	Pauline G. Daugherty	01-5200		27.23
3007418605	04/19/2017	David Elke	01-4300		68.00
3007418606	04/19/2017	Laurie E. DeBock	01-4300		519.01
3007418607	04/19/2017	Michael J. Deir	01-5200		78.11
3007418608	04/19/2017	Kristen B. Del Real	01-5200		979.95
3007418609	04/19/2017	Delfina Granados	01-4300		15.00
3007418610	04/19/2017	Discount Mail Service, Inc.	01-5970		884.67
3007418611	04/19/2017	Duerr Evaluation Resources	01-5800		5,000.00
3007418612	04/19/2017	Environmental Systems Inc.	01-5800		420.00
3007418613	04/19/2017	Andrea L. Evans	01-5200		42.81
3007418614	04/19/2017	Ewing Irrigation Products Inc	01-4300		1,229.62
3007418615	04/19/2017	Fastenal Company	01-4300		201.58
3007418616	04/19/2017	Ferguson Enterprises, Inc. #68 6	01-4300		406.83
3007418617	04/19/2017	FLORAL RESOURCES SACRAMENTO	01-4300		393.07
3007418618	04/19/2017	FoodMaxx	01-4300		239.03
3007418619	04/19/2017	Forest Ranch Charter School	01-5800		4,954.50
3007418620	04/19/2017	GRANT HORNBEAK	01-5800		1,700.00
3007418621	04/19/2017	Bradley D. Gripenstraw	01-5200		1,975.22
3007418622	04/19/2017	Annalisa M. Hansen	01-5200		68.07
3007418623	04/19/2017	Judy A. Hass	01-5200		173.25
3007418624	04/19/2017	Henry Schein Co	01-4300		84.62
3007418625	04/19/2017	Home Depot Credit Services	01-4300		619.66
3007418626	04/19/2017	Hughes Hardwoods	01-4300		24.30
3007418627	04/19/2017	ID INTERNATIONAL	01-5800		1,400.00
3007418628	04/19/2017	Ideal Computer Services Inc	01-5800		750.00
3007418629	04/19/2017	J & M Boots & Repair	01-5800		2,760.62

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 5 of 18

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418630	04/19/2017	Jenise Coon	01-5200		1,003.96
3007418631	04/19/2017	Jo Ann Heathcock	01-4300		15.00
3007418632	04/19/2017	Johnny's Lock & Safe	01-4300		41.25
3007418633	04/19/2017	JOHNSON HOUSE OF SOBRIETY	01-5800		2,318.32
3007418634	04/19/2017	Nicole L. Jones	01-5200		12.84
3007418635	04/19/2017	JW Wood Co Inc	01-4300		537.79
3007418636	04/19/2017	Kelly Moore Paint Co Accts Receivable	01-4300		45.65
3007418637	04/19/2017	Kimball Midwest	01-4300		322.11
3007418638	04/19/2017	Ofelia Landeros	01-4300		11.24
3007418639	04/19/2017	Sarah M. Lawrence-Oldfield	01-5200		200.46
3007418640	04/19/2017	Lori Kligerman	01-5800		170.00
3007418641	04/19/2017	Lowe's AC#9800 256868 5	01-4300		1,005.33
3007418642	04/19/2017	Mai Cha	01-4300		15.00
3007418643	04/19/2017	Margaret Dev	01-8699		8.00
3007418644	04/19/2017	Lisa T. Palmer	01-4300		37.86
3007418645	04/19/2017	PAUL ELLCESSOR	01-5800		600.00
3007418646	04/19/2017	Maria E. Ramirez	01-4300		74.52
3007418647	04/19/2017	United Grocers Acct 565019	01-4300		334.32
3007418648	04/19/2017	RAVEN HUNTER*	09-5800		300.00
3007418649	04/19/2017	Baker Distributing Company	13-4300		918.03
3007418650	04/19/2017	COSTCO	13-4300	33.86	
			13-4315	251.99	285.85
3007418651	04/19/2017	Dan's Electrical Supply Co.	13-4300		38.36
3007418652	04/19/2017	Danielsen Company Inc,	13-4300	52.65	
			13-4315	3,828.31	
			13-4700	8,712.22	12,593.18
3007418653	04/19/2017	Forest Ranch Charter School	13-5800		2,850.75
3007418654	04/19/2017	Gager Distributing Inc	13-4300		676.36
3007418655	04/19/2017	Gold Star Foods	13-4700		1,281.28
3007418656	04/19/2017	Gregory Billington	13-8634		9.80
3007418657	04/19/2017	Ledger Paper Company	13-4315		430.34
3007418658	04/19/2017	JM King Consulting, Inc	25-5800		8,032.50
3007418659	04/20/2017	Davis Publications Inc	01-4300		34.95
3007418660	04/20/2017	CA Stock Market Simulation	09-5800		195.00
3007418661	04/20/2017	State of Ca Employment Dev. Dept	76-9555		10,271.29
3007418662	04/25/2017	MARIA PARRO RUBIO	01-5800		37.50
3007418663	04/25/2017	Marsh Jr High School ASB	01-4300		15.50
3007418664	04/25/2017	Melody I. Marshall	01-5200		130.01
3007418665	04/25/2017	Tiana M. McFarland	01-5200		23.00
3007418666	04/25/2017	Marsha L. McLean	01-5200		24.61
3007418667	04/25/2017	MJB Welding Supply Inc	01-4300	279.18	
			01-5600	611.48	890.66
3007418668	04/25/2017	Kelly D. Molchen	01-4300		41.34
3007418669	04/25/2017	Ruben G. Morales	01-5200		1,678.30
3007418670	04/25/2017	Mt Lassen Motor Transit Inc	01-5800		2,232.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 6 of 18

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418671	04/25/2017	Mt Shasta Spring Water Co Inc	01-4300		7.51
3007418672	04/25/2017	Musicians Friend	01-4300		213.23
3007418673	04/25/2017	NICHOLE AND TAO STADLER	01-8699		16.95
3007418674	04/25/2017	NORTH STATE AV INC.	01-5800		600.00
3007418675	04/25/2017	North Woodwinds Inst Repair	01-5600		50.15
3007418676	04/25/2017	Office Depot	01-4300		1,010.89
3007418677	04/25/2017	Pacific Gas & Electric Co	01-5596		5,235.06
3007418678	04/25/2017	Permabound	01-4200		12,139.25
3007418679	04/25/2017	Pleasant Valley HS ASB	01-5800		390.00
3007418680	04/25/2017	Ray Morgan Co Inc	01-4300	439.38	
			01-5800	120.36	559.74
3007418681	04/25/2017	Read Naturally	01-5800		34.56
3007418682	04/25/2017	Hayley M. Richer	01-5800		115.77
3007418683	04/25/2017	ROBERT BOSCH TOOL CORPORATION	01-4400		1,735.52
3007418684	04/25/2017	Scholastic Inc	01-4200		171.50
3007418685	04/25/2017	SCHOOL SERVICES OF CA	01-5800		15,144.30
3007418686	04/25/2017	School Specialty Inc	01-4300		112.59
3007418687	04/25/2017	Sequoia Pacific Solar	01-5596		34,251.08
3007418688	04/25/2017	ERIN N. SPASBO	01-5200		19.26
3007418689	04/25/2017	Kelly L. Spasbo	01-5200		301.21
3007418690	04/25/2017	Stott Outdoor Advertising	01-5800		1,372.72
3007418691	04/25/2017	Super Duper Publications	01-4300	72.34	
			Unpaid Tax	4.89-	67.45
3007418692	04/25/2017	Tahoe Pure Water	01-5800		30.00
3007418693	04/25/2017	TECHNOLOGY INTEGRATION GROUP	01-4300		224.96
3007418694	04/25/2017	Towne Carpet & Drapes	01-4300		202.80
3007418695	04/25/2017	TOYS R US INC	01-4300		90.72
3007418696	04/25/2017	Jeffrey D. Tracy	01-5200		304.96
3007418697	04/25/2017	VERIZON BUSINESS	01-5900		2,142.17
3007418698	04/25/2017	WALMART COMMUNITY ACCT 603220200075870701	01-4300		1,182.92
3007418699	04/25/2017	Ryan E. Willard	01-5200		893.20
3007418700	04/25/2017	WILLIAM V. MACGILL & CO	01-4300		48.86
3007418701	04/25/2017	Mary J. Windsor	01-5200		73.83
3007418702	04/25/2017	Mobile Mini Inc	09-5600		113.31
3007418703	04/25/2017	Office Depot	09-4300		391.00
3007418704	04/25/2017	Ray Morgan Co Inc	09-4300		150.79
3007418705	04/25/2017	US BANK CORPORATE PYMT SYSTEM	09-4200	34.64	
			09-4300	987.97	1,022.61
3007418706	04/25/2017	Vernier Software	09-4300		1,070.58
3007418707	04/25/2017	Mission Linen Supply	13-5800		76.52
3007418708	04/25/2017	Office Depot	13-4300		33.70
3007418709	04/25/2017	Pro Pacific Fresh	13-4700		5,932.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 7 of 18

Checks Dated 04/12/2017 through 05/09/2017			Board Meeting Date May 17, 2017		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418710	04/25/2017	REIMER PEST AND WEED CONTROL	13-5800		580.00
3007418711	04/25/2017	S & L Food Sales, Inc.	13-4300	82.80	
			13-4315	231.98	
			13-4700	15,579.12	15,893.90
3007418712	04/25/2017	Sac Val Janitorial	13-4300		1,428.03
3007418713	04/25/2017	Sysco Food Serv Of Sacramento	13-4300	256.18	
			13-4315	535.84	
			13-4700	7,906.59	8,698.61
3007418714	04/25/2017	Uline	13-4315		2,658.99
3007418715	04/25/2017	VA YANG	13-4700		600.00
3007418716	04/25/2017	VERIZON BUSINESS	13-5900		179.09
3007418717	04/25/2017	Wilgus Fire Inc	13-4300		11.26
3007418718	04/25/2017	MICHAEL BAKER INTERNATIONAL INC.	22-5800		13,372.00
3007418719	04/25/2017	RAINFORTH-GRAU-ARCHITECTS	22-5800		233,937.25
3007418720	04/25/2017	A & J Party Center Inc	01-5800		257.40
3007418721	04/25/2017	Aaron Brothers Art & Framing	01-4300		386.10
3007418722	04/25/2017	AliMed Inc.	01-4300	76.14	
			Unpaid Tax	5.15-	70.99
3007418723	04/25/2017	Alpha Fired Arts	01-4300		299.81
3007418724	04/25/2017	Amazon.Com	01-4200	519.61	
			01-4300	2,315.49	
			01-4400	30.45	
			Unpaid Tax	87.96-	2,777.59
3007418725	04/25/2017	ASCD	01-5300		89.00
3007418726	04/25/2017	AUS Sacramento MC Lockbox	01-5800		5,300.66
3007418727	04/25/2017	B & H Photo Video	01-4300	369.06	
			Unpaid Tax	24.95-	344.11
3007418728	04/25/2017	Baker Distributing Company	01-4300		186.97
3007418729	04/25/2017	Raymond L. Barber	01-5200		1,221.81
3007418730	04/25/2017	MARIA S. BARBOZA	01-5800		1,996.76
3007418731	04/25/2017	Barnes & Noble Inc	01-4200		239.81
3007418732	04/25/2017	Batteries Plus	01-4300		439.62
3007418733	04/25/2017	Benchmark Education Co.	01-4200		175.88
3007418734	04/25/2017	BEST BUY BUY FOR BUSINESS	01-4300	160.87	
			01-4400	1,293.98	1,454.85
3007418735	04/25/2017	Bio Rad Laboratories	01-4300		127.52
3007418736	04/25/2017	Nick R. Bonacich	01-5200		793.65
3007418737	04/25/2017	Brian T. Boyer	01-4300		93.72
3007418738	04/25/2017	Butte Co SELPA	01-5200		150.00
3007418739	04/25/2017	BUTTE REGIONAL TRANSIT	01-5800		180.00
3007418740	04/25/2017	CA Professional Safety And Supply	01-4300		90.17
3007418741	04/25/2017	Ca Water Service Co	01-5598		17,200.29
3007418742	04/25/2017	CALIFORNIANS TOGETHER	01-4300		1,686.25
3007418743	04/25/2017	Deborah A. Campos	01-5200		181.64
3007418744	04/25/2017	CARD	01-5800		370.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 8 of 18

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418745	04/25/2017	Carolina Biological Supply	01-4300		163.10
3007418746	04/25/2017	Cartridge World	01-4300		102.95
3007418747	04/25/2017	Caution Sharp	01-4300		124.00
3007418748	04/25/2017	Collier Hardware	01-4300		22.11
3007418749	04/25/2017	Comcast	01-5800		71.26
3007418750	04/25/2017	Computers For Classrooms Inc	01-5800		12,500.00
3007418751	04/25/2017	Contract Paper Group Inc.	01-9320		18,772.18
3007418752	04/25/2017	COSTCO	01-4300		373.74
3007418753	04/25/2017	Theresa B. Crawford	01-5200		79.28
3007418754	04/25/2017	CSU Chico	01-5800		154.00
3007418755	04/25/2017	CSU Chico Research Foundation	01-5800		150.00
3007418756	04/25/2017	Daisy Curiel	01-5200		190.61
3007418757	04/25/2017	Patrick J. Curran	01-5200		44.35
3007418758	04/25/2017	DELTA WIRELESS INC.	01-4300		902.70
3007418759	04/25/2017	DONALD P BUERER SR.	01-5800		1,950.00
3007418760	04/25/2017	Donut Nook	01-4300		50.00
3007418761	04/25/2017	Dragon Graphics	01-4300		91.16
3007418762	04/25/2017	Ellis Art & Engineering	01-4300		596.10
3007418763	04/25/2017	Entourage Yearbooks	01-4300		2,359.69
3007418764	04/25/2017	EPS LITERACY & INTERVENTION	01-4300		212.36
3007418765	04/25/2017	Family First	01-5800		2,040.00
3007418766	04/25/2017	Fastenal Company	01-4300		55.86
3007418767	04/25/2017	Ferguson Enterprises, Inc. #68 6	01-4300		1,379.13
3007418768	04/25/2017	Flag House	01-4300		64.16
3007418769	04/25/2017	FLUENCY MATTERS	01-4200	1,158.30	
			Unpaid Tax	78.30-	1,080.00
3007418770	04/25/2017	Follett School Solutions Inc.	01-4200		896.03
3007418771	04/25/2017	FoodMaxx	01-4300		172.57
3007418772	04/25/2017	Gale Group Inc.	01-5800		50.00
3007418773	04/25/2017	Thomas A. George	01-5200		487.99
3007418774	04/25/2017	Ginnos Kitchen & Appliance	01-4400		824.70
3007418775	04/25/2017	Jessenia L. Guzeldere	01-5200		117.17
3007418776	04/25/2017	Harbor Freight Tools	01-4300		98.60
3007418777	04/25/2017	HEINEMANN PUBLISHING	01-4200		501.40
3007418778	04/25/2017	Hillyard Inc	01-9320		1,356.14
3007418779	04/25/2017	Home Depot Credit Services	01-4300		377.38
3007418780	04/25/2017	Human Relations Media	01-4200	1,686.81	
			Unpaid Tax	114.03-	1,572.78
3007418781	04/25/2017	Industrial Power Products*	01-4300		976.17
3007418782	04/25/2017	ITsavvy LLC	01-4300	107.55	
			01-4400	1,610.19	1,717.74
3007418783	04/25/2017	Mia Justine-Mitchell	01-5200		18.73
3007418784	04/25/2017	JW Wood Co Inc	01-4300		412.24
3007418785	04/25/2017	Kelly Moore Paint Co Accts Receivable	01-4300		126.87
3007418786	04/25/2017	Michelle A. Krause	01-5200		56.18
3007418787	04/25/2017	La Familia Restaurant	01-5800		1,356.71

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 9 of 18

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418788	04/25/2017	Lakeshore Learning Materials	01-4300		819.08
3007418789	04/25/2017	Ofelia Landeros	01-5200		273.58
3007418790	04/25/2017	Sarah M. Lawrence-Oldfield	01-5200		1,640.92
3007418791	04/25/2017	Scott C. Lindstrom	01-5200		1,833.23
3007418792	04/25/2017	Lowe's AC#9800 256868 5	01-4300		1,397.34
3007418793	04/25/2017	Mica Hamilton	01-5809		300.05
3007418794	04/25/2017	United Grocers Acct 565019	01-4300		442.65
3007418795	04/25/2017	Achieve Charter School	09-4300		36.00
3007418796	04/25/2017	CHARTER SCHOOL MANAGEMENT CORPORATION	09-5800		4,500.00
3007418797	04/25/2017	Granite Data Solutions	09-4400		992.56
3007418798	04/25/2017	Amazon.Com	12-4300	603.80	
			Unpaid Tax	22.25-	581.55
3007418799	04/25/2017	Discount School Supply	12-4300		809.41
3007418800	04/25/2017	Lakeshore Learning Materials	12-4300		138.11
3007418801	04/25/2017	Chris Kettle	13-8634		14.10
3007418802	04/25/2017	Ferguson Enterprises, Inc. #68 6	13-4300		213.43
3007418803	04/25/2017	HERO CMO	13-5800		1,750.00
3007418804	04/25/2017	Lowe's AC#9800 256868 5	13-4300		447.81
3007418805	05/02/2017	First Call/Oreilly Auto Parts	01-4300	232.60	
			01-4334	17.15	
			01-5600	30.00	
			01-5800	189.90	469.65
3007418806	05/02/2017	JOHN SIEBAL	01-5800		5,200.02
3007418807	05/02/2017	M & S Wesley Tree Service	01-5800		18,000.00
3007418808	05/02/2017	Matthew Schaefer	01-5800		225.00
3007418809	05/02/2017	Matthew P. McLaughlin	01-5200		257.06
3007418810	05/02/2017	MJB Welding Supply Inc	01-4300		731.34
3007418811	05/02/2017	Kelly D. Molchen	01-4300		17.14
3007418812	05/02/2017	Andrew J. Moll	01-5200		103.94
3007418813	05/02/2017	Erickson M. Montes	01-5200		110.37
3007418814	05/02/2017	Eric K. Mundy	01-5200		58.37
3007418815	05/02/2017	MYSTERY SCIENCE INC	01-5800		499.00
3007418816	05/02/2017	Norcal Kenworth-Sacramento	01-4300		155.57
3007418817	05/02/2017	Nord Country School	01-8096	29,123.00	
			01-8677	874.00-	28,249.00
3007418818	05/02/2017	North State Screenprint	01-5800		88.97
3007418819	05/02/2017	Office Depot	01-4300		2,437.44
3007418820	05/02/2017	Bryan W. Osak	01-5200		26.22
3007418821	05/02/2017	Paramex Screening Services	01-5800		250.00
3007418822	05/02/2017	Patterson Electric	01-5800		75.00
3007418823	05/02/2017	Payless Building Supply*	01-4300		2,375.04
3007418824	05/02/2017	PBM SUPPLY & MFG INC	01-4300		53.80
3007418825	05/02/2017	Ray Morgan Co Inc	01-4300		289.58
3007418826	05/02/2017	Mark A. Riehlman	01-5800		85.00
3007418827	05/02/2017	Ron's Reptiles	01-5800		295.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 10 of 18

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418828	05/02/2017	ROUND TABLE PIZZA/SISCO	01-4300		57.02
3007418829	05/02/2017	Carol A. Roza	01-5200		29.96
3007418830	05/02/2017	Sacramento Zoo	01-5800		313.50
3007418831	05/02/2017	SAN DIEGO CO OFFICE OF ED	01-5200		400.00
3007418832	05/02/2017	School Specialty Inc	01-4300		949.63
3007418833	05/02/2017	SchoolDude.com	01-5800		8,381.36
3007418834	05/02/2017	Shady Creek Outdoor School Sutter Co Supt of Schools	01-5800		7,836.50
3007418835	05/02/2017	Shasta Co Office Of Education	01-5800		10,760.00
3007418836	05/02/2017	John R. Shepherd	01-5200		177.33
3007418837	05/02/2017	SHERWOOD MONTESSORI SCHOOL	01-8096	17,295.00	
			01-8677	519.00-	16,776.00
3007418838	05/02/2017	Social Studies School Service	01-4300		31.08
3007418839	05/02/2017	SPRAY CHEM CHEMICAL CO INC	01-4300		131.38
3007418840	05/02/2017	STARFALL EDUCATION FOUNDATION	01-5800		150.00
3007418841	05/02/2017	Karen E. Starkey-Holder	01-4300		13.35
3007418842	05/02/2017	Paul G. Stephens	01-5200		767.46
3007418843	05/02/2017	Tahoe Pure Water	01-5598		54.00
3007418844	05/02/2017	Tammara L. Taylor	01-5200		700.00
3007418845	05/02/2017	Tec-Com	01-5800		4,890.00
3007418846	05/02/2017	Therapro Inc	01-4300		25.00
3007418847	05/02/2017	Michael D. Tilton	01-5200		25.68
3007418848	05/02/2017	Touchline Software, inc.	01-5800		325.00
3007418849	05/02/2017	TOYS R US INC	01-4300		131.74
3007418850	05/02/2017	Jeffrey D. Tracy	01-5200		53.50
3007418851	05/02/2017	Turtle Bay Exploration Park	01-5800		230.75
3007418852	05/02/2017	HIROKO UKEI	01-5200		17.66
3007418853	05/02/2017	UPS	01-5970		113.64
3007418854	05/02/2017	US BANK CORPORATE PYMT SYSTEM	01-4300	8,077.44	
			01-5200	12,582.72	
			01-5600	49.00	
			01-5800	1,872.00	
			01-9330	7,759.90	30,341.06
3007418855	05/02/2017	USA SCIENTIFIC INC.	01-4300		103.58
3007418856	05/02/2017	VALLEY POWER SYSTEMS INC	01-4333		402.06
3007418857	05/02/2017	Heather M. Waits	01-5200		256.42
3007418858	05/02/2017	WALMART COMMUNITY ACCT 603220200075870701	01-4300		1,383.33
3007418859	05/02/2017	WASTE MANAGEMENT	01-5595		72.00
3007418860	05/02/2017	WILDFLOWER OPEN CLASSROOM	01-8096	24,093.00	
			01-8677	241.00-	23,852.00
3007418861	05/02/2017	Mai V. Xiong	01-5200		34.67
3007418862	05/02/2017	Mobile Mini Inc	09-5600		117.58
3007418863	05/02/2017	MOUNTAIN MIKE'S PIZZA	09-4300		75.22

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 11 of 18

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418864	05/02/2017	Office Depot	09-4300		101.74
3007418865	05/02/2017	Red Top Storage	09-5600		337.00
3007418866	05/02/2017	Silver Dollar Fair	09-5800		50.00
3007418867	05/02/2017	WALMART COMMUNITY ACCT 603220200075870701	09-4300		21.06
3007418868	05/02/2017	Thermalito Union Sch District	12-5800		15,452.21
3007418869	05/02/2017	ERIK AND JESSICA ORDAZ	13-8634		36.20
3007418870	05/02/2017	Mission Linen Supply	13-5800		76.52
3007418871	05/02/2017	Office Depot	13-4300		641.29
3007418872	05/02/2017	Pro Pacific Fresh	13-4700		5,705.19
3007418873	05/02/2017	R&D Hydraulics Mfg & Mach Co.	13-4300	360.35	
			13-5600	1,155.00	1,515.35
3007418874	05/02/2017	S & L Food Sales, Inc.	13-4315	157.34	
			13-4700	16,471.67	16,629.01
3007418875	05/02/2017	Sysco Food Serv Of Sacramento	13-4300	302.03	
			13-4315	140.86	
			13-4700	5,184.64	5,627.53
3007418876	05/02/2017	Tec-Com	42-5800		8,000.00
3007418877	05/02/2017	A-Z Bus Sales Inc.	01-4300		2,388.50
3007418878	05/02/2017	ADI	01-4300		151.05
3007418879	05/02/2017	Amazon.Com	01-4200	1,040.52	
			01-4300	4,448.39	
			01-4400	605.95	
			Unpaid Tax	24.91-	6,069.95
3007418880	05/02/2017	Awards Company	01-4300		106.12
3007418881	05/02/2017	Baker Distributing Company	01-4300		492.77
3007418882	05/02/2017	Barnes & Noble Inc	01-4300		300.00
3007418883	05/02/2017	Bart Industries/Riebes Auto Parts	01-4300	364.93	
			01-4333	66.15	
			01-4334	107.24-	323.84
3007418884	05/02/2017	Batteries Plus	01-4300		9.49
3007418885	05/02/2017	Biggs Unified School District	01-5800		4,352.93
3007418886	05/02/2017	BookPal	01-4200		358.10
3007418887	05/02/2017	Brake Parts Supply & Distr	01-4300		580.53
3007418888	05/02/2017	BROWN'S TOWING	01-5600		170.00
3007418889	05/02/2017	Burke Williams & Sorensen, LLP	01-5801		3,391.50
3007418890	05/02/2017	Priscilla J. Burns	01-5200		166.53
3007418891	05/02/2017	Bus Parts Warehouse	01-4300		1,290.49
3007418892	05/02/2017	Butte Co Dept Public Health	01-5893		250.00
3007418893	05/02/2017	Butte Co Dept Public Health	01-5893		425.00
3007418894	05/02/2017	Butte Co SELPA	01-5200		40.00
3007418895	05/02/2017	Butte College Nursery	01-4300		36.66
3007418896	05/02/2017	Butte-Glenn Community College	01-5100		67,238.09
3007418897	05/02/2017	Andrew J. Canales	01-5200		85.92
3007418898	05/02/2017	CARD	01-5600		4,816.87
3007418899	05/02/2017	Chico Yellow Cab Company	01-5800		22.00
3007418900	05/02/2017	CITEA	01-5200		300.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 12 of 18

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418901	05/02/2017	Clark Consulting & Training Inc.	01-5800		6,000.00
3007418902	05/02/2017	Complete Asphalt Service Co	01-4300		975.00
3007418903	05/02/2017	CSPCA % Jennie Batiste	01-5300		800.00
3007418904	05/02/2017	Stephanie J. Cunniff	01-5200		42.27
3007418905	05/02/2017	Patrick J. Curran	01-5200		68.42
3007418906	05/02/2017	Dan's Electrical Supply Co.	01-4300		1,250.84
3007418907	05/02/2017	Eagle Security Systems	01-5800		61.67
3007418908	05/02/2017	Emma Wilson School Pta	Cancelled		14.95 *
Cancelled on 05/03/2017					
3007418909	05/02/2017	Ewing Irrigation Products Inc	01-4300		187.70
3007418910	05/02/2017	Ferguson Enterprises, Inc. #68 6	01-4300		756.04
3007418911	05/02/2017	FoodMaxx	01-4300		106.98
3007418912	05/02/2017	Kathryn J. Fossum	01-5200		101.91
3007418913	05/02/2017	Gold Country Hydraulic Inc	01-4300		10.92
3007418914	05/02/2017	Gopher Sports Equipment	01-4300		548.57
3007418915	05/02/2017	Great Harvest Bread-Forest Ave	01-5800		505.49
3007418916	05/02/2017	Guitar Center Management	01-4300		894.30
3007418917	05/02/2017	Douglas G. Haight	01-5200		79.18
3007418918	05/02/2017	Catherine E. Harris	01-5200		321.82
3007418919	05/02/2017	Carol G. Heald	01-5200		171.20
3007418920	05/02/2017	Henry Schein Co	01-4300		193.36
3007418921	05/02/2017	Herff Jones Inc.	01-4200		1,246.79
3007418922	05/02/2017	Hillyard Inc	01-4300	309.79	
			01-5800	1,853.35	
			01-9320	27.37	2,190.51
3007418923	05/02/2017	Home Depot Credit Services	01-4300		330.40
3007418924	05/02/2017	Home Economics Education HECT Professional Dev Project	01-5200		850.00
3007418925	05/02/2017	Industrial Power Products*	01-4300		138.67
3007418926	05/02/2017	ITsavvy LLC	01-4300		287.10
3007418927	05/02/2017	JC Nelson Supply Co	01-4300		112.43
3007418928	05/02/2017	Johnny's Lock & Safe	01-6400		96.53
3007418929	05/02/2017	Mia Justine-Mitchell	01-5800		41.00
3007418930	05/02/2017	JW Wood Co Inc	01-4300		677.27
3007418931	05/02/2017	Kelly Moore Paint Co Accts Receivable	01-4300		51.69
3007418932	05/02/2017	KS Telecom Inc.	01-4300	12,862.50	
			01-5800	20,937.50	33,800.00
3007418933	05/02/2017	LaminationKing LLC	01-4300	299.10	
			Unpaid Tax	20.22-	278.88
3007418934	05/02/2017	Ofelia Landeros	01-4300		92.52
3007418935	05/02/2017	Lowe's AC#9800 256868 5	01-4300		639.90
3007418936	05/02/2017	Monica Davis	01-8699		16.95
3007418937	05/02/2017	SERGIO CONTRERAS	01-5800		3,500.00
3007418938	05/02/2017	United Grocers Acct 565019	01-4300		108.24
3007418939	05/02/2017	Amazon.Com	09-4300	664.55	
			Unpaid Tax	5.28-	659.27

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418940	05/02/2017	Inspire School of Arts and Sci ences	09-9120		50,000.00
3007418941	05/02/2017	Antonio Isern	09-5200		138.06
3007418942	05/02/2017	Lowe's AC#9800 256868 5	09-4300		85.54
3007418943	05/02/2017	Amazon.Com	12-4300		255.41
3007418944	05/02/2017	Discount School Supply	12-4300		939.19
3007418945	05/02/2017	Big Tray	13-4300		896.61
3007418946	05/02/2017	Danielsen Company Inc,	13-4300	131.45	
			13-4315	2,726.14	
			13-4700	10,638.79	13,496.38
3007418947	05/02/2017	Gager Distributing Inc	13-4300		822.82
3007418948	05/02/2017	Gold Star Foods	13-4700		37,877.06
3007418949	05/02/2017	EAGLE ARCHITECTS	22-5800		6,963.75
3007418950	05/02/2017	Holdrege & Kull	22-5800		25,064.00
3007418951	05/02/2017	Lionakis	22-5800		15,397.21
3007418952	05/02/2017	Holdrege & Kull	25-6100		729.99
3007418953	05/09/2017	BALSHARAN SINGH	01-8699		15.50
3007418954	05/09/2017	Loy Mattison	01-5800		1,638.75
3007418955	05/09/2017	Mackin Library Media	01-4200		645.83
3007418956	05/09/2017	Mark F. Mitchinson	01-5800		150.00
3007418957	05/09/2017	Stephanie M. Marshall-Welton	01-5200		219.35
3007418958	05/09/2017	Misty L. McEntee-Choo	01-5800		55.00
3007418959	05/09/2017	Cari D. McWilliams	01-5200		20.40
3007418960	05/09/2017	MICHAEL MATTINGLY	01-5800		1,575.00
3007418961	05/09/2017	Mindset Works Inc.	01-5800	4,500.00	
			01-9330	4,500.00	9,000.00
3007418962	05/09/2017	MJB Welding Supply Inc	01-4300		162.52
3007418963	05/09/2017	Mt Lassen Motor Transit Inc	01-5800		7,173.85
3007418964	05/09/2017	Nasco Modesto	01-4300		504.20
3007418965	05/09/2017	NCS PEARSON	01-4300		732.27
3007418966	05/09/2017	NICHOLAS PRICE	01-5800		300.00
3007418967	05/09/2017	NORTH STATE AV INC.	01-5600		1,181.25
3007418968	05/09/2017	North Woodwinds Inst Repair	01-5600	52.00	
			01-5800	23.00	75.00
3007418969	05/09/2017	Northern Star Mills	01-4300		85.80
3007418970	05/09/2017	Office Depot	01-4300		3,756.59
3007418971	05/09/2017	PAUL ROMAINE	01-5800		500.00
3007418972	05/09/2017	Jeana L. Peyton	01-5200		87.74
3007418973	05/09/2017	Robert D. Preston	01-4300	58.27	
			01-5200	1,682.68	1,740.95
3007418974	05/09/2017	JUAN C. PUENTE	01-5200		34.72
3007418975	05/09/2017	Kalyn Quok	01-5200		33.23
3007418976	05/09/2017	Ray Morgan Co Inc	01-4300	17,362.85	
			01-5600	12,332.35	29,695.20
3007418977	05/09/2017	Rolls Anderson & Rolls*	01-6170		23,500.00
3007418978	05/09/2017	Marsha G. Sanders	01-3713		212.00
3007418979	05/09/2017	Julie J. Scalet	01-5200		25.57

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 14 of 18

Checks Dated 04/12/2017 through 05/09/2017			Board Meeting Date May 17, 2017		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007418980	05/09/2017	Scholastic Classroom Magazines	01-4300	188.52	
			Unpaid Tax	12.74-	175.78
3007418981	05/09/2017	SCIENCE LAB SUPPLIES	01-4300	85.35	
			Unpaid Tax	5.77-	79.58
3007418982	05/09/2017	SDSU RESEARCH FOUNDATION PLTW	01-5200		1,550.00
3007418983	05/09/2017	Shady Creek Outdoor School Sutter Co Supt of Schools	01-5800		43,535.50
3007418984	05/09/2017	Shasta Co Office Of Education	01-5800		10,458.00
3007418985	05/09/2017	Silver Dollar Fair	01-5800		50.00
3007418986	05/09/2017	Sports Ltd	01-4300		97.60
3007418987	05/09/2017	STENHOUSE PUBLISHERS	01-4200	360.36	
			Unpaid Tax	24.36-	336.00
3007418988	05/09/2017	Super Duper Publications	01-4300		139.85
3007418989	05/09/2017	Tahoe Pure Water	01-5598		12.00
3007418990	05/09/2017	THYSSENKRUPP ELEVATOR CORP	01-5800		1,136.76
3007418991	05/09/2017	UNITED BUILDING CONTRACTORS	01-6400		231,237.60
3007418992	05/09/2017	United Rentals Inc	01-4300		69.69
3007418993	05/09/2017	US Screenprint	01-5800		294.00
3007418994	05/09/2017	Bernard R. Vigallon	01-4300	530.40	
			01-5200	926.97	1,457.37
3007418995	05/09/2017	VIRCO INC	01-4300		1,831.27
3007418996	05/09/2017	VOYAGER SOPRIS LEARNING	01-4300		349.23
3007418997	05/09/2017	WALMART COMMUNITY ACCT 603220200075870701	01-4300		1,683.24
3007418998	05/09/2017	Erica L. Wild	01-5200		87.47
3007418999	05/09/2017	Office Depot	09-4300		159.95
3007419000	05/09/2017	WILLIAM V. MACGILL & CO	09-4300		48.31
3007419001	05/09/2017	Mission Linen Supply	13-5800		183.51
3007419002	05/09/2017	Office Depot	13-4300		161.18
3007419003	05/09/2017	P & R Paper Supply Co	13-4315		1,019.23
3007419004	05/09/2017	Pro Pacific Fresh	13-4700		5,641.55
3007419005	05/09/2017	Robb Ross Foods Inc	13-4700		649.09
3007419006	05/09/2017	S & L Food Sales, Inc.	13-4300	156.66	
			13-4315	25.42-	
			13-4700	12,390.12	12,521.36
3007419007	05/09/2017	Sysco Food Serv Of Sacramento	13-4300	348.73	
			13-4315	28.14	
			13-4700	3,345.61	3,722.48
3007419008	05/09/2017	Rolls Anderson & Rolls*	22-5800		42,500.00
3007419009	05/09/2017	Ray Morgan Co Inc	25-5800		154.72
3007419010	05/09/2017	Rolls Anderson & Rolls*	25-5800		1,550.50
3007419011	05/09/2017	UNITED IRON WORKS	25-5800		5,400.00
3007419012	05/09/2017	Daniel Adams	01-5200		28.52
3007419013	05/09/2017	Dianna L. Aicega	01-5200		86.67
3007419014	05/09/2017	Michael A. Allen	01-5200		160.50
3007419015	05/09/2017	AMF Orchard Lanes	01-5800		589.35

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 15 of 18

Checks Dated 04/12/2017 through 05/09/2017				Board Meeting Date May 17, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007419016	05/09/2017	Christine M. Bangsund	01-5200		32.85
3007419017	05/09/2017	Barry R Kirshner Wildlife	01-5800		84.00
3007419018	05/09/2017	BEST BEHAVIOR LLC	01-5800		2,484.00
3007419019	05/09/2017	BigCeramicstore.Com	01-4300		151.51
3007419020	05/09/2017	CARLIE A. BILLINGSLEY	01-5200		80.25
3007419021	05/09/2017	Mary L. Bird	01-5200		109.99
3007419022	05/09/2017	BLUE OAK SCHOOL	01-8096	45,909.00	
			01-8677	459.00-	45,450.00
3007419023	05/09/2017	Boomerang Project	01-5200		4,990.00
3007419024	05/09/2017	Patrick W. Bossetti	01-5200		187.95
3007419025	05/09/2017	BRICKS 4 KIDZ	01-5800		235.00
3007419026	05/09/2017	Jeremiah A. Briggs	01-5200		38.52
3007419027	05/09/2017	SARAH C. BUITRON	01-5200		29.10
3007419028	05/09/2017	Burke Williams & Sorensen, LLP	01-5801		535.50
3007419029	05/09/2017	Priscilla J. Burns	01-5200		643.24
3007419030	05/09/2017	Butte Co SELPA	01-5200		10.00
3007419031	05/09/2017	CA Dept Of Justice	01-5834		1,425.00
3007419032	05/09/2017	Ca Water Service Co	01-5598		17,992.45
3007419033	05/09/2017	Deborah A. Campos	01-5200		191.54
3007419034	05/09/2017	Capital One Public Funding LLC	01-7438	1,386.19	
			01-7439	2,586.03	3,972.22
3007419035	05/09/2017	Patrick S. Carras	01-5200		700.00
3007419036	05/09/2017	CELINE C. O'MALLEY*	01-5800		1,900.00
3007419037	05/09/2017	Courtney Champlin	01-5200		123.00
3007419038	05/09/2017	Chevron And Texaco Business	01-4300		112.21
3007419039	05/09/2017	Chico Country Day School	01-8096	82,117.00	
			01-8677	822.00-	81,295.00
3007419040	05/09/2017	Chico Enterprise Record	01-6400		758.55
3007419041	05/09/2017	Chico Rotary Foundation	01-4300		40.00
3007419042	05/09/2017	CODESP	01-5300		2,050.00
3007419043	05/09/2017	COSTCO	01-4300		13.05
3007419044	05/09/2017	Sean D. Costello	01-5200		191.64
3007419045	05/09/2017	CustomInk	01-4300		2,000.80
3007419046	05/09/2017	Dan Gardner	01-5800		3,000.00
3007419047	05/09/2017	DELTA WIRELESS INC.	01-4300		893.46
3007419048	05/09/2017	DYNTEK SERVICES INC	01-5800		6,250.00
3007419049	05/09/2017	Enterprise Rent-A-Car	01-5600		1,349.55
3007419050	05/09/2017	Andrea L. Evans	01-5200		36.11
3007419051	05/09/2017	FLINN SCIENTIFIC	01-4300	95.78	
			01-5800	99.00	194.78
3007419052	05/09/2017	Follett School Solutions Inc.	01-4200		999.98
3007419053	05/09/2017	FoodMaxx	01-4300		420.98
3007419054	05/09/2017	Forest Ranch Charter School	01-8096	16,368.00	
			01-8677	491.00-	15,877.00
3007419055	05/09/2017	Kathryn J. Fossum	01-5200		52.27
3007419056	05/09/2017	Gander Publishing	01-4200		873.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 16 of 18

Checks Dated 04/12/2017 through 05/09/2017			Board Meeting Date May 17, 2017		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3007419057	05/09/2017	Gold Nugget Museum	01-5800		675.00
3007419058	05/09/2017	GRANT HORNBEAK	01-5800		950.00
3007419059	05/09/2017	Great America Leasing Corp.	01-5600		418.28
3007419060	05/09/2017	GREENFIELD LEARNING INC.	01-5800		9,350.00
3007419061	05/09/2017	GREG GISBERT	01-5800		500.00
3007419062	05/09/2017	Douglas G. Haight	01-5200		31.03
3007419063	05/09/2017	Mark L. Hardesty	01-5200		18.19
3007419064	05/09/2017	HD SUPPLY FACILITIES MAINTENANCE LTD	01-4300		182.30
3007419065	05/09/2017	Shawneese C. Heath	01-5200		107.00
3007419066	05/09/2017	Hillyard Inc	01-9320		2,526.20
3007419067	05/09/2017	April L. Hislop	01-4300		97.27
3007419068	05/09/2017	Home Depot Credit Services	01-4300		396.73
3007419069	05/09/2017	Hupp Signs and Lighting Inc.	01-4400		11,521.33
3007419070	05/09/2017	HYDROTEX	01-4333		1,313.81
3007419071	05/09/2017	Mauricio Jaime-Arellano	01-5200		30.00
3007419072	05/09/2017	Jason Carrier	01-8699		14.95
3007419073	05/09/2017	Jessica Gaylord	01-8699		14.00
3007419074	05/09/2017	Junior Leadership Development Program	01-5800		1,500.00
3007419075	05/09/2017	JW PEPPER & SON INC.	01-4300		267.81
3007419076	05/09/2017	Kellie R. Kennedy	01-5200		50.83
3007419077	05/09/2017	Christine Kenney-Stutz	01-5200		62.06
3007419078	05/09/2017	Kingsley Bogard LLP	01-5801		5,875.35
3007419079	05/09/2017	Jaclyn R. Kruger	01-5200		87.74
3007419080	05/09/2017	Ofelia Landeros	01-5800		80.00
3007419081	05/09/2017	Sarah M. Lawrence-Oldfield	01-5200		128.61
3007419082	05/09/2017	Daniel S. Linville	01-5200		1,160.29
3007419083	05/09/2017	Lowe's AC#9800 256868 5	01-4300		607.09
3007419084	05/09/2017	Luis Lugo	01-8699		10.00
3007419085	05/09/2017	LYMAN R. HAGEN	01-5800		2,000.00
3007419086	05/09/2017	PAUL ELLCESSOR	01-5800		1,200.00
3007419087	05/09/2017	TOM ENNS	01-5800		3,000.00
3007419088	05/09/2017	United Grocers Acct 565019	01-4300		67.53
3007419089	05/09/2017	Follett School Solutions Inc.	09-9330		599.00
3007419090	05/09/2017	Baker Distributing Company	13-4300		412.08
3007419091	05/09/2017	BIG SPOON YOGURT	13-4300	965.25	
			Unpaid Tax	65.25-	900.00
3007419092	05/09/2017	Bunzl Northern California	13-4315		1,267.16
3007419093	05/09/2017	Danielsen Company Inc,	13-4300	94.56	
			13-4315	2,225.34	
			13-4700	6,418.79	8,738.69
3007419094	05/09/2017	FASTENAL COMPANY	13-4300		63.08
3007419095	05/09/2017	United Grocers Acct 565019	13-4300	26.45-	
			13-4315	97.61	
			13-4700	441.48	512.64
3007419096	05/09/2017	DSA Attn: HQ Cashier	25-6281		14,137.82

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 17 of 18

Checks Dated 04/12/2017 through 05/09/2017

Board Meeting Date May 17, 2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
--------------	------------	---------------------	-------------	-----------------	--------------

Total Number of Checks 667 2,426,905.85

	Count	Amount
Cancel	4	1,139.01
Net Issue		<u>2,425,766.84</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	548	1,361,710.21
09	Charter Sch Spec Rev 3412	29	66,473.69
12	Child Development (3407)	6	18,198.13
13	Cafeteria (3401)	58	193,088.11
22	Measure E (3429) 21 Cap Proj	7	345,903.39
25	Cap Fac State Cap (3408) 25-26	9	36,906.78
42	sp Res Rda-Cp thru (3427)40-43	2	20,805.00
76	Payroll Warrants	4	383,966.78
Total Number of Checks		663	2,427,052.09
Less Unpaid Tax Liability			<u>1,285.25-</u>
Net (Check Amount)			<u>2,425,766.84</u>

Includes checks for only Bank Account COUNTY

AGENDA ITEM: Independent Contractor Agreements

Prepared by: Kevin Bultema, Assistant Superintendent

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

Per Board Policy 3600 Consultants/Independent Contractor, all Consultant/Independent Contractor Agreements shall be brought before the board for approval.

- Danielle DiPetro (Inspire School of the Arts)
- Shane Gower (Educational Services)
- James Sandiford (Inspire School of the Arts)
- Dr. Al Schademan (Educational Services)
- Scherba Media (Chico High School)
- Holly Taylor (Inspire School of the Arts)

Educational Implications

Per Board Policy 3600, the Board of Education authorizes the use of consultants/independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

Fiscal Implications

Consultant/Independent Contractor Agreement(s) to be paid from accounts noted on approval forms.

CA# _____



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Doris Luther Phone: 891-3090

1. This Agreement is made by and between Chico Unified School District and:

Name: Danielle DiPietro
Email Address: danielledp@hotmail.com
Street Address/POB: 18 Stanbury Ct
City, State, Zip Code: Chico, CA 95928
Phone: []
Taxpayer ID/SSN: []

This agreement will be in effect From: 4/24/17 To: 4/28/17
Site Code: 380 Location(s) of Services: Inspire School of Arts and Sciences

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: guest teach Afro-Brazilian and Bollywood in Dance 1

b. Goal (if applicable): exposure to additional dance styles

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):

a. Career Tech Education - AME grant
b. _____
c. _____

4.	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	100.00%	09	9123	0	7500-3818	1000	5800	380	8380
2	0.00%						5800		
3	0.00%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ \$ 250.00 Hourly Rate X 1.00 # Hours = \$ \$ 250.00 Total for Services
(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____ \$ _____
Item: _____ \$ _____
\$ \$ 0.00 Total of Additional Expenses
\$ \$ 250.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: On File Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: On File Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Approval Date: _____ Board authorizing signature: _____

INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Danille DiPietro

CA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:



 Signature of Independent Contractor

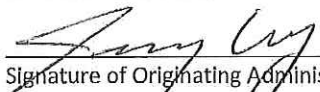
Danielle DiPietro

 Printed Name

5/4/17

 Date

13. RECOMMENDED:



 Signature of Originating Administrator

Jerry Crosby

 Printed Name

5/5/17

 Date

14. APPROVED:

 Signature of District Administrator OR
 Director of Categorical Programs

 Printed Name

 Date

15. APPROVED:

 Signature of District Administrator,
 Business Services

 Printed Name

 Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

- Partial Payment through: _____
 Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

- Send to Site Administrator (date): _____
 Mail to Independent Contractor

\$ _____
 Amount

 Originating Administrator Signature (Blue Ink)

 Date

ICA# _____



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Christina Winkle Phone: _____

1. This Agreement is made by and between Chico Unified School District and:

Name: Shane Gower
Email Address: sgower79@gmail.com
Street Address/POB: 1950 Kittrick Ct Suite D
 City, State, Zip Code: Oroville CA 95966
Phone: _____
Social Security Number: _____

For vendors using a taxpayer identification number please complete a Contract Summary form.

This agreement will be in effect From: 05/01/2011 To: 06/30/11
Site Code: _____ Location(s) of Services: Youth Build, Chico

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: Consultant to supervise Youth Build students who will help build one house per year through Habitat for Humanity. Funding will be provided by the Byrne Jag Grant. Consultant will ensure
b. Goal (if applicable): Youth Build students will attain academic and hands on skills for the purpose of entering post-secondary or school work.

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):

a. Byrne Jag Grant
b. _____
c. _____

	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1.	100%	01	9150	0	3800	2490	5800	570	6700
2.	0%						5800		
3.	0%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ 6000 Hourly Rate X 1 Quantity | lump sum = \$ 6,000 Total for Services

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____ \$ _____
Item: _____ \$ _____
\$ 0.00 Total of Additional Expenses
\$ 6,000 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is On File Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: On File Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Ratification Date: _____

INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Shane Edward Gower ICA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

[Signature]
Signature of Independent Contractor

Shane Gower
Printed Name

4/27/17
Date

13. RECOMMENDED:

[Signature]
Signature of Originating Administrator

David McKay
Printed Name

4/27/17
Date

14. APPROVED:

[Signature]
Signature of District Administrator OR
Director of Categorical Programs

John Bohannon
Printed Name

4-28-17
Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. AUTHORIZATION FOR PAYMENT
CHECK REQUIRED

(Invoice to accompany payment request):
 Partial Payment through: _____
 Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)
 Send to Site Administrator (date): _____
 Mail to Independent Contractor

\$ _____
Amount

Originating Administrator Signature (Blue Ink)

Date

ICA# _____



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

ASB Independent Contractor Agreement

Completed By: Doris Luther Phone: (530) 891-3090

1. This Agreement is made by and between Chico Unified School District _____ and:

Name: James Sandiford
Email Address: doc.james.info@gmail.com
Street Address/POB: PO 428
City, State, Zip Code: Forest Ranch, CA 95942
Phone: [Redacted]
Taxpayer ID/SSN: [Redacted]

This agreement will be in effect From: 2/1/17 To: 3/30/17
Site Code: 380 Location(s) of Services: Inspire School of Arts and Sciences

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: rental of fog machine

b. Goal (if applicable): fog on set

3. ASB Account(s) Affected	ASB Account #	Percentage
a. <u>Production Team</u>	<u>212-12</u>	<u>100.00%</u>
b. _____	_____	<u>0.00%</u>
c. _____	_____	<u>0.00%</u>

4. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ 300.00 Hourly Rate X 1.00 # Hours = \$ 300.00 Total for Services

(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____ \$ _____
Item: _____ \$ _____
\$ 0.00 Total of Additional Expenses
\$ 300.00 Grand Total (Services + Additional Expenses)

5. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: On File Attached

6. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: On File Attached

INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: **James Sandiford**

ICA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

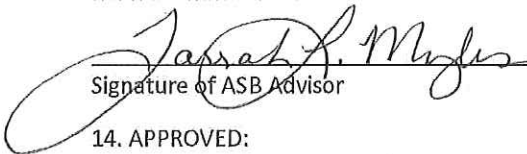
12. AGREED TO AND ACCEPTED:


Signature of Independent Contractor

James Sandiford
Printed Name

4-24-17
Date

13. RECOMMENDED:


Signature of ASB Advisor

Jannah L. Myles
Printed Name

5-5-17
Date

14. APPROVED:


Signature of Site Administrator

Jerry Crosby
Printed Name

5/5/17
Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. ASB Approved Purchase Order # _____

Signature of ASB Accounting Technician

Originating Administrator Signature (Blue Ink)

Date

ICA# _____



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Al Schademan, CSU Associate Professor Phone: (530) 513-3550

1. This Agreement is made by and between Chico Unified School District and:

Name: Dr. Al Schademan
Email Address: aschademan@osuchico.edu
Street Address/POB: 1306 Palm Ave
City, State, Zip Code: Chico, CA 95926
Phone: [Redacted]
Social Security Number: [Redacted]

For vendors using a taxpayer identification number please complete a Contract Summary form.

This agreement will be in effect From: 1/30/17 To: 2/6/17
Site Code: _____ Location(s) of Services: Marsh Junior High

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: Dr. Schademan will provide three, 1.5 hour Next Generation Science Standards professional development workshops for Chico Unified Teachers in January and February, 2017.

b. Goal (if applicable): Increase the PD of teachers around the implementation of the NGSS.

3. Funding/Program/Grant Affected (corresponding to accounts listed in Item 4):

- a. Triad Grant
- b. _____
- c. _____

	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	100%	1	9,126	0	1,110	1,000	5800	570	6,700
2	0%						5800		
3	0%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ 200.00 Hourly Rate X 3.00 Quantity (One-Time) = \$ 600.00 Total for Services

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____ \$ _____
Item: _____ \$ _____
\$ 0.00 Total of Additional Expenses
\$ 600.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is On File Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: On File Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Ratification Date: _____

INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Dr. Al Schademan

ICA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:


Alfred R. Schademan, Jr. Digitally signed by Alfred R. Schademan, Jr
 DN: cn=Alfred R. Schademan, Jr, o=CSU Chico,
 ou=SOE, email=aschademan@csuchico.edu, c=US
 Date: 2017.05.08 14:19:40 -0700

Signature of Independent Contractor

Al Schademan
 Printed Name

5/8/17
 Date

13. RECOMMENDED:


 Signature of Originating Administrator

John Bohannon, Director
 Printed Name

5-8-17
 Date

14. APPROVED:


 Signature of District Administrator OR
 Director of Categorical Programs

Joanne Parsley, Asst. Sup
 Printed Name

5-8-17
 Date

15. APPROVED:

Signature of District Administrator,
 Business Services

Kevin Bultema, Asst. Sup
 Printed Name

Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

- Partial Payment through: _____
- Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

- Send to Site Administrator (date): _____
- Mail to Independent Contractor

\$ _____
 Amount

Originating Administrator Signature (Blue Ink) _____ Date _____

CA# _____



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
Fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Cindy Triffo Phone: (530) 514-6571

1. This Agreement is made by and between Chico Unified School District and:

Name: Scherba Media
Email Address: _____
Street Address/POB: 707 Wall Street
City, State, Zip Code: Chico, CA 95926
Phone: _____
Taxpayer ID/SSN: _____

This agreement will be in effect From: 5/5/17 To: 5/6/17
Site Code: 010 Location(s) of Services: Chico High School

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: Consultant will teach Latin dance for six periods of the day from 8AM - 3PM.

b. Goal (if applicable): World Languages students will be immersed in the Latin culture.

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):

- a. Donations Account (Donation from Chico High PTSA)
- b. World Language Account
- c. _____

4.	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	50.00%	01	9024	0	1110	1000	5800	010	2010
2	5,000.00%	01	0009	0	1170	1000	5800	010	2010
3	0.00%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor Initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ \$500.00 Hourly Rate X 1.00 # Hours = \$ \$500.00 Total for Services

(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____ \$ _____
Item: _____ \$ _____
\$ \$0.00 Total of Additional Expenses
\$ \$500.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: On File Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: On File Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: _____ Board authorizing signature: _____

INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name:

CA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:



 Signature of Independent Contractor

Lotte Scherba

 Printed Name

4-26-17

 Date

13. RECOMMENDED:



 Signature of Originating Administrator

Mark Beebe

 Printed Name

4-26-17

 Date

14. APPROVED:

 Signature of District Administrator OR
 Director of Categorical Programs

 Printed Name

 Date

15. APPROVED:

 Signature of District Administrator,
 Business Services

 Printed Name

 Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

- Partial Payment through: _____
 Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

- Send to Site Administrator (date): _____
 Mail to Independent Contractor

\$ _____
 Amount

 Originating Administrator Signature (Blue Ink)

 Date

CA# _____



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Doris Luther Phone: 891-3090

1. This Agreement is made by and between Chico Unified School District and:

Name: Holly Taylor
Email Address: hollyt64@gmail.com
Street Address/POB: PO Box 937
City, State, Zip Code: Chico, CA 95927
Phone: _____
Taxpayer ID/SSN: _____

This agreement will be in effect From: 4/24/17 To: 6/30/17
Site Code: 380 Location(s) of Services: Inspire School of Arts and Sciences

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

- a. Scope of Work: working with vocal students on technique, style, and performance
- b. Goal (if applicable): beautiful music

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):

- a. AME Grant - Performing Arts
- b. _____
- c. _____

1.	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
<u>1</u>	<u>100.00%</u>	<u>9123</u>	<u>3818</u>	<u>0</u>	<u>1110</u>	<u>1000</u>	<u>5800</u>	<u>380</u>	<u>8380</u>
<u>2</u>	<u>0.00%</u>						<u>5800</u>		
<u>3</u>	<u>0.00%</u>						<u>5800</u>		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ 50.00 Hourly Rate X 3.00 # Hours = \$ 150.00 Total for Services
(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____ \$ _____
 Item: _____ \$ _____
 \$ 0.00 Total of Additional Expenses
 \$ 150.00 Grand Total (Services + Additional Expenses)

- 6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: On File Attached
- 7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: On File Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: _____ Board authorizing signature: _____

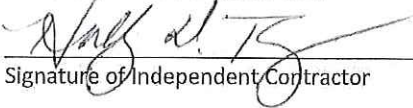
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Holly Taylor

CA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:


 Signature of Independent Contractor

Holly D. Taylor
 Printed Name

4/24/17
 Date

13. RECOMMENDED:


 Signature of Originating Administrator

Jerry Crosby
 Printed Name

4/24/17
 Date

14. APPROVED:

 Signature of District Administrator OR
 Director of Categorical Programs

 Printed Name

 Date

15. APPROVED:

 Signature of District Administrator,
 Business Services

 Printed Name

 Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

- Partial Payment through: _____
 Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

- Send to Site Administrator (date): _____
 Mail to Independent Contractor

\$ _____
 Amount

 Originating Administrator Signature (Blue Ink)

 Date

AGENDA ITEM: Contracts

Prepared by: Kevin Bultema, Assistant Superintendent

Consent

Board Date April 19, 2017

Information Only

Discussion/Action

Background Information

Per Board Policy 3312 Contracts, all Contracts shall be brought before the board for approval and/or ratification.

- Holdrege & Kull, Neal Dow (Facilities)
- Hupp Signs & Lighting Contract (MJHS)
- Lionakis, Shasta Amendment 2 (Facilities)
- Lionakis, Shasta Amendment 3 (Facilities)

Educational Implications

Per Board Policy 3312 Contracts, the Governing Board recognizes its responsibility to enter into contracts on behalf of the district for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of district goals. In exercising this authority to enter into a contract, the Board shall ensure that the district's interest is protected and that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.

The Board may, by a majority vote, delegate to the Superintendent or designee the authority to enter into contracts on behalf of the district. To be valid or to constitute an enforceable obligation against the district, all such contracts must be approved and/or ratified by the Board.

Every contract entered into on behalf of the district shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a district employee from disparaging the goods or services of any contracting party.

Fiscal Implications

Contracts shall be paid according to agreed upon terms noted.



May 7, 2017
Proposal No. PC17.009

Ms. Maria Campos;
Construction Manager
Chico Unified School District
Facilities & Construction Department
2455 Carmichael Drive
Chico, CA 95928

REFERENCE: *Additions to Neal Dow Elementary School*
1420 Neal Dow Avenue
Chico, Butte County, California

SUBJECT: *Proposal for Geologic and Geotechnical Engineering Services*

Dear Ms. Campos,

In accordance with your request and discussions with the design team of DLR Group, Holdrege & Kull (H&K) prepared this proposal to provide geologic and geotechnical engineering investigation and consulting services for the development of the above-referenced new classrooms and multipurpose buildings at Neal Dow Elementary School (NDES), in Chico, California. H&K will perform the appropriate geological hazards and geotechnical investigation in accordance with the requirements of the California Department of Education (CDE), School Facilities Planning Division form 4.01, Division of the State Architect (DSA), the California Geological Survey (CGS) Note 48, and the 2016 California Building Code (CBC). H&K will prepare a geological hazards and geotechnical engineering investigation report presenting the findings, conclusions and recommendations for the proposed school campus improvements. The following presents our understanding of the project and our proposed engineering services.

1.0 PROJECT DESCRIPTION

The NDES proposed campus improvements include a new multipurpose building, and two wood-framed classroom buildings that are assumed to include the following:

- Multipurpose Building is approximately 11,624 square feet (ft²) and may consist of wood-framed walls and or concrete masonry unit (CMU) walls, continuous spread and isolated foundation footings, concrete slab-on-grade floors, concrete slab-on-grade sidewalks and landscape improvements.

- Classroom additions consists of adding two new buildings totaling approximately 3,516 ft² and 4,221 ft² respectively using wood framing, continuous spread and isolated foundation footings, concrete slab-on-grade floors, and concrete slab on grade sidewalks and landscape improvements.

In order to complete the new improvements, one existing portable classroom will be removed and the new improvements will be generally located in current playground and field areas. Earthwork grading will involve minor cuts and fills to meet the proposed building grade.

2.0 SCOPE OF SERVICES

Based on our understanding of the proposed site improvements and our knowledge of the local geologic conditions at the school site, H&K is proposing the following scope of services. The subsurface exploration will utilize a truck-mounted drill rig to advance borings within the new building areas, and execute a shear-wave profile in the upper 30 meters of the subsurface using Refraction Microtremor (ReMi) methodology. H&K will be able to collect the necessary subsurface soil samples for foundation recommendations using the borings, and meet the requirements of Chapter 16A of the 2016 CBC for seismic design parameters using the geophysical survey on the school campus.

H&K proposes to perform the following tasks as basic services with no other additional services included: Task 1 Site Investigation and Laboratory Testing, Task 2 Data Analysis, Task 3 Report Preparation, Task 4 Final Plan Review, and Task 5 Construction Testing and Inspection Services. Each task is described in the following:

2.1 Task 1 Site Investigation and Laboratory Testing

H&K will perform a site investigation using a hollow stem auger/mud rotary drill rig and a seismic refraction survey to characterize the soil, rock and groundwater conditions encountered at the surface and beneath the site. The site investigation information will be used to prepare a geological hazard evaluation report in accordance with CGS Note 48 and geotechnical recommendations in accordance with the 2016 CBC. The site investigation includes the following components, which are described below: Surface Reconnaissance Investigation, Subsurface Investigation, and Laboratory Testing. These surface and subsurface investigations do not include the evaluation of the site for the presence of hazardous waste materials and/or groundwater pollutants.

2.1.1 Surface Reconnaissance Investigation

H&K will perform a surface reconnaissance of the project site to identify surface conditions that may impact the proposed site development plans. In general, H&K's field engineer/geologist will observe and describe surface exposures of the following existing site conditions:

- Site and surrounding land uses.

- Surface soil conditions.
- Existing site improvements including earthwork grading and structures.
- Site topography and drainage.
- Vegetation.

2.1.2 Subsurface Investigation

A minimum of 48 hours prior to performing the subsurface investigation, H&K will mark the proposed subsurface exploratory locations with white paint and notify Underground Services Alert (USA) as required by California state law. USA members will inspect each proposed subsurface exploratory location to determine if any underground utilities are present at these locations. The owner, Chico Unified School District, is responsible for marking all known utilities inside the subject property. If USA identifies the presence of underground utilities at any of the proposed exploratory locations then we will move the excavation location to an area that is clear of underground utilities.

H&K will perform a subsurface investigation to obtain an understanding of the soil, rock and groundwater conditions underlying the new school site to the maximum depth explored. Six (6) exploratory borings will be advanced surrounding the proposed buildings footprints areas accessible using a truck-mounted mud rotary/hollow stem auger drill rig. Borings will be advanced in accordance with the 2016 CBC requirements of a minimum of one boring per 5,000 square feet of building footprint, or a minimum of two per building. The exploratory borings will be advanced up to a maximum depth of 50 feet below the existing surface, in accordance with Section 1803A.3.1 of the CBC and CGS Special Publication 117A for liquefaction analyses or until refusal is met, if hard subsurface conditions exist in the shallow subsurface. Additional borings may be advanced across the site to provide adequate coverage for assessing the geologic conditions beneath the school site, if deemed appropriate by our engineering geologist. H&K will attempt to locate the exploratory borings at the approximate locations of new building corners that may have heavy loads or deep foundations, however, the borings will be spaced appropriately across the area to provide adequate coverage. Drill cuttings will be stockpiled onsite at the direction of Chico Unified School District. If H&K must remove excess drill cuttings (soil) from the site, additional costs will be incurred. Each exploratory boring will be backfilled immediately after logging and sampling activities are completed, in accordance with Butte County Environmental Health requirements.

H&K's field engineer/geologist will collect both relatively undisturbed and disturbed soil samples from each exploratory boring. Relatively undisturbed soil samples will be collected with a standard penetration test (SPT) sampler and a 2.5-inch-diameter (inside diameter) split-spoon barrel sampler equipped with brass liner tubes. Generally, soil samples will be collected at the following depths below the existing ground surface: 0 feet, 2.0 feet, 5 feet, 10 feet, and continuing on five foot intervals, or change in geologic material, until the boring is terminated. Additional soil samples may be collected and/or the sample intervals may be changed depending

upon the soil conditions encountered. The soil samples will be labeled, sealed and transported to our laboratory facility where selected samples will be tested to determine their engineering material properties. If the groundwater table is encountered, the depth to groundwater below the existing ground surface will be measured.

H&K will perform an in-situ shear-wave velocity profile of the upper 100 feet (30 meters) of the site using SeisOpt® ReMi™ Vs30 Method for shear-wave profiling. The shear wave velocity data will be used to determine Site Class and seismic design parameters in accordance with chapter 16 of the 2016 CBC. The seismic survey line will include 12 geophones on approximate 8-meter spacing, for a total seismic line length of 96 meters. A 48-channel, microprocessor control signal enhancement seismograph will be used to record ambient seismic noise, or micro-tremors, which are constantly being generated by cultural and natural noise. Additional ambient noise will be initiated from vehicles and during exploratory excavations on site. Based on the known subsurface geologic conditions at the NDES site, this evaluation was selected to determine the Site Class in accordance with American Society of Civil Engineers publication ASCE 7-10.

2.1.4 Laboratory Testing

H&K will perform laboratory tests on selected soil samples to determine their engineering material properties. All laboratory tests will be performed consistent with the guidelines of the American Society for Testing and Materials (ASTM). The ASTM soil characterization tests may include:

- D2487 & D2488, Unified Soil Classification System, Description Visual Method
- D2937 & D2216, Density and Moisture Content
- D422, Particle Size Distribution, Sieve and Hydrometer Analysis
- D2166 Unconfined Shear Strength
- D3080, Direct Shear Strength
- D2166, Unconfined Compressive Strength
- D4318, Atterberg Plasticity Indices
- D4829, Expansion Index

If soil is encountered with a high potential for volume change (i.e., expansion or consolidation), then H&K may recommend additional laboratory testing to evaluate expansion or consolidation impacts and provide appropriate recommendations on the proposed earthwork and structural improvements. Additional testing may include ASTM D2435 one-dimensional consolidation, ASTM D4546 one-dimensional swell, and ASTM D4767 consolidated-undrained triaxial shear strength. The costs to perform these additional tests are not included in the fee estimate presented herein. H&K will not perform these additional tests without written authorization to proceed and a budget augmentation to cover the cost of performing these additional laboratory tests.

H&K will collect additional samples of the shallow soil to perform laboratory testing for corrosion. Soil samples shall be taken from depths at which buried piping and concrete structures will be placed. H&K will select samples to be submitted to a California-certified laboratory and tested for the following.

- pH
- Resistivity (ohm-centimeter)
- Redox (millivolts, positive or negative)
- Sulfides (positive, negative, or trace)
- Chlorides (parts per million)
- Sulfates (parts per million)

2.2 Task 2 Data Analysis

H&K will use the state-of-the practice geological and geotechnical engineering analyses methods to evaluate the on-site soil properties. These analyses methods may include but will not be limited to the following:

2.2.1 Data Analysis Methods

- Soil and rock stratigraphy.
- Seismic (earthquake shaking) design parameters.
- Liquefaction evaluation (limited to SPT data collected).
- Location to nearest active faults and fault traces.
- Cut and fill slope stability analyses.
- Soil bearing capacity for shallow and deep foundations.
- Lateral earth pressures.
- Soil-Concrete friction coefficients.
- Flood or dam flood inundation.
- Soil expansion potential.
- Soil shear strength.
- Building and surcharge loads.
- Soil plasticity indices.
- Groundwater seepage and drainage controls.

H&K will develop geotechnical engineering recommendations for earthwork and structural improvements and provide applicable recommendations. The geotechnical engineering recommendations may include but not be limited to the following:

2.2.2 Earthwork Improvement Recommendations

- Site clearing and soil subgrade preparation.
- Exclusion of oversize fill soil materials.

- Aerial fill moisture conditioning and compaction requirements.
- Fill soil loose lift (layer) thickness requirements.
- Cut slope and fill slope geometries.
- Utility trench backfill material placement and compaction requirements.
- Surface water drainage.
- Expansive soil mitigation (not including lime, flyash or cement treatment details).
- Temporary construction de-watering methods.
- Subdrain systems (if necessary).

2.2.3 Structural Improvements

- Deep and shallow foundation types, dimensions and embedment depths.
- Deep and shallow foundation soil bearing capacity pressures.
- Foundation-soil sliding friction coefficients.
- Concrete slab-on-grade floors.
- Seismic (earthquake shaking) design parameters.

2.3 Task 3 Report Preparation

H&K will prepare a geotechnical engineering report that will present our findings, conclusions and recommendations. The geologic hazard evaluation and geotechnical engineering investigation report will meet or exceed the minimum requirements of the 2016 CBC, Division of the State Architect, the California Geological Survey Note 48, and the accepted geotechnical engineering principles and practices performed in northern California. The report will include descriptions of the site conditions, field investigation, laboratory testing, geologic hazard seismic response update, and geotechnical engineering design recommendations for the proposed earthwork and structural improvements. H&K will deliver five bound copies of the final report to the address shown on page one of this proposal. The report will be signed and stamped by a responsible California-certified engineering geologist and licensed geotechnical engineer for this project.

2.4 Task 4 Final Plan Review

H&K will review the final earthwork grading improvement plans and project specifications prior to commencement of construction to determine whether our geotechnical engineering recommendations have been implemented and, if necessary, to provide additional and/or modified recommendations. The costs associated with performing plan review services are not included herein and are to be determined later.

2.5 Task 5 Construction Testing and Inspection Services

H&K proposes to perform construction quality assurance (CQA) monitoring of the earthwork grading performed by the construction contractor. As part of our CQA services, H&K's geotechnical engineer will oversee and certify the earthwork grading in accordance with the plans, specifications and recommendations provided

in the geotechnical engineering report. In addition, as accredited by DSA's Laboratory Evaluation Accreditation (LEA) program (LEA# 210 and 284), H&K can provide special inspection services related to the steel fabrication, CMU construction, reinforced concrete placement, welding, high strength bolt testing, spray fire proofing, and more. The costs associated with performing CQA and special inspection services are not included herein and are to be determined later. H&K can prepare a contract cost amendment to include these services following approval of the final plans and specifications and selection of a construction contractor.

3.0 SCHEDULE

H&K's proposed work schedule is based on our present and expected workload. H&K is prepared to commence work on this project following receipt of a sign contract and notice to proceed. H&K estimates that the subsurface investigation can be performed within 2 weeks following receipt of a signed contract and notice to proceed, weather, stable site access and subcontractor availability permitting. H&K may postpone the site investigation until school is out for summer break to avoid disruptions to the school. This will be determined by CUSD. H&K can provide verbal preliminary design recommendations immediately following the site investigation based on the field investigation data, however, the final recommendations will be developed from both the field and laboratory data. Therefore, the final recommendations will govern the design. H&K estimates that the final report can be completed within 4 weeks following completion of the field activities, weather and site access permitting.

The time required to complete our geological investigation field work may be increased as a result of encountering unforeseen subsurface conditions, adverse weather conditions, soil stability, property access problems, or scheduling of exploratory equipment.

4.0 COST ESTIMATE

H&K proposes to perform the geological and geotechnical investigations and prepare the reports on a fixed-cost lump sum basis of \$18,470.00, in accordance with the attached General Conditions For Geotechnical Engineering Services contract agreement terms and conditions. This fee includes the cost of a drill rig and operator. Invoices will be generated on a monthly basis; terms of payment are net 30 days. Full payment is due upon completion of the work and issuance of the report. The cost associated with this scope of service is valid for a period of 60 days from the date of this proposal.

This cost estimate may require modification if unusual or unexpected site conditions are encountered which significantly change the work scope and increase the associated costs, if the client requests an expansion of the work scope, or if the City or County requires the purchase of any additional permits in order to complete the site investigation. H&K will not perform additional work outside the scope of services presented above until a written authorization to proceed and an approved budget augmentation are received.

5.0 CLOSING

Please sign the attached contract agreement form to indicate your acceptance of this proposed work scope, schedule and fee estimate. Your signature indicates that you accept the terms and conditions of this contract agreement and is a written authorization for us to proceed with the work scope presented in this proposal. Please mail or email the signed contract agreement forms to our office. After receiving the signed agreement form, H&K will sign and issue the fully-executed contract agreement.

Holdrege & Kull appreciates the opportunity to provide you with a proposal on this important project. If you have questions or comments, please do not hesitate to contact the undersigned at (530) 894-2487.

Sincerely,

Holdrege & Kull



Shane D. Cummings, PG, CHG, CEG
Principal Engineering Geologist

Attachments:

- 1 General Conditions For Geotechnical Engineering Services



GENERAL CONDITIONS FOR GEOTECHNICAL ENGINEERING SERVICES

THIS AGREEMENT, effective as of this 07 day of May, 2017, is by and between Chico Unified School District ("Client") and Holdrege & Kull Consulting Engineers and Geologists ("Engineer").

THE PROJECT is generally described as: Neal Dow Elementary School Additions and is located at 1420 Neal Dow Avenue, in Chico, California ("Project Site").

THE FEE to perform the proposed scope of services presented above on a lump sum basis is \$18,470.00.

THIS AGREEMENT consists of the following documents which are incorporated herein by reference:

- GENERAL CONDITIONS FOR GEOTECHNICAL ENGINEERING SERVICES; and
- Engineer's PROPOSAL PC17.009 dated May 7, 2017 and FEE SCHEDULE; and
- Any documents specifically listed below or incorporated by reference in the listed documents.

Engineer agrees to perform the Services set forth in this Agreement and in accordance with its terms, including all attachments incorporated herein by reference. This Agreement may not be modified or altered, except in writing as specifically described in this Agreement.

CLIENT: Chico Unified School District

ENGINEER: Holdrege & Kull

Signature: _____

Signature: 

Print Name: Julia M. Kistle

Print Name: Shane D. Cummings

Title: Director of Facilities and Construction

Title: Principal

Street Address: 2455 Carmichael Drive

Street Address: 48 Bellarmine Court, Suite 40

City, State, Zip Code: Chico, CA 95928

City, State, Zip Code: Chico, CA 95928

Phone: (530) 891-3140

Phone: (530) 894-2487

Date: _____

Date: May 7, 2017



GENERAL CONDITIONS FOR GEOTECHNICAL ENGINEERING SERVICES

1. DEFINITIONS

1.1. Contract Documents. Plans, specifications, and agreements between Client and Contractors, including addenda, amendments, supplementary instructions, and change orders.

1.2. Contractor. The contractor or contractors, including its/their subcontractors of every tier, retained to construct the Project for which Engineer is providing Services under this Agreement.

1.3. Day(s). Calendar day(s) unless otherwise stated.

1.4. Hazardous Materials. The term Hazardous Materials means any toxic substances, chemicals, radioactivity, pollutants or other materials, in whatever form or state, known or suspected to impair the environment in any way whatsoever. Hazardous Materials include, but are not limited to, those substances defined, designated or listed in any federal, state or local law, regulation or ordinance concerning hazardous wastes, toxic substances or pollution.

1.5. Services. The Services provided by Engineer as set forth in this Agreement, the PROPOSAL and any written amendment to this Agreement.

1.6. Work. The labor, materials, equipment and services required to complete the work described in the Contract Documents.

2. SCOPE OF SERVICES

Engineer will perform the Services described in the attached PROPOSAL.

2.1. Changes in Scope. If Engineer provides Client with a written confirmation of a change in the scope of services outlined in the PROPOSAL, it will become an amendment to this Agreement unless Client objects in writing within 5 business days after receipt. All Services performed by Engineer on the Project are subject to the terms and limitations of this Agreement. If Services are performed, but the parties do not reach agreement concerning modifications to the scope of services outlined in the PROPOSAL or compensation, then the terms and limitations of this Agreement apply to such Services, except for the payment terms. The parties agree to resolve disputes concerning modifications to scope or compensation pursuant to Section 19, "Disputes."

2.2. Licenses. Engineer will procure and maintain business and professional licenses and registrations necessary to provide its Services.

2.3. Excluded Services. Engineer's Services under this Agreement include only those Services specified in the PROPOSAL.

2.3.1. General. Client expressly waives any claim against Engineer resulting from its failure to perform recommended additional Services that Client has not authorized Engineer to perform, and any claim that Engineer failed to perform services that Client instructs Engineer not to perform.

2.3.2. Biological Pollutants. Engineer's scope of services outlined in the PROPOSAL specifically excludes the investigation, detection, prevention or assessment of the presence of Biological Pollutants. The term "Biological Pollutants" includes, but is not limited to, molds, fungi, spores, bacteria, viruses, and/or any of their byproducts. Engineer's scope of services outlined in the PROPOSAL will not include any interpretations, recommendations or findings pertaining to Biological Pollutants. Client agrees that Engineer has no liability for any claims alleging a failure to investigate, detect, prevent, assess, or make recommendations for preventing, controlling, or abating Biological Pollutants. Furthermore, Client agrees to defend, indemnify, and hold harmless Engineer from all claims by any third party concerning Biological Pollutants, except for damages caused by Engineer's sole negligence.

3. PAYMENTS TO ENGINEER

3.1. Basic Services. Engineer will perform Services set forth in the attached PROPOSAL and FEE SCHEDULE (if applicable) for the amount(s) set forth therein.

3.2. Additional Services. Any Services performed under this Agreement, except those Services expressly identified in the attached PROPOSAL, will be provided on a time and materials basis unless otherwise specifically agreed to in writing by both parties.

3.3. Estimate of Fees. Engineer will, to the best of its ability, perform the Services and accomplish the objectives defined in this Agreement within any written cost estimate provided by Engineer. Client recognizes that changes in scope and schedule, and unforeseen circumstances can all influence the successful completion of Services within the estimated cost. The use of an estimate of fees or of a "not to exceed" limitation is not a guarantee that the Services will be completed for that amount; rather, it indicates that Engineer shall not incur fees and expenses in excess of the estimate or limitation amount without obtaining Client's agreement to do so.

3.4. Rates. Client will pay Engineer at the rates set forth in the PROPOSAL and FEE SCHEDULE, as applicable.

3.4.1. Changes to Rates. Client and Engineer agree that the FEE SCHEDULE is subject to periodic review and amendment, as appropriate to reflect Engineer's then-current fee structure. Engineer will give Client at least 30 days advance notice of any



changes. Unless Client objects in writing to the proposed amended fee structure within 30 days of notification, the amended fee structure will be incorporated into this Agreement and will then supersede any prior fee structure. If Client timely objects to the amended fee structure, and Engineer and Client cannot agree upon a new fee structure within 30 days after notice, Engineer may terminate this Agreement and be compensated as set forth under Section 18, "Termination."

3.4.2. Prevailing Wages. Unless Client specifically informs Engineer in writing that prevailing wage regulations cover the Project and the PROPOSAL identifies it as covered by such regulations, Client will reimburse, defend, indemnify and hold harmless Engineer from and against any liability resulting from a subsequent determination that prevailing wage regulations cover the Project, including all costs, fines and attorneys' fees.

3.5. Payment Timing; Late Charge. All invoices are due upon receipt. All amounts unpaid 30 days after the invoice date will include a late payment charge from the date of the invoice, at the rate of 1-1/2% per month or the highest rate permitted by law. Client will reimburse Engineer for any costs, including legal fees, associated with the collection of unpaid amounts.

4. STANDARD OF PERFORMANCE; DISCLAIMER OF WARRANTIES

4.1. Level of Service. Engineer offers different levels of geotechnical engineering Services to suit the desires and needs of different clients. Although the possibility of error can never be eliminated, more detailed and extensive Services yield more information and reduce the probability of error, but at increased cost. Client must determine the level of Services adequate for its purposes. Client has reviewed the PROPOSAL and has determined that it does not need or want a greater level of Services than that being provided.

4.2. Standard of Care. Subject to the limitations inherent in the agreed scope of services outlined in the PROPOSAL as to the degree of care, the amount of time and expenses to be incurred, and subject to any other limitations contained in this Agreement, Engineer may perform its Services consistent with that level of care and skill ordinarily exercised by other professional engineers practicing in the same locale and under similar circumstances at the time the Services are performed.

4.3. No Warranty. No warranty, express or implied, is included or intended by this Agreement.

5. ESTIMATE OF CONSTRUCTION COSTS

Client acknowledges that construction and Project development are subject to many influences that are not subject to precise forecasting and are outside of Engineer's control. Client further acknowledges that actual costs incurred may vary substantially from the

estimates prepared by Engineer and that Engineer does not warrant or guaranty the accuracy of construction or development cost estimates.

6. CONSTRUCTION PHASE SERVICES

If Engineer's scope of services outlined in the PROPOSAL includes observation and/or testing during the course of construction, Engineer may:

6.1. Construction Observation.

6.1.1. Site Meetings & Visits. Engineer will participate in job site meetings as requested by Client, and, unless otherwise requested by Client, visit the site at times specified in the PROPOSAL or, if not specified in the PROPOSAL, at intervals as Engineer deems appropriate to the various stages of construction to observe the geotechnical conditions encountered by Contractor and the progress and quality of the geotechnical aspects of the Work. Engineer will rely on Client or Client's representative for timely notification of changes to the construction schedule, so that Engineer can schedule site visits for testing and observation accordingly. Based on information obtained during such visits and on such observations, Engineer may inform Client of the progress of the geotechnical aspects of the Work. Client understands that Engineer may not be on site continuously; and, unless expressly agreed otherwise, Engineer will not observe all of the Work.

6.1.2. Contractor's Performance. Engineer does not, and cannot, warrant or guarantee that all of the geotechnical Work performed by Contractor meets the requirements of Engineer's geotechnical recommendations or the plans and specifications for such geotechnical Work; nor can Engineer be responsible for Contractor's failure to perform the Work in accordance with the plans, specifications or the recommendations of Engineer.

6.1.3. Contractor's Responsibilities. Engineer will not supervise, direct or have control over the Work nor will Engineer have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor for the geotechnical aspects of the Project; for safety precautions and programs incident to the Work; nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor furnishing and performing its Work.

6.1.4. Final Report. At the conclusion of Construction Phase Services, Engineer will provide Client with a written report summarizing the tests and observations, if any, made by Engineer.

6.2. Review of Contractor's Submittals. If included in the scope of services outlined in the PROPOSAL, Engineer will review and take appropriate action on the Contractor's submittals, such as shop drawings, product data, samples, and other required submittals. Engineer will review such submittals solely for general conformance with Engineer's design, and will not



include review for the following, all of which will remain the responsibility of the Contractor: accuracy or completeness of details, quantities or dimensions; construction means, methods, sequences or procedures; coordination among trades; or construction safety.

6.3. Tests. Tests performed by Engineer on finished Work or Work in progress are taken intermittently and indicate the general acceptability of the Work on a statistical basis. Engineer's tests and observations of the Work are not a guarantee of the quality of Work and do not relieve other parties from their responsibility to perform their Work in accordance with applicable plans, specifications and requirements.

7. CLIENT'S RESPONSIBILITIES

In addition to payment for the Services performed under this Agreement, Client agrees to:

7.1. Cooperation. Assist and cooperate with Engineer in any manner necessary and within its ability to facilitate Engineer's performance under this Agreement.

7.2. Representative. Designate a representative with authority to receive all notices and information pertaining to this Agreement, communicate Client's policies and decisions, and assist as necessary in matters pertaining to the Project and this Agreement. Client's representative will be subject to change by written notice.

7.3. Rights of Entry. Provide access to and/or obtain permission for Engineer to enter upon all property, whether or not owned by Client, as required to perform and complete the Services. Engineer will operate with reasonable care to reduce damage to the Project Site(s). However, Client recognizes that Engineer's operations and the use of investigative equipment may unavoidably alter conditions or affect the environment at the existing Project Site(s). The cost of repairing such damage will be borne by Client and is not included in the fee unless otherwise stated.

7.4. Relevant Information. Supply Engineer with all information and documents in Client's possession or knowledge which are relevant to Engineer's Services. Client warrants the accuracy of any information supplied by it to Engineer, and acknowledges that Engineer is entitled to rely upon such information without verifying its accuracy. Prior to the commencement of any Services in connection with a specific property, Client will notify Engineer of any known potential or possible health or safety hazard existing on or near the Project Site, with particular reference to Hazardous Materials or conditions.

7.5. Subsurface Structures. Correctly designate on plans to be furnished to Engineer, the location of all subsurface structures, such as pipes, tanks, cables and utilities within the property lines of the Project Site(s), and be responsible for any damage inadvertently caused by Engineer to any such structure

or utility not so designated. Engineer is not liable to Client for any losses, damages or claims arising from damage to subterranean structures or utilities that were not correctly shown on plans furnished by Client to Engineer.

8. CHANGED CONDITIONS

If Engineer discovers conditions or circumstances that it had not contemplated at the commencement of this Agreement ("Changed Conditions"), Engineer will notify Client of the Changed Conditions. Client and Engineer agree to that they will then renegotiate in good faith the terms and conditions of this Agreement. If Engineer and Client cannot agree upon amended terms and conditions within 30 days after notice, Engineer may terminate this Agreement and be compensated as set forth in Section 18, "Termination."

9. HAZARDOUS MATERIALS

Client understands that Engineer's Services under this Agreement are limited to geotechnical engineering and that Engineer has no responsibility to locate, identify, evaluate, treat or otherwise consider or deal with Hazardous Materials. Client is solely responsible for notifying all appropriate federal, state, municipal or other governmental agencies, including the potentially affected public, of the existence of any Hazardous Materials located on or in the Project site, or located during the performance of this Agreement. The existence or discovery of Hazardous Materials constitutes a Changed Condition under this Agreement.

10. CERTIFICATIONS

Client agrees not to require that Engineer execute any certification with regard to Services performed or Work tested and/or observed under this Agreement unless: 1) Engineer believes that it has performed sufficient Services to provide a sufficient basis to issue the certification; 2) Engineer believes that the Services performed or Work tested and/or observed meet the criteria of the certification; and 3) Engineer has reviewed and approved in writing the exact form of such certification prior to execution of this Agreement. Any certification by Engineer is limited to an expression of professional opinion based upon the Services performed by Engineer, and does not constitute a warranty or guaranty, either expressed or implied.

11. ALLOCATION OF RISK

11.1. Limitation of Remedies. The total cumulative liability of Engineer, its subEngineers and subcontractors, and all of their respective shareholders, directors, officers, employees and agents (collectively "Engineer Entities"), to Client arising from Services under this Agreement, including attorney's fees due under this Agreement, will not exceed the gross compensation received by Engineer under this Agreement or \$50,000, whichever is

greater; provided, however, that such liability is further limited as described below. This limitation applies to all lawsuits, claims or actions that allege errors or omissions in Engineer's Services, whether alleged to arise in tort, contract, warranty, or other legal theory. Upon Client's written request, Engineer and Client may agree to increase the limitation to a greater amount in exchange for a negotiated increase in Engineer's fee, provided that they amend this Agreement in writing as provided in Section 20.

11.2. Indemnification.

11.2.1. Indemnification of Client. Subject to the provisions and limitations of this Agreement and all otherwise applicable statutes of limitations and repose, Engineer agrees to indemnify and hold harmless Client, its shareholders, officers, directors and employees from and against claims, suits, liabilities, damages, expenses (including reimbursement of reasonable attorney's fees and costs of defense), or other losses (collectively "Losses") to the extent caused by Engineer's negligent performance of its Services under this Agreement. Consultant's defense obligation under this indemnity paragraph includes only the reimbursement of reasonable defense costs to the extent of Consultant's actual indemnity obligation hereunder.

11.2.2. Indemnification of Engineer. Client will indemnify and hold harmless Engineer Entities from and against any and all Losses to the extent caused by the negligence of Client, its employees, agents and contractors. In addition, except to the extent caused by Engineer's sole negligence, Client expressly agrees to defend, indemnify and hold harmless Engineer Entities from and against any and all Losses arising from or related to the existence, disposal, release, discharge, treatment or transportation of Hazardous Materials, or the exposure of any person to Hazardous Materials, or the degradation of the environment due to the presence, discharge, disposal, release of or exposure to Hazardous Material.

11.3. Consequential Damages. Neither Client nor Engineer will be liable to the other for any special, consequential, incidental or penal losses or damages including but not limited to losses, damages or claims related to the unavailability of property or facilities, shutdowns or service interruptions, loss of use, profits, revenue, or inventory, or for use charges, cost of capital, or claims of the other party and/or its customers.

11.4. No Personal Liability. Client expressly waives that right to sue or otherwise make any claim against any of the Engineer's officers or employees, past or present, as individuals, for any cause.

11.5. Continuing Agreement. The indemnity obligations and the limitations of liability established under this Agreement will survive the expiration or termination of this Agreement. If Engineer provides Services to Client that the parties do not confirm through execution of an amendment to this

Agreement, the obligations of the parties to indemnify each other and the limitations on liability established under this Agreement apply to such Services as if the parties had executed an amendment.

12. INSURANCE

12.1. Engineer's Insurance. Engineer will obtain, if reasonably available, the following coverage:

12.1.1. Statutory Workers' Compensation/ Employer's Liability Insurance;

12.1.2. Commercial General Liability Insurance with a limit of not less than \$1,000,000 per occurrence and \$1,000,000 aggregate limit;

12.1.3. Automobile Liability Insurance, including liability for all owned, hired and non-owned vehicles with a combined single limit per occurrence of \$1,000,000; and

12.1.4. Professional Liability Insurance in amounts of \$1,000,000 per claim and annual aggregate.

12.2. Contractor's Insurance. Client shall require that all Contractors and subcontractors for the Project name Engineer as an additional insured under their General Liability and Automobile Liability insurance policies. If Client is not the Project owner, Client will require the Project owner to require the owner's Contractor to purchase and maintain General Liability, Builder's Risk, Automobile Liability, Workers' Compensation, and Employer's Liability insurance with limits no less than as set forth above, and to name Engineer and its subcontractors and subconsultants as additional insureds on the owners' General Liability insurance.

12.3. Certificates of Insurance. Upon request, Engineer and Client will each provide the other with certificate(s) of insurance evidencing the existence of the policies required herein. Except for Professional Liability and Workers' Compensation Insurance, all policies required herein shall contain a waiver of subrogation.

13. OWNERSHIP AND USE OF DOCUMENTS

13.1. Client Documents. All documents provided by Client will remain the property of Client. Engineer will return all such documents to Client upon request, but may retain file copies of such documents.

13.2. Engineer's Documents. Unless otherwise agreed in writing, all documents and information prepared by Engineer or obtained by Engineer from any third party in connection with the performance of Services, including, but not limited to, Engineer's reports, boring logs, maps, field data, field notes, drawings and specifications, laboratory test data and other similar documents (collectively "Documents") are the property of Engineer. Engineer has the right, in its sole discretion, to dispose of or retain the Documents.



13.3. Use of Documents. All Documents prepared by Engineer are solely for use by Client.

13.3.1. Use by Client. Client has the right to reuse the Documents for purposes reasonably connected with the Project for which the Services are provided, including without limitation design and licensing requirements of the Project.

13.3.2. Use by Engineer. Engineer retains the right of ownership with respect to any patentable concepts or copyrightable materials arising from its Services and the right to use the Documents for any purpose.

13.4. Electronic Media. Engineer may agree at Client's request to provide Documents and information in an electronic format. Client recognizes that Documents or other information recorded on or transmitted as electronic media are subject to undetectable alteration due to (among other causes) transmission, conversion, media degradation, software error, or human alteration. Accordingly, all Documents and information provided by Engineer in electronic media are for informational purposes only and not as final documentation. Unless otherwise defined in the PROPOSAL, Engineer's electronic Documents and media will conform to Engineer's standards. Engineer will provide any requested electronic Documents for a 30-day acceptance period, and Engineer will correct any defects reported by Client to Engineer during this period. Engineer makes no warranties, either express or implied, regarding the fitness or suitability of any electronic Documents or media.

13.5. Unauthorized Reuse. No party other than Client may rely, and Client will not represent to any other party that it may rely on Documents without Engineer's express prior written consent and receipt of additional compensation. Client will not permit disclosure, mention, or communication of, or reference to the Documents in any offering circular, securities offering, loan application, real estate sales documentation, or similar promotional material without Engineer's express prior written consent. Client waives any and all claims against Engineer resulting in any way from the unauthorized reuse or alteration of Documents by itself or anyone obtaining them through Client. Client will defend, indemnify and hold harmless Engineer from and against any claim, action or proceeding brought by any party (including reasonable attorneys fees, expert fees and other costs of defense) arising out of the reuse, alteration, or reliance on the Documents or information or opinions contained in Documents without having obtained Engineer's prior written consent.

14. SAMPLES AND CUTTINGS

14.1. Sample Retention. If Engineer provides laboratory testing or analytic Services, Engineer will preserve such soil, rock, water, or other samples as it deems necessary for the Project, but no longer than 45 days after issuance of any Documents that include the data obtained from these samples. Client will promptly

pay and be responsible for the removal and lawful disposal of all contaminated samples, cuttings, Hazardous Materials, and other hazardous substances.

14.2. Monitoring Wells. Client will take custody of all monitoring wells and probes installed during any investigation by Engineer, and will take any and all necessary steps for the proper maintenance, repair or closure of such wells or probes at Client's expense.

15. RELATIONSHIP OF THE PARTIES

Engineer will perform Services under this Agreement as an independent contractor.

16. CONSENT TO ASSIGNMENT

Client and Engineer, respectively, each binds itself and its successors and assigns to the other and its successors and assigns with respect to all covenants of this Agreement. Neither Client nor Engineer shall assign, sublet or transfer any rights under or interest in this Agreement without the prior written consent of the other party, including but not limited to: (a) any interest in the proceeds of this Agreement, or any proceeds of claims arising from or under this Agreement; (b) any claims, causes of action or rights against the other party arising from or under this Agreement; (c) the control of claims or causes of action against the other party arising from or under this Agreement; and (d) any proceeds from claims or causes of action as security, collateral or the source of payment for any notes or liabilities to any third party. This section shall not, however, apply to any subrogation rights (if any) of any insurer of either party. This section shall survive the completion or termination of this Agreement for any reason and shall remain enforceable between parties.

Engineer may subcontract for the services of others without obtaining Client's consent if Engineer deems it necessary or desirable for others to perform certain Services.

17. SUSPENSION AND DELAYS

17.1. Procedures. Client may, at any time by 10 days written notice suspend performance of all or any part of the Services by Engineer. Engineer may terminate this Agreement if Client suspends Engineer's Services for more than 60 days and Client will pay Engineer as set forth under Section 18, "Termination." If Client suspends Engineer's Services, or if Client or others delay Engineer's Services, Client and Engineer agree to equitably adjust: (1) the time for completion of the Services; and (2) Engineer's compensation in accordance with Engineer's then current Fee Schedule for the additional labor, equipment, and other charges associated with maintaining its workforce for Client's benefit during the delay or suspension, or charges incurred by Engineer for demobilization and subsequent remobilization.

17.2. Liability. Engineer is not liable to Client for any failure to perform or delay in performance due to



circumstances beyond Engineer's control, including but not limited to pollution, contamination, or release of hazardous substances, strikes, lockouts, riots, wars, fires, flood, explosion, "acts of God," adverse weather conditions, acts of government, labor disputes, delays in transportation or inability to obtain material and equipment in the open market.

18. TERMINATION

18.1. Termination for Convenience. Engineer and Client may terminate this Agreement for convenience upon 30 days written notice delivered or mailed to the other party.

18.2. Termination for Cause. In the event of material breach of this Agreement, the party not breaching the Agreement may terminate it upon 10 days written notice delivered or mailed to the other party. The termination notice shall state the basis for the termination. The Agreement may not be terminated for cause if the breaching party cures the breach within the 10-day period.

18.3. Payment on Termination. Following termination other than for Engineer's material breach of this Agreement, Client will pay Engineer for Services performed prior to the termination notice date, and for any necessary Services and expenses incurred in connection with the termination of the Project, including but not limited to, the costs of completing analysis, records and reports necessary to document job status at the time of termination and costs associated with termination of subcontractor contracts in accordance with Engineer's then current Fee Schedule.

19. DISPUTES

19.1. Mediation. All disputes between Engineer and Client are subject to mediation. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, amount of time or money claimed, and requiring that the matter be mediated within 45 days of service of notice.

19.2. Precondition to Other Action. No action or suit may be commenced unless the mediation did not occur within 45 days after service of notice; or the mediation occurred but did not resolve the dispute; or

a statute of limitation would elapse if suit was not filed prior to 45 days after service of notice.

19.3. Choice of Law; Venue. This Agreement will be construed in accordance with and governed by the laws of the state in which the Project is located. Unless the parties agree otherwise, any mediation or other legal proceeding will occur in the state in which the Project is located.

19.4. Statutes of Limitations. Any applicable statute of limitations will be deemed to commence running on the earlier of the date of substantial completion of Engineer's Services under this Agreement or the date on which claimant knew, or should have known, of facts giving rise to its claims.

20. MISCELLANEOUS

20.1. Integration and Severability. This Agreement reflects the entire agreement of the parties with respect to its terms and supersedes all prior agreements, whether written or oral. If any portion of this Agreement is void or voidable, such portion will be deemed stricken and the Agreement reformed to as closely approximate the stricken portions as the law allows.

20.2. Modification of this Agreement. This Agreement may not be modified or altered, except by a written agreement signed by authorized representatives of both parties and referring specifically to this Agreement.

20.3. Notices. Any and all notices, requests, instructions, or other communications given by either party to the other must be in writing and either hand delivered to the recipient, or delivered by first-class mail (postage prepaid), or express mail (billed to sender), by fax, or by email, at the addresses given in this Agreement.

20.4. Headings. The headings used in this Agreement are for convenience only and are not a part of this Agreement.

20.5. Waiver. The waiver of any term, conditions or breach of this Agreement will not operate as a subsequent waiver of the same term, condition, or breach.

End of General Conditions

**Hupp Signs
& Lighting, Inc.**

70 LOREN AVENUE PHONE (530) 345-7078
 CHICO, CA 95928 FAX (530) 345-0424
 P.O. BOX 7730 TOLL FREE (800) 693-NEON
 CHICO, CA 97927-7730 LIC. NO. 969949

**PROPOSAL, CONTRACT,
AND SECURITY AGREEMENT**

CONTACT Jay Marchant DATE April 25, 2017
 BUYER Marsh Jr High School JOB NAME _____
 ADDRESS 2253 Humboldt Road ADDRESS _____
Chico CA 95928 PHONE _____
 PHONE 530-895-4109 PHONE _____

1. Hupp Neon (Seller) hereby proposes to furnish the following goods and/or services, subject to the general conditions printed below, and on the reverse of this form, which form a part of this proposal. There are twenty-three (23) numbered paragraphs to this contract. Please read them carefully before signing. All workmanship and materials are warranted for a period of one (1) year from the date of installation with the exception of neon tubing and/or lamps, which are warranted for a period of ninety (90) days. This proposal is valid for thirty (30) days.

Buyer to provide connection to dedicated circuit(s) accessible within five (5) feet of center of the sign in accordance with the National Electric Code (NEC), access for installation and service per NEC requirements and/or local ordinances not limited to catwalks and access doors.

Sales tax, permits, engineering and special inspections are in addition to agreed contract price unless otherwise stated.

Manufacture and Install 16mm Full Color Watchfire Electronic Message Center :

One 4'5" x 10'3" single faced full color EMC with 72 x 180 matrix, 16mm, 8 line display mounted to wall

Signs and Installation: \$21,485.00
 Sales Tax: \$ 515.00
 Total Cost: \$22,000.00

TERMS: 50% Down, payment in full on completion~ to get special pricing per Joe Hupp

2. GENERAL CONDITIONS

a. *Electrical Service.* Buyer shall provide, at his own cost, electrical service and feed wires at the site of any sign installation in advance of the installation date. Said electrical service and feed wires shall conform to all applicable governmental building and electrical codes. Buyer shall be responsible and pay for all electricity used or needed by the sign.

b. *Existing Signs.* If this contract is for replacement of exterior sign facings only, Buyer represents to Hupp Neon that the interior lamps, tubes, wiring, and other electrical and mechanical functioning parts of the sign are in good working order and in conformance with applicable local building and electrical codes. Hupp Neon shall have no obligation to inspect said internal parts to determine whether they are in working order and in conformance with applicable codes, or to repair or replace any of said parts unless such service is specially included in the work to be performed under the terms of this contract.

c. *Soil Conditions and Toxic Cleanup.* The parties hereby agree that the contract price agreed upon is based on the presence of normal soil conditions at the sign installation site. Buyer hereby warrants that he knows of no unusual soil conditions or underground obstructions at the said site, and agrees that in the event that such conditions are encountered, the contract price will be adjusted based on the additional labor or materials required to complete construction. If, upon commencement of construction of the sign and/or other work of construction by Hupp Neon, it shall become known to Hupp Neon and/or Buyer that there is, on the site designated for construction or necessary thereto, toxic material or waste which is of a level which is

required by the regulations of any local, state, or federal agency to be reported, Hupp Neon shall notify Buyer of the presence of such material. Thereafter, Buyer shall be responsible for the reporting of the presence of such material to the appropriate local, state, or federal agency and for all expenses necessary to remove, clean up or otherwise dispose of said toxic material in accordance with the regulations of each and every local, state, and federal agency involved. Hupp Neon shall, in no event, be required to proceed with construction and/or installation of signage on the premises until such toxic problem has been remedied in accordance with all applicable governmental regulations. Should Buyer fail or refuse to clean up the toxic problem, thereby resulting in Hupp Neon's inability to construct and/or install the signage in this Contract, then, and in that event, Buyer shall pay to Hupp Neon the entire actual cost incurred by Hupp Neon in work performed at that point, including overhead at the normal rate computed by Hupp Neon for its projects, together with lost profits in the amount of 10% of the Contract price. Such failure by Buyer to remedy any toxic waste problem shall be deemed to be a breach of the Contract.

d. *Reinforcement of Building; Unforeseen Objects.* If installation is a part of this agreement, Buyer shall be responsible and pay for all necessary reinforcement to the building or any other structures on which display is installed, for relocating power lines or other obstacles, and for any additional installation cost incurred by Hupp Neon due to underground obstructions or soil conditions. Hupp Neon is not responsible for damage to underground utilities or other unforeseen objects.

e. *Governmental Permits.* Buyer is responsible for obtaining such authorization and/or permits as may be required by state, local, or federal governmental authorities, at Buyer's expense. Hupp Neon agrees, at Buyer's request, to act as Buyer's agent in obtaining such permits, but shall not be responsible for failure of such governmental authorities to issue permits or subsequent revocation thereof for any reason not attributable to negligence of Hupp Neon, shall be in addition to the agreed contract price.

f. *Landlord's Permission.* Buyer shall be responsible for obtaining the permission of the landlord or owner of the premises for installation of the sign or changes in any existing sign. Hupp Neon will, if requested by Buyer, assist in obtaining such permission, but shall be in no way responsible for landlord's refusal to permit installation of the sign or a subsequent revocation of such permission.

g. *Removal of Goods and Materials - Restoration of Premises.* Should Hupp Neon or any other person be required to remove the goods and materials from the premises on which they are installed pursuant to this contract, with or without the permission of Buyer, pursuant to exercise of Hupp Neon's right of repossession under this contract or for any other reason. Hupp Neon shall have no obligation to restore the premises to their original condition prior to installation. Such restoration shall be at the sole cost and expense of Buyer, and Buyer shall save and hold Hupp Neon harmless from any liability to the owner of the premises or any third person, on account of failure to restore the premises.

CONTINUED ON REVERSE

Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors' State License Board, 3132 Brndshaw, Sacramento, California 95827.

CONTRACT PRICE: The contract price for the furnishing of the materials, labor, and services listed above shall be the sum of:

Twenty Two Thousand Dollars and No Cents

DOLLARS \$22,000.00

• Sales Tax, Permits, Engineering, and Special Inspections are in addition to the agreed contract price.

With payment to be made as follows: Visa MasterCard Check CASH/Other _____
 Card # _____ Expiration Date _____

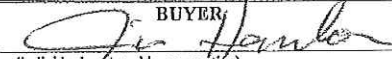
HUPP Signs & Lighting, Inc.

BY Joe Hupp _____
 Sales Representative

Accepted 4-25-17 _____
 Date

BY Joe Hupp _____
 Executive Officer

Owner _____
 Title

BUYER

 (individual-partnership-corporation)

BY FOR CVSD _____ Date: 4/27/17

JIM HANLON _____

Printed Name of Buyer
ASSISTANT SUPERINTENDENT

Title

Payments under this contract personally guaranteed by:



1919 Nineteenth
 Street
 Sacramento CA 95811
 P: 916.558.1900
 F: 916.558.1919
 www.lionakis.com

SERVICE AMENDMENT # 2

Client Name: Chico Unified School District
Project Name: Shasta Elementary School Modernization
Job Number: 017203
Date: May 5th, 2017

Contractual Requirements:

Agreement between Chico Unified School District and Lionakis, dated February 14th 2017 fully incorporated herein by reference.

"ARTICLE 6. ADDITIONAL SERVICES TO BE RENDERED BY ARCHITECT

A. The services described in the Article 6 are not included in Basic Services, and they shall be paid for by the district as provided in this Agreement, in addition to the compensation for Basic Services. If services described under the following subparagraph are required due to circumstances beyond the Architect's control, the Architect shall notify the District prior to commencing such services. If the District deems that such services described under the following subparagraphs are not required, the District shall give prompt written notice to the Architect. If the District indicates in writing that all or part of such Additional Services are not required, the Architect shall have no obligation to provide those services. In no instance shall the fee for additional services be higher than the fee would be for the same scope of work had the work been performed under the Basic Service section.

6.2 The following list of services are not included in the Basic Services to be provided under this Agreement, and they will be performed only in accordance with 6.1 above:

- 1. Providing services required because of significant changes in the Project including, but not limited to, size, quality, complexity, the District's schedule, or the method of bidding or negotiating and contracting for construction, except for services required under Article 5.*

Change Required and Reason:

Lionakis shall provide additional architectural and engineering services as follows:

- Provide engineering, construction documents, agency processing, bidding and construction administration services for the Portable Relocation project.


Impact to Fee:

Lionakis shall be compensated on a fixed fee basis in the amount of Fifty Three Thousand 00/100 Dollars (\$53,000).

Original Contract Amount:	\$976,000.00
Current Contract Amount (including previous Amendments):	\$987,750.00
This Amendment:	\$53,000.00
New Contract Amount (including this Amendment):	\$1,040,750.00

Impact to Schedule: None
Impact to Others: None
Change Requested by: District

Authorization to Proceed with Change:

<u>Julie Kistle / Director of Facilities</u> Owner/Client Name and Title (Print)	<u>Signature</u> 	<u>Date</u>
<u>Laura Knauss-Docous, Principal</u> Lionakis	<u>Signature</u>	<u>May 05, 2017</u> Date

SERVICE AMENDMENT # 3

Client Name: Chico Unified School District
Project Name: Shasta Elementary School Modernization
Job Number: 017203
Date: May 5th, 2017

Contractual Requirements:

Agreement between Chico Unified School District and Lionakis, dated February 14th 2017 fully incorporated herein by reference.

ARTICLE 6. ADDITIONAL SERVICES TO BE RENDERED BY ARCHITECT

A. The services described in the Article 6 are not included in Basic Services, and they shall be paid for by the district as provided in this Agreement, in addition to the compensation for Basic Services. If services described under the following subparagraph are required due to circumstances beyond the Architect's control, the Architect shall notify the District prior to commencing such services. If the District deems that such services described under the following subparagraphs are not required, the District shall give prompt written notice to the Architect. If the District indicates in writing that all or part of such Additional Services are not required, the Architect shall have no obligation to provide those services. In no instance shall the fee for additional services be higher than the fee would be for the same scope of work had the work been performed under the Basic Service section.

6.2 The following list of services are not included in the Basic Services to be provided under this Agreement, and they will be performed only in accordance with 6.1 above:

- 1. Providing services required because of significant changes in the Project including, but not limited to, size, quality, complexity, the District's schedule, or the method of bidding or negotiating and contracting for construction, except for services required under Article 5.*

Change Required and Reason:

Lionakis shall provide additional architectural and engineering services as follows:

- In order to expedite the DSA review and approval time, Lionakis and CUSD agreed to break the Phase 2 New Construction package into two DSA Increment Submittals. Increment #01 will include site demolition, underground utilities, and rough grading for the new building pads; which will significantly reduce the amount of time needed for DSA approval. As a result, the general contractor will be able to bid and start construction on this Increment much sooner than if they were to wait for the entire scope to be approved by DSA.

Impact to Fee:

Lionakis shall be compensated on a fixed fee basis in the amount of Thirty Three Thousand Five Hundred 00/100 Dollars (\$37,500).

Original Contract Amount:	\$976,000.00
Current Contract Amount (including previous Amendments):	\$1040,750.00
This Amendment:	\$37,500.00
New Contract Amount (including this Amendment):	\$1,078,250.00

Impact to Schedule: Earlier Construction Start
Impact to Others: None
Change Requested by: District

Authorization to Proceed with Change:

Julie Kistle / Director of Facilities
Owner/Client Name and Title (Print)

Signature

Date



Laura Knauss-Docous, Principal
Lionakis

Signature

May 05, 2017
Date

AGENDA ITEM: NVSIG, JPA Agreement and Bylaws

Prepared by: Kevin Bultema, Assistant Superintendent

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

North Valley Schools Insurance Group (NVSIG) JPA is a risk-sharing pool for workers' compensation insurance. For many years, NVSIG has continuously maintained accreditation through the California Association of Joint Powers Authorities (CAJPA).

As a requirement for maintaining its accreditation status, the JPA must undergo the CAJPA reaccreditation process every three (3) years. During the last accreditation visit, a few items in the JPA Agreement and/or Bylaws were flagged as having become non-compliant with current CAJPA accreditation standards. As a result, over the course of the past year, the NVSIG Board of Directors have been carefully reviewing the JPA Agreement and Bylaws in order to revise the flagged sections of the governing documents to bring them in compliance. At the last NVSIG Board meeting on March 16, 2017, the NVSIG Board approved recommended revisions to these governing documents.

The revised JPA Agreement and Bylaws must now be approved by the Board of each NVSIG member and an authorized Board representative must sign the provided signature page.

Educational Implications

The proper accounting, reporting, and use of the district's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

None.

Recommendation

Administration recommends the Board adopt the proposed NVSIG revisions.



PRESIDENT
Chris Peters
*Live Oak Unified School
District*

VICE PRESIDENT
Mary Sakuma
*Butte County Office of
Education*

SECRETARY
Julie Tucker
*Colusa County Office of
Education*

TREASURER
Gail Osborne
*Sutter County Superintendent
of Schools*

Summary of Revisions to JPA Agreement/Bylaws (as required in order to comply with CAJPA Accreditation standards)

JPA Agreement:

1. Pursuant to Government Code Section 6509, the agreement shall specify the member which restricts the manner of exercising the power of the JPA. (See Section 3 on JPA Agreement.)
2. In accordance with provisions of Government Code sections 6505.5 or 6505.6 the agreement must designate a treasurer and an auditor. (See Section 5C on JPA Agreement.)
3. Various minor formatting changes made strictly for purposes of providing formatting consistency within the document.
4. Correction of minor typographical and/or grammatical errors where said correction would not materially change the terms or intent of the document.

Bylaws:

1. Various minor formatting changes made strictly for purposes of providing formatting consistency within the document.
2. Correction of minor typographical and/or grammatical errors where said correction would not materially change the terms or intent of the document.



JOINT POWERS AGREEMENT
NORTH VALLEY SCHOOLS INSURANCE GROUP
(NVSIG)

Effective June 1, 1979
Amended and Restated: March 16, 2017

THE ORIGINAL BOARD OF DIRECTORS MEMBERSHIP BY COUNTY

[June 1, 1979]

<u>COLUSA</u>	(1)	Mr. Joe Keeler – Colusa COE	Secretary
<u>TEHAMA</u>	(3)	Mr. Tim Uptegrove – Tehama COE Mr. Wes Combes – Red Bluff High Dr. Joe Harrop – Gerber	Vice President Treasurer
<u>YOLO</u>	(2)	Ms. Anita Wisterman – Yolo COE Mr. Jim Sweeney – Washington Unified	
<u>YUBA</u>	(3)	Ms. Karen McConnell – Yuba COE Ms. Sandy Davini – Marysville Joint Unified Mr. Mike Edwards – Wheatland High	
<u>SUTTER</u>	(3)	Mr. Wayne Gadberry – Sutter Union High Mr. Gene Larrigan – Yuba City Unified Mr. Sam Hill – Live Oak Unified	President
<u>BUTTE</u>	(4)	Mr. Al Harris – Butte COE Ms. Susan Jeffers – Oroville City Elementary Mr. Ron Schmidt – Paradise Unified Mr. Jim Sands – Chico Unified	
<u>SHASTA</u>	(1)	Mr. Jim Weaver – Pacheco Union Elementary	

TABLE OF CONTENTS

<u>EXERCISE OF POWERS AGREEMENT:</u>	<u>PAGE</u>
1. Creation of the Joint Powers Entity.....	1
2. Functions of the Authority.....	1
3. Powers of the Authority.....	2
4. Term of the Agreement.....	3
5. Bylaws.....	3
6. Membership in the NVSIG.....	3
7. Withdrawal from or Termination of Membership.....	4
8. Termination of Agreement.....	4
9. Disposition of Property and Funds.....	4
10. Amendments.....	5
11. Severability.....	5
12. Liability.....	5
13. Enforcement.....	5
14. Definitions.....	5
15. Signature Page.....	7

EXHIBIT A:
TABLE OF CONTENTS

<u>BYLAWS:</u>	<u>PAGE</u>
I. Powers.....	A-1
II. Board of Directors.....	A-1
III. Officers.....	A-3
IV. Administration.....	A-4
V. Finance.....	A-5
VI. Accounts and Records.....	A-5
VII. Risk Management.....	A-6
VIII. Withdrawal from or Termination of Membership.....	A-6
IX. Involuntary Termination.....	A-7
X. Dissolution and Disposition of Property and Funds.....	A-7
XI. Investment of Funds.....	A-7
XII. Amendment.....	A-8
XIII. Severability.....	A-8
XIV. Effective Date.....	A-8

JOINT POWERS AGREEMENT
TO ESTABLISH, OPERATE AND MAINTAIN A
COVERAGE PROGRAM FOR WORKERS' COMPENSATION

THIS JOINT POWERS AGREEMENT (the "Agreement") is entered into pursuant to the provisions of Title I, Division 7, Chapter 5, Article 1 (Section 6500, et seq.) of the California Government Code ("Government Code"), relating to the joint exercise of powers, between the Public Educational Agencies signatory hereto, for the purpose of operating an agency to be known and designated as the "North Valley Schools Insurance Group."

WITNESSETH:

WHEREAS, the parties herein subscribed determined that it was in the best public interest to join together to establish a joint powers agency for the purpose of establishing a Workers' Compensation coverage program for Public Educational Agencies; and

WHEREAS, it was further determined by such parties that a Workers' Compensation coverage program would be of value on an individual and mutual basis, and would adequately serve the needs of all such parties; and

WHEREAS, Title 1, Division 7, Chapter 5, Article 1 of the Government Code authorizes the joint exercise by two public agencies of any power common to them; and

WHEREAS, on June 1, 1979, such parties entered into a joint powers agreement (the "1979 JP Agreement") for the purpose of creating a joint powers agency for the establishment, operation, and maintenance of a Workers' Compensation coverage program for Public Educational Agencies; and

WHEREAS, the signatories now desire to amend and restate the 1979 JP Agreement to incorporate those amendments to the Government Code that are applicable to the Authority and the Workers' Compensation coverage program.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL ADVANTAGES TO BE DERIVED THEREFROM, AND IN CONSIDERATION OF THE EXECUTION OF THIS AGREEMENT BY OTHER PUBLIC EDUCATIONAL AGENCIES, each of the parties hereto does agree as follows:

1. CREATION OF THE JOINT POWERS ENTITY

A joint powers entity, separate and apart from the Public Educational Agencies that are signatories hereto, shall be and is hereby and shall hereafter be designated as the North Valley Schools Insurance Group (hereinafter referred to as the "Authority" or "NVSIG").

2. FUNCTIONS OF THE AUTHORITY

A. The Authority is established for the purposes of administering this Agreement, pursuant to the joint powers provisions of the Government Code, and providing the services and

other items necessary and appropriate for the establishment, operation and maintenance of a coverage program for Workers' Compensation claims against the Public Educational Agencies who are Members thereof, and to provide a forum for discussion, study and development of recommendations of mutual interest regarding coverage including, but not limited to, Workers' Compensation.

B. The functions of the Authority are:

- (1) To provide a coverage program for Workers' Compensation claims against the Members of the Authority and, as such, to perform, or contract for the performance of, the financial administration, policy formulation, claim service, legal representation, safety engineering, and other development as necessary for the payment and handling of all Workers' Compensation claims against Members as required by State law. Said payments and handling of Workers' Compensation claims shall be for Member claims that are filed under the laws of the State of California and that arise from facts occurring during the period of a Member's membership in the Authority. NVSIG shall not pay or handle any Workers' Compensation claims which arise out of facts occurring before a Member's membership in the Authority or after termination of its membership in this Authority.
- (2) To provide industrially-injured employees of the Members all of the benefits required under the Workers' Compensation laws.
- (3) To pursue any Member's right of subrogation to the rights of an injured employee against a third party when, in the discretion of the Board of Directors, the same is appropriate. Any and all proceeds resulting therefrom, shall inure to the benefit and shall be deposited in the treasury of the Authority.

- C. Pursuant to Section 6505 of the Government Code, the Authority is strictly accountable for all funds received and dispersed by it and, to that end, shall establish and maintain such funds and accounts as may be required by generally accepted accounting principles, or by any provision of law or any resolution of the Authority. In addition, the Board of Directors shall make, or contract with a certified public accountant to conduct an annual audit of the accounts, records, and financial affairs of the Authority.

3. POWERS OF THE AUTHORITY

NVSIG shall have the power and authority to exercise any power common to the Public Educational Agencies which are parties to this Agreement, provided that the same are in furtherance of the functions and objectives of this Agreement as herein set forth. Pursuant to and to the extent required by Section 6509 of the Government Code, the Authority shall be restricted in the exercise of its powers in the same manner as Sutter County Superintendent of Schools is restricted in its exercise of similar powers. If Sutter County Superintendent of Schools shall cease to be a Member, then the Authority shall be restricted in the exercise of its powers in the same manner as Yuba City Unified School District.

4. TERM OF THE AGREEMENT

The 1979 JP Agreement was effective as of June 1, 1979, and the then self-funded plan for Workers' Compensation claims was operative as of 12:01 a.m. on July 1, 1979. This Agreement which amends and restates the 1979 JP Agreement is effective upon final approval of all Members, and shall continue in effect until lawfully amended or terminated as provided herein and in the Bylaws. In the event of a reorganization of one or more of the Public Educational Agencies participating in this Agreement, the successors in interest to the Obligations of any such reorganized Public Educational Agency may be substituted as a party or as parties to this Agreement.

5. BYLAWS

- A. NVSIG shall be governed pursuant to those certain Bylaws, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, and by any such amendments to the Bylaws as may from time to time be adopted. Wherever in this Agreement "Bylaws" are referred to, said Bylaws shall be those set forth in Exhibit "A," as may be amended. Each party to this Agreement agrees to comply with and be bound by the provisions of said Bylaws and further agrees that the Authority shall be operated pursuant to this Agreement and said Bylaws.
- B. Procedures for amending the Bylaws shall be as provided in the Bylaws so long as not inconsistent with this Agreement. All amendments must be approved by the two-thirds (2/3) vote of the members of the Board of Directors before the amendment shall become effective. Such amendments shall be binding upon all Members of the Authority. The effective date of any amendments will be on July 1st following adoption, unless otherwise stated.
- C. The officers of the Authority shall be elected from within the Board of Directors by the affirmative vote of a majority of the Directors present at the Board of Directors meeting. The principal officers shall be President, Vice President, Secretary, and Treasurer and each shall serve two-year terms, except that the Treasurer's term shall be subject to applicable limitations, if any, in Government Code Section 6505, et. seq. The Treasurer is the designated depository and auditor for the Authority pursuant to Government Code Sections 6505.5 and 6505.6, and shall be bonded as required by Government Code Section 6505.1.

6. MEMBERSHIP IN THE AUTHORITY

- A. Each party to this Agreement must be eligible for membership in NVSIG as defined in the Bylaws and became a Member of the Authority on the effective date of 1979 JP Agreement, except as provided herein below, or by two-thirds (2/3) vote of the Board of Directors within the first year of creation of this Authority. Each party which becomes a Member of the Authority shall be entitled to the rights and privileges of, and shall be subject to the Obligations of, membership as provided in this Agreement and in the Bylaws.
- B. Upon written approval of two-thirds (2/3) vote of the Board of Directors, any School District, Community College District, Regional Occupational Center or program, County

Superintendent of Schools or County Board of Education, charter school, or other public educational agency that is not a party hereto but that desires to join the Authority created hereby may become a Member hereof by executing a copy of this Agreement whereby said School District, Community College District, Regional Occupational Center or program, County Superintendent of Schools or County Board of Education, charter school, or any public educational agency agrees to comply with the terms of this Agreement and of the Bylaws effective as of the date of such execution, at a rate to be set by the Board of Directors.

7. WITHDRAWAL OR REMOVAL FROM MEMBERSHIP

- A. Any party to this Agreement which has completed three (3) complete consecutive years as a Member of the Authority may voluntarily rescind this Agreement and terminate its membership in the Authority. Such termination of membership and rescission of this Agreement shall become effective subject to the conditions and in the manner and means set forth in the Bylaws.
- B. Any party to this Agreement may at any time be removed from membership in the Authority by a vote of two-thirds (2/3) of the members of the Board of Directors as provided by the Bylaws. Such removal from membership shall operate to terminate the Agreement as to such party.

8. TERMINATION OF AGREEMENT

Should parties to this Agreement terminate their membership or be removed from membership in the Authority such that the total annual premium for all parties during the next fiscal year is deemed insufficient by three-fourths (3/4) of the then-Members, this Agreement shall terminate effective the next July 1st, at 12:01 a.m.; provided, however, that the Authority and this Agreement shall continue to exist for the purpose of disposing of all claims, distribution of assets, and all other functions necessary to wind up the affairs of the Authority.

9. DISPOSITION OF PROPERTY AND FUNDS

Since the Authority is created on the shared risk principle, all Members shall share in the overall Obligations of the Authority. Entering or withdrawing Members shall be held accountable for their pro-rata share of the Authority's Obligations.

- A. In the event of the dissolution of the Authority, the complete rescission, or other final termination of this Agreement by all Public Educational Agencies then a party hereto, any property interest remaining in the Authority, following a discharge of all Obligations, shall be disposed of as provided by the Bylaws.
- B. In the event a Member withdraws from this Agreement, any property interest of that Member remaining in the Authority, following discharge of all Obligations attributable to the Authority and its officers and employees, shall be disposed of as provided by the Bylaws.

10. AMENDMENTS

This Agreement may be amended by written agreement signed by all parties to this Agreement; provided; however, that if by a two-thirds (2/3) vote, the Board of Directors agrees in writing to an amendment, the other parties must also agree to said amendment or they shall be involuntarily terminated as parties to this Agreement as provided by the Bylaws.

11. SEVERABILITY

Should any portion, term, condition or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

12. LIABILITY

- A. Pursuant to the provisions of Section 895, *et seq.*, of the Government Code, the Members are jointly and severally liability for any liability which is otherwise imposed by law upon any one of the Members or upon the Authority for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement. If a Member or the Authority is held liable upon any judgment for damages caused by such act or omission that is in excess of its pro-rata share, the Authority is entitled to contributions from each of the other Members that are parties to the Agreement. A Member's pro-rata share shall be determined in the same manner as for the disposition of property and funds as provided in this Agreement and the Bylaws.
- B. The Authority may insure itself, to the extent deemed necessary by the Board of Directors, against loss, liability, and claims arising out of or connected with this Agreement.

13. ENFORCEMENT

The Authority is hereby given authority to enforce this Agreement. In the event suit is brought pursuant to this Agreement by the Authority and a judgment is recovered against a Member, that Member shall pay all costs incurred by the Authority, including reasonable attorneys' fees as fixed by the court.

14. DEFINITIONS

- A. "Authority" or "NVSIG" shall mean the North Valley Schools Insurance Group created by this Agreement.
- B. "Board of Directors" shall mean the governing board of the Authority established by the Bylaws to direct and control the Authority.
- C. "Claims Adjuster" shall mean a claim adjuster as may be engaged by the Board of Directors for the purpose of determining losses and payments with the respect to the claim fund.

- D. "Contribution" shall mean money, including, but not limited to, deposit premiums and special assessments, paid by a Member to the Authority in return for the handling of its Workers' Compensation claims.
- E. "Employee" shall have the same meaning as provided by Division 3, Part 1, Article 2 (Sections 3350, et seq.) of the California Labor Code, as may be amended.
- F. "Loss Reports" shall mean a report showing a Member's Workers' Compensation claim in detail, including current status.
- G. "Member" shall mean an individual School District, Community College District, Regional Occupational Center or program, the County Board of Education, the County Superintendent of Schools, or charter school which belongs to the NVSIG.
- H. "Obligations" shall include, but not be limited to, all payments required pursuant to the Workers' Compensation laws, together with all Reserves which have been established for the purpose of paying Workers' Compensation claims, together with any other legal obligations incurred by the Authority pursuant to this Agreement.
- I. "Public Educational Agency" shall mean a School District, Community College District, Regional Occupational Center or program, County Board of Education, County Superintendent of Schools, or charter school.
- J. "Reserves" shall mean that part of the Member's contribution held by the Authority to make future Workers' Compensation payments with respect to claims that have been incurred but are unpaid.
- K. "Unallocated Reserves" shall mean that part of the Member's contribution held by the Authority as surplus for "Reserves" and "administrative expenses."
- L. "Self-Funded" (permissively Uninsured) shall mean setting aside funds to pay for losses not covered by insurance.
- M. "Pro-rata Share" calculated by taking an individual Member's total contribution from inception of the JPA to the current date divided by the total contributions accrued by the Authority.

COUNTERPARTS. This Agreement may be executed in counterparts. A copy or original of this document with all signature pages appended together will be deemed a fully, executed original agreement. A facsimile or scanned version of any Party's signature shall be deemed an original signature. Each counterpart shall be deemed an original and the same document for all purposes.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their authorized officers thereunto duly authorized as set forth herein below.

Name of Entity: _____

Date: _____

By: _____

Title: _____

EXHIBIT A

**BYLAWS
OF
NORTH VALLEY SCHOOLS INSURANCE GROUP
(NVSIG)**

PREAMBLE

The North Valley Schools Insurance Group (“Authority” or “NVSIG”) is established for the purpose of providing the services and other items necessary and appropriate for the establishment, operation, and maintenance of a joint program for workers’ compensation protection for the public agencies who are Members hereof, and to provide a forum for discussion, study, development, and implementation of recommendations of mutual interest regarding programs of workers’ compensation coverage.

**ARTICLE I
POWERS**

The powers of the Authority are, as specified in the Joint Powers Agreement, as amended (“Joint Powers Agreement”), to establish and maintain a coverage program for workers’ compensation and as specified in Government Code Section 6508.

**ARTICLE II
BOARD OF DIRECTORS**

- A. A Board of Directors is hereby established to direct and control the Authority.
- B. Each County which has Members shall be assigned positions on the Board of Directors. The number of Board positions for each County shall be based upon the total amount of the prior year’s actual payroll of the Members within each such County as follows:

\$0	to	\$ 40,000,000	=	1 Representative
\$40,000,001	to	\$ 60,000,000	=	2 Representatives
\$60,000,001	to	\$125,000,000	=	3 Representatives
\$125,000,001 or more			=	4 Representatives

Each Board of Director’s position shall be allowed one alternate. The designated director and designated alternate must be employees of a Member located within the County that they represent, and shall be employed by the Member in either a managerial position or a position which the Member has designated as exempt and confidential in relation to the Member’s collective bargaining arrangements. The designated director and designated alternate shall serve at the pleasure of the County that appointed them. Only the designated director or designated alternate may represent their respective County, and each shall be invited to attend all meetings of the Board of Directors.

Annually each May, the Administrator (as described in Article IV herein) shall notify the appropriate entity(ies) in each County of the number of designated directors and designated alternates for said County, as well as provide each County with a list of the current designated

directors and designated alternates. For Counties where the County Office/Dept. of Education ("COE/DOE") is a Member, the Administrator will contact the COE/DOE and request a written response confirming the names of the designated directors and designated alternates who shall represent said County. For Counties where the COE/DOE is not a Member, the Administrator will contact the Member districts within the County as a group and request a collective written response confirming the names of the designated directors and designated alternates who shall represent said County.

Each Board member shall have one vote, which may be cast only by the designated representative who is in physical attendance at a Board meeting, or the designated alternate who is in physical attendance if the designated representative is absent. No proxy or absentee votes shall be permitted. The Counties shall provide the Authority with annual written notice of their respective designated directors and designated alternates, and at any time a change is made. Vacancies shall be filled as provided in this subparagraph B of Article II.

- C. The Board of Directors may conduct regular, adjourned regular, special, emergency, and adjourned special meetings, provided, however, that it will hold at least one meeting each fiscal year. The date, time, and place for each such meeting shall be fixed by the Board of Directors. All meetings of the Board of Directors shall be called, held, and conducted in accordance with the terms and provisions of the Ralph M. Brown Act (Sections 54950, et seq.) of the California Government Code, as said Act may be modified by subsequent legislation, and as the same may be augmented by rules of the Board of Directors not inconsistent therewith. Except as otherwise provided or permitted by law, all meetings of the Board of Directors shall be open and public. The Board of Directors shall cause minutes of its meetings to be kept, and shall promptly transmit to the Members of the Authority true and correct copies of the minutes of such meetings.
- D. The Board of Directors shall designate a specific location at which it will receive notices, correspondence, and other communications, and shall designate one of its Members as an Officer for the purpose of receiving service on behalf of the Board of Directors. Sections 6503.5 and 53051 of the Government Code require the filing of a statement with the Secretary of State and with the County Clerks.
- F. The Board of Directors may appoint and dissolve working committees from its active Membership or by contract for services of others in keeping with the Joint Powers Agreement and these Bylaws.
- G. The Board of Directors shall determine the amount of the annual contributions as specified in Article V of these Bylaws. The Board of Directors shall also determine the amount of additional assessments during the year, if necessary or appropriate to allow for increased costs and expenses that may occur. The Board of Directors shall ensure that a complete and accurate system of accounting of the funds and properties shall be maintained at all times consistent with generally accepted auditing standards and accounting procedures and principles. The Board of Directors shall determine the manner in which workers' compensation claims shall be processed. Such processing shall conform to all provisions of law now in effect or later enacted.
- H. The Board of Directors shall be responsible for the ongoing operation of the Authority and is hereby empowered to implement and enforce rules, regulations, and procedures as the Board of Directors may adopt. The Board of Directors shall determine the method for providing workers' compensation coverage to its Members and the method of processing workers' compensation claims.

- I. A majority of the members of the Board of Directors shall constitute a quorum for the transaction of business. All actions of the Board shall require the affirmative votes of a majority of the Board members present at a meeting that is duly held and at which a quorum is present.
- J. No one serving on the Board of Directors shall receive any salary or compensation from the Authority. Reasonable expenses incurred while serving at the direction of the Board of Directors shall be reimbursed in accordance with the Authority's policies.

ARTICLE III
OFFICERS

- A. The Officers of the Authority shall be elected from within the Board of Directors by the affirmative vote of a majority of the directors present at the Board of Directors meeting. Any vacancies arising midterm will be filled by appointment by the President. The principal Officers shall be President, Vice President, Secretary, and Treasurer and each shall serve two-year terms, except that the Treasurer's term shall be subject to applicable limitations, if any, in California Government Code Section 6505, et. seq. Elections shall be held at the last regularly scheduled Board of Directors meeting every even numbered year. Any person elected or appointed as an Officer may be removed from that position at any time by a 2/3 vote of the full Board.
- B. The President shall be the Chief Executive Officer and shall have general supervision and direction of the business of the Authority, shall see that all orders and resolution of the Board of Directors are carried into effect, and shall be a Member of all committees appointed by the Board of Directors. The President shall have such other powers and perform such other duties as may be prescribed from time to time by the Board of Directors. In the absence or disability of the President, the Vice President shall be vested with all the powers and authorized to perform all the duties of the President.
- C. The Vice President shall have such powers and perform such duties as may be prescribed from time to time by the Board of Directors or the President. In the absence or disability of the President, the Vice President shall be vested with all the powers and authorized to perform all the duties of the President. The Vice President will transition to President when that position is vacated.
- D. The Secretary shall record, or cause to be recorded, all votes and minutes, and shall give, or cause to be given, notice of all meetings of the Board of Directors when notice is required by law or these Bylaws, and shall have such other powers and perform such other duties as may be prescribed from time to time by the Board of Directors or the President.
- E. The Treasurer shall be Chief Financial Officer of the Authority and shall assume the duties described in Sections 6505.5 and 6505.6 of the California Government Code, as follows:
 - 1. Receive and receipt for all money of the Authority and place it in the treasury so designated by the Board of Directors to the credit of the Authority.
 - 2. Be responsible for the safekeeping and disbursement of all money and financial records of the Authority held by him/her.

3. Pay, when due, out of money of the Authority so held by him/her, all sums payable by the Authority.
 4. Verify and report in writing on the first day of July, October, January and April of each year to the Authority and the Members the amount of money he or she holds for the Authority, the amount of receipts since his or her last report, and the amount paid out since his or her last report.
 5. Exercise such other powers and perform such other duties as may be prescribed from time to time by law or by the Board of Directors or the President.
- F. All persons or Officers who have charge of, handle, or have access to any property of the Authority shall file an official bond in an amount to be determined by the Board of Directors.
- G. The Officers of the Board of Directors shall constitute the Officers' Committee. The Officers' Committee shall be considered a working committee of the Board of Directors, and shall make recommendations to the Board regarding the operations of the NVSIG. The Officers' Committee shall have those powers and functions delegated to it by the Board of Directors.

ARTICLE IV **ADMINISTRATION**

- A. The Board of Directors shall provide for the administration of the Authority and, except as otherwise provided by law, may delegate such administrative duties that the Board of Directors deems necessary and appropriate to an Administrator.
- B. The Administrator shall be either an independent contractor or employee of the Authority and shall be responsible for the management of the Authority's business, subject to the approval by the Board of Directors or the Officers' Committee.
- C. The duties of the Administrator shall include, but not be limited to:
1. Coordinating and carrying out the Authority's purposes and objectives according to its established policies and procedures, and policy directives from the Board of Directors or the Officers' Committee;
 2. Attending, as a non-voting Member, the meetings of the Board of Directors, and other committees;
 3. Making recommendations on new Member applications;
 4. Representing the Board of Directors and the Authority in dealings with the public and other organizations;
 5. Reporting the Authority's activities to the Members at such times and in such manner as prescribed by the Board of Directors;
 6. Performing such specific duties as are set forth under contract; and

7. Performing other duties as directed by the Board of Directors.

ARTICLE V
FINANCE

- A. The Board of Directors shall annually adopt a budget and make adjustments as appropriate.
- B. The Authority shall operate on a fiscal year from July 1st to June 30th.
- C. Each Member shall pay to the Authority each fiscal year the annual contribution calculated by the Board of Directors pursuant to subparagraph D of this Article V. Payments shall be made in advance, based on an estimated annual contribution calculated by the Board of Directors. Payments will be collected monthly, at rates to be determined by the Board of Directors. Each Member of the Authority hereby agrees to authorize the County Superintendent of Schools to transfer from its general fund, any required contributions as specified in the Joint Powers Agreement or these Bylaws.

Penalties for late payment of the annual contributions are as follows:

1. After due date – 5%
 2. 30 days late – penalty equal to 10% of the annual contribution due
 3. 60 days late – penalty equal to 15% of the annual contribution due
 - 90 days late – penalty equal to 20% of the annual contribution due
 - 120 days late – forfeiture of Membership
- D. The annual contribution for each Member shall be determined by the Board of Directors utilizing “experience modification factors” calculated annually for each Member. The “experience modification factors” are further described in the Authority’s Resolution No. 14-01.
- E. The annual contribution for each Member will be adjusted to reflect the difference between estimated and actual payroll as reported in the annual financial report to the Department of Education. The adjustment will be determined in the subsequent year and be billed in the second installment of that year.
- F. Should the total workers’ compensation benefit obligations against all of the Members of the Authority exceed in any year the total annual contributions paid by all of the Members of the Authority for that year, the Members may be assessed by the Board of Directors an additional amount based upon the percentage of each Member’s annual contributions compared to the annual contributions paid by all Members for that year.

ARTICLE VI
ACCOUNTS AND RECORDS

- A. The Treasurer is designated the depository and auditor for the Authority in compliance with California Government Code Sections 6505.5 and 6505.6, and shall be bonded as required by Government Code Section 6505.1.
- B. The Authority is strictly accountable for all funds received and dispersed by it and, to that end, shall establish and maintain such funds and accounts as may be required by generally accepted

accounting principles, or by any provision of law or any resolution of the Authority. Books and records of the Authority in the hands of the Treasurer shall be open to inspection at all reasonable times by representatives of the Members. The Authority as soon as practical after the close of each fiscal year shall give, or cause to be given, a complete written report of all financial activities for such fiscal year to each Member of the Authority.

- C. The Board of Directors shall make, or contract with, a certified public accountant to make an annual audit of the accounts, records, and financial affairs of the Authority. In each case, the minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the California Government Code, and shall conform to generally accepted auditing standards and accounting principles. The audit shall be filed as a public record with each of the Members of the Authority, the auditor of the County where the Authority's principal office is located, and the State Controller within twelve months of the end of the fiscal year or years under examination. Any costs of the audit, including contracts with, or employment of, certified public accountants in making the audit(s) provided for herein, shall be borne by the Authority and shall be a charge against any unencumbered funds of the Authority for that purpose.

ARTICLE VII **RISK MANAGEMENT**

The Board of Directors of the Authority may develop guidelines for risk management practices. Each of the Members hereby agrees to the implementation within its agency of said risk management guidelines as developed by the Board of Directors.

ARTICLE VIII **WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP**

- A. Any Member, after having completed three (3) consecutive fiscal years as a Member, may withdraw from the Authority and as a party to the Joint Powers Agreement at the end of said third fiscal year, or at the end of any ensuing fiscal year following completion of said third fiscal year, by delivering, prior to January 1 of the fiscal year in which the withdrawal is to occur, to the Board of Directors a resolution from the Member's governing board stating its intent to withdraw. A Member so indicating its intent to withdraw cannot rescind the notice of withdrawal without seeking and obtaining approval of the Board of Directors, which approval may be granted or denied in the sole and absolute discretion by the Board of Directors.
- B. Any Member which terminates its Membership shall be considered for readmission, but will be treated as a new Member and will be required to "buy-in" to the Authority's workers' compensation program in the same manner as new Members, unless such "buy-in" is waived by the Board of Directors.
- C. A Member which withdraws from the Authority shall have no residual rights in any funds or other assets of the Authority, whether or not resulting from the Member's participation in the Authority.
- D. A Member which withdraws from the Authority shall continue to be responsible for the amount of any costs, liabilities, assessments or contingencies due to losses against the Member or the Authority for the program year(s) in which it was a Member.

ARTICLE IX
INVOLUNTARY TERMINATION

- A. A Member may be involuntarily terminated from the Authority at any time upon recommendation of the Board of Directors and a two-thirds (2/3) vote of the authorized members of the Board of Directors. Involuntary termination from the Authority shall have the effect of eliminating the Member as a signatory of the Agreement and as a Member, effective at the end of the fiscal year in which the action is taken or at such other date as the Board of Directors may specify in its sole and absolute discretion. Should a Member be involuntarily terminated from the Authority, the provisions of Article VIII of these Bylaws will apply as though the Member were voluntarily withdrawing as a Member of the Authority. The Member shall continue to be responsible for the amount of any costs, liabilities, assessments or contingencies resulting from the Member's participation in the Authority as set forth in Article VIII of these Bylaws.
- B. Grounds for involuntary termination include, but are not limited to, the following:
1. Failure or refusal of a Member to abide by the Bylaws, any amendment to the Bylaws, or NVSIG's policies.
 2. Failure or refusal to pay contributions or assessments to the Authority.
 3. Persistent failure or refusal to follow risk management practices.
 4. Failure to comply with safety programs adopted by the Authority.
 5. The making of any untrue statement of a material fact by a Member to the Authority, or the failure of a Member to disclose a material fact to the Authority, resulting in fraud, misrepresentation or concealment for the purposes of obtaining or continuing loss protection from the Authority.
- C. A Member which is involuntarily terminated from the Authority shall have no residual rights in any funds or other assets of the Authority, whether or not resulting from the Member's participation in the Authority.

ARTICLE X
DISSOLUTION AND DISPOSITION OF PROPERTY AND FUNDS

In the event of the dissolution of the Authority, the complete rescission, or other final termination of the Joint Powers Agreement by all Members, any surplus money on hand shall be returned to the Members in proportion to the contributions they made in accordance with Government Code Section 6512. Any such distribution will be made to Members at the time of dissolution. Any property acquired by the Authority shall be disposed of in a manner determined by the Board of Directors.

ARTICLE XI
INVESTMENT OF FUNDS

- A. The Board of Directors shall have the power to invest or cause to be invested any money in the treasury pursuant to Section 6509.5 of the California Government Code that is not necessary for the immediate operation of the Authority in such securities as allowed by Section 53601 of the California Government Code.

- B. The level of cash to be retained for the actual operation of the Authority shall be determined by the Board of Directors.
- C. The Treasurer shall report to the Board as required by Government Code Section 53646.
- D. The Board shall adopt and review annually an investment policy.

ARTICLE XII
AMENDMENT

- A. An amendment to these Bylaws may be proposed by any Member of this Authority. The proposed amendment shall be referred to the Board of Directors for its consideration. A copy of the proposed amendment, with the Member's recommendations, shall be forwarded to the Board of Directors for its consideration within a reasonable time. The Board of Directors shall then notify each Member of the proposed amendment and of Board of Directors' recommendation thereon.
- B. All amendments to these Bylaws must be approved by a two-thirds (2/3) vote of the members of the Board of Directors before the amendment shall become effective. Such amendments shall be binding upon all Members of the Authority. The effective date of any amendment will be on the last day of the month following the month of adoption, unless otherwise stated in the amendment.

ARTICLE XIII
SEVERABILITY

Should any portion, term, condition, or provision of these Bylaws be decided by a court of competent jurisdiction to be illegal, or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

ARTICLE XIV
EFFECTIVE DATE

These Bylaws became effective on March 30, 2011. Subsequently, they were amended on the following dates:

Revised 5/24/2016
Revised 3/16/2017

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

DATE: May 17, 2017
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Temporary Appointments – 2017/18

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Cruz, Ariela	Elementary	8/17/17-6/7/18	1.0 FTE
Hervey, Patience	Psychologist	7/31/17-6/30/18	1.0 FTE
Mahoney, Kathryn	Elementary	8/17/17-6/7/18	1.0 FTE
Metzger, Gina	Elementary	8/17/17-6/7/18	1.0 FTE
Metzger, Hannah	Secondary	8/17/17-6/7/18	0.6 FTE
O'Neill-Pepe, Brenna	Secondary	8/17/17-6/7/18	0.6 FTE

Probationary/Permanent Appointments – 2017/18

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Bohannon, Stephanie	Elementary	8/17/17	1.0 FTE Probationary 1
Copper, Michelle	Elementary	8/17/17	1.0 FTE Probationary 1
Coulson, Lacey	Special Education	8/17/17	1.0 FTE Probationary 1
Coulson, Luke	Special Education	8/17/17	1.0 FTE Probationary 1
Countryman, Chloe	Elementary	8/17/17	1.0 FTE Probationary 1
Fisher, Jamie	Secondary	8/17/17	1.0 FTE Probationary 2
Garrett, John	Secondary	8/17/17	1.0 FTE Probationary 1
Groody, Megan	Elementary	8/17/17	1.0 FTE Probationary 1
Hildebrandt, Melinda	Elementary	8/17/17	1.0 FTE Probationary 1
Kennedy, Lukas	Secondary	8/17/17	1.0 FTE Probationary 1
King, Suzanne	Secondary	8/17/17	1.0 FTE Probationary 1
Kumle, Jamie	Special Education	8/17/17	1.0 FTE Probationary 1
Lovgren, Ken	Librarian	8/17/17	1.0 FTE Probationary 2
Mathews, Lorrie	Elementary	8/17/17	1.0 FTE Probationary 1
Oakley, Heather	Special Education	8/17/17	1.0 FTE Probationary 1
Parker, Sarah	Elementary	8/17/17	1.0 FTE Probationary 1
Sfarzo, Nicholas	Secondary	8/17/17	1.0 FTE Probationary 2
Trowbridge, Daymi	Psychologist	7/31/2017	1.0 FTE Permanent

Leave Requests – 2016/17

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Leichter, Erin	Elementary	4/24-5/5/17	1.0 FTE Child Bonding
Uebelhardt, Carlie	Elementary	5/6-6/7/17	1.0 FTE Child Bonding

Leave Requests – 2017/18

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Baxter, Pennie	Secondary	2017/18	0.4 FTE Personal (correction from 5/3/17 meeting)

Rescission of Leave Request

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
McWilliams, Cari	Special Education	5/1/17	Returning to 1.0 FTE

Resignations/Retirement

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Bartsch, Kim	Secondary	6/8/17	Resignation
Briggs, Theresa	Special Education	6/8/17	Retirement
Lundgren, Kaelin	Speech	6/8/17	Resignation of .4 FTE
Williams, James	Secondary	6/8/17	Retirement

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

DATE: May 17, 2017

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Superintendent

SUBJECT: Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS
APPOINTMENT			
Ayala, Paola	LT IPS-Healthcare/Loma Vista/6.0	5/1/2017-6/7/2017	During Absence of Incumbent
Azevedo, Jaime	Computer Technician/Info Tech/8.0	4/6/2017	New Position
Borders, Victoria	IPS-Classroom/Mariposa Head Start/3.2	4/10/2017	Vacated Position
Campos Cervantes, Brenda	IPS-Healthcare/CHS/4.0	5/8/2017	Vacated Position
Clark, Sean	IA-Computers/Hooker Oak/4.0	5/3/2017	Vacated Position
Coffin, Alex	IA-Special Education/CHS/5.0	4/24/2017	Vacated Position
Frost, Catherine	IA-Computers/Sierra View/4.0	4/17/2017	New Position
Fuller, Thomas	LT IPS-Classroom/CAL/6.0	5/1/2017-6/7/2017	New LT Position
Gonzalez Ruiz, Luis	Targeted Case Mgr-Bil/CHS/4.0	5/1/2017	Vacated Position
Holbrook, Sina	Campus Supervisor/CJHS/2.0	4/27/2017	New Position
Howell, Terese	Office Assistant/PVHS/4.0	4/18/2017	Vacated Position
Keene, Robert	Campus Supervisor/BJHS/2.0	4/27/2017	New Position
Keene, Robert	School Bus Driver-Type 2/Transportation/5.5	5/8/2017	Vacated Position
LeDuc, Michael	Campus Supervisor/CJHS/1.0	4/24/2017	Vacated Position
Mino, Mary	IA-Special Education/LCC/3.0	4/27/2017	New Position
Schaefer, Jamie	LT IPS-Classroom/Loma Vista/6.0	5/1/2017-6/7/2017	New LT Position
Smit, Janelle	Campus Supervisor/BJHS/2.0	4/28/2017	Vacated Position
Snow, Sandra	Health Assistant/Shasta/6.0	4/18/2017	Vacated Position
Snow, Sandra	Health Assistant/McManus/5.0	5/1/2017	Vacated Position
PROMOTION			
Howard, Jennifer	Preschool Assistant/Chapman/8.0	5/1/2017	New Position
LEAVE OF ABSENCE			
Eggleston, Kelli	IPS-Classroom/Rosedale/3.5	8/21/2017-2/20/2018	Per CBA 5.12
Eggleston, Kelli	IPS-Classroom/Loma Vista/4.0	8/21/2017-2/20/2018	Per CBA 5.12
Wycoff, Larissa	IPS-Classroom/Chapman/.8	8/22/2017-12/7/2017	Part-time per CBA 5.12

Classified Human Resources Actions, con't

Wycoff, Larissa IPS-Classroom/Chapman/1.6 8/22/2017-
12/7/2017 Part-time per CBA 5.12

RESIGNATION/TERMINATION

Anderson, Orieta	Administrative Assistant/Business Office/8.0	6/9/2017	Voluntary Resignation
Martinez, Elizabeth	IA-Bilingual/Chapman/5.6 & 2.4	6/9/2017	PERS Retirement
Metzger, Gina	IPS-Classroom/Emma Wilson/5.0	6/7/2017	Voluntary Resignation
O'Connor, Michelle	IPS-Classroom/Emma Wilson/5.5	6/7/2017	Voluntary Resignation
Portlock, Samantha	IPS-Classroom/Emma Wilson/3.5	4/28/2017	Voluntary Resignation
Portlock, Samantha	IPS-Classroom/Little Chico Creek/3.0	4/28/2017	Voluntary Resignation
Rogers, Cindy	IA-Special Education/Emma Wilson/5.0	6/7/2017	PERS Retirement
Smith, Jane	IA-Special Education/Chapman/5.7	6/7/2017	PERS Retirement
Thomas, Kristen	Parent Liaison Aide-Restr/Sierra View/1.0	6/7/2017	Voluntary Resignation
Toletti, Bethann	IA-Special Education/CHS/5.0	6/7/2017	PERS Retirement

RESIGNED ONLY POSITION LISTED

Howard, Jennifer	Instructional Assistant/Chapman/3.5 & 2.0	4/30/2017	Promotion
Pittenger, Kara	Parent Classroom Aide-Restr/Marigold/2.0	6/7/2017	Restricted Released
Snow, Sandra	Health Assistant/McManus/5.0	4/17/2017	Increase in Hours
Snow, Sandra	Health Assistant/Shasta/6.0	4/30/2017	Voluntary Reduction in Hours

AGENDA ITEM: PowerPoint Presentation and Approval of Preschool Handbook, Staff Development Plan, Parent Involvement Plan and Program Objectives

Prepared by: Robyn Solansky, Child Development Coordinator

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

5 CCR Section 18271 requires that Program Philosophy and Objectives be Board approved.

Educational Implications

n/a

Fiscal Implications

n/a

Chico Unified School District
State Preschool
PARENT HANDBOOK



Preschool Programs

Chico Unified School District Preschool Program provides a nurturing environment, where families and teachers partner to provide children with a quality social and academic foundation, for a successful education through Intentional Play and Hands-on Learning.

Robyn Solansky, Preschool Program Director
rsolansky@chicousd.org

Little Paws Preschool Staff
530-891-3100 ext. 107

Shanna Andoe, Site Supervisor
8am to 5 pm

Antonia Rothi, Associate Teacher
7:45-4:15

Jennifer Howard, Associate Teacher
8:30-5 pm

Little Mustangs Preschool Staff
530-879-7454

Kathleen Corbett, Site Supervisor
8 am to 5 pm

Valerie Dunn, Associate Teacher
7:45-4:15

Carlie Billingsley, Associate Teacher
8:30-5 pm

*Chico Unified School District Preschool is open Monday through Friday
8 am to 5 pm, Families will be contracted for individual times based on their
work schedule*

Admission and Eligibility

Chico Unified Schools offers quality child care services to families in our community without regard to race, color, creed, religion, national origin, or ancestry. Children ages 3 through 5 (who are not yet in kindergarten) and meet one or more of the following criteria are eligible for enrollment:

1. Child protective services or at risk of abuse, neglect, or exploitation
2. The parent (s) and any other adult counted in the family size are any of the following
 - a. Employed
 - b. Seeking Employment
 - c. Participating in vocational training leading directly to a recognized trade, Para-profession or profession
 - d. Family is homeless and seeking permanent housing for family stability
 - e. Incapacitated
3. Meet income eligibility levels
4. Children who are four years old have priority over children who are three

Parents have thirty (30) days from the first day of enrollment to have a physician's report form completed by a health professional.

Application and documentation of above criteria must be received and validated by the Preschool Program Coordinator. Any changes in income, family size, employment, or training must be reported immediately, within 5 calendar days, in order to remain compliant with state guidelines. Failure to notify the program coordinator will result in a warning letter to bring information current, and then termination for related failures to inform Chico Unified School District of changes. A waiting list will begin once the Preschool Program reaches capacity.

ADA

Children with individual education plans (IEP) will be accepted when reasonable accommodations can be made and family meets eligibility requirements

Limited Term Service Leave

A family can request a limited term service leave during the school year when they provide documentation that services will not be needed for a certain amount of time, (EC 8261,8263,8265,8269 and 5CCR 18104). If the leave is granted your child will not be dis-enrolled from the program. During summer months the number of slot available will be determined based on the number of enrolled children that will be attending kindergarten beginning in the fall. (Example: 5 children are enrolled for the summer and will be entering kindergarten in the fall, 5 slots be available for limited term service leave).

Funding

Chico Unified Schools Child Development Program receives funding from California Department of Education, under the Child Development Program and Services and Tuition fees. These funds allow our program to hire fully- qualified and experienced teachers to create an environment that is safe, well-supplied, and exciting for your child. Since we are funded through the California Department of Education, we have certain guidelines we have to follow including:

- ❖ Desired Results Developmental Profile (DRDP). This is an assessment tool that teachers use to gather information about your child. The information gathered is used for getting to know your child, preparing lesson plans, and sharing the information with parents.
- ❖ Early Childhood Environment Rating Scale (ECERS)
- ❖ Parent Survey is done annually and used to evaluate and assess our program.

All of these assessment tools are used to help us provide a quality program for your child.

Mandated Reporters

Chico Unified Schools Child Development Program is required to follow Section 11166.5 of the Penal Code and Performance Standard 1301.31 (e) which states any “Child Care Custodian” to report suspected child abuse. This means that if any staff member has reasonable suspicion that child abuse is occurring or has occurred, they must report this to the Butte County Children’s Services Division. They cannot keep this information “confidential.”

Attendance, Policies, and Procedures

Regular attendance is important for your child to build trust, to value the importance of school, and to be part of the Preschool Community. Chico Unified School Preschools receives our funding from each child’s regular attendance and following their contracted times. The following are excused absences from the Education Code 8208 (E) and Title 5 Section 18066:

1. Excused absences due to the illness or quarantine of the parent or child. This would include doctor visits.
2. Excused absences due to court ordered parent visitation
3. Family Emergencies:
 - a. Siblings are ill
 - b. Transportation issues (2 days maximum)
 - c. Power Outages

- d. School Lockdown
 - e. Court Order Visitation
 - f. When unsure please contact Program Coordinator
4. Best Interest of Child (BIC): A family can receive 10 BIC days per year when from the parents standpoint the absence is in the best interest of the child

Documentation must be provided that specifically defines when a child is to be with the non-enrolled parent and will not be attending the program (ex. Halloween, birthday, summer vacation)

Unexcused Absence Definition:

No more than five (5) unexcused absences are permitted or dis-enrollment may occur and families will be placed back on the waiting list:

1. No transportation (after 2 days)
2. Overslept
3. Child was sleepy or tired
4. Un-defined absence (no reason provided)

Holiday Schedule

Chico Unified Schools Full Day/Full Year Program is open 246 days a year. During traditional school breaks, our program is open for parents who are working or can provide documentation that their educational program is in session. The program may close for a staff development day during the year. This will be preplanned with plenty of notice for parents to arrange alternate childcare.

Minimum Day

Chico Unified Schools Child Development Programs will have a minimum day the first Friday of each month (there will be occasions that staff development will be on a different day, however families will be given advance notice of at least 10 days) for staff development. All children will need to be picked up by 2:30 unless your contracted times require an earlier pick up.

Discontinuation/Withdrawal of Enrollment

Chico Unified Schools Child Development Programs reserves the right to terminate services for reasons of delinquency in payment of fees, three late pickups without notice within the school year, or inability of the child or parent to comply with the program's policies or procedures. This also includes, but not restricted to: ongoing disruptive behavioral problems, emotional problems, or problems that are a safety risk to themselves, other children or staff. The preschool program coordinator maintains final discretion in matters of enrollment.

Withdrawal from the program requires notification **in writing** two weeks in advance of a child's permanent withdrawal from the program.

Arrival and Departure

Children are expected to attend the program during their contracted hours. Any changes to the child's schedule must be submitted in writing and approved by the coordinator at least two (2) weeks in advance of the requested schedule change. It is important that all families adhere to their contracted times. Children enrolled in our full day program are contracted for a minimum of 6.5 hours per day, per individual times; please notify your child's teacher prior to appointment if your child will be late due to an appointment. *Program routines are structured around the natural breaks during the day when parents drop off and pick up their children.*

Parents must escort their children to the program and release them to the appropriate staff member.

Children must be signed in at drop off and signed out at pick up with a full signature and appropriate times stated. This is extremely important as the information is used to check attendance during emergency drills and events.

California state law requires that children receive a daily health check upon arrival at the program. Parents are required to remain until the child is accepted.

Please do not use your cell phone during drop off and pick up times, this is a time for you to say goodbye or greet your child after a long day.

Upon departure, teachers will release a child only to a parent or another authorized person on the child's emergency contact form. The teacher shall verify the identification of any person, who picks up a child. Again, the person picking up the child must sign out and note the exact time of departure.

In cases of separation or divorce, we must have a court order stating whom the child will be permitted to leave with; otherwise, either parent may take the child, as we have no jurisdiction. It is the parent's responsibility to furnish a copy of the court order for the child's file. If there is shared custody, it is the responsibility of the parent who enrolled the child to make sure the program policies are followed.

Fees and Procedures

A billing statement is provided on the last Monday of every month for the next month's tuition. Payments are considered delinquent after the 7th of the billing month.

Payments can be made by check, cash, or money order. Post-dated checks will not be accepted. Return checks will be assessed fees payable in cash or money order for:

- ❖ The full amount of the check in cash
- ❖ Any additional fees incurred as a result of the check not clearing
- ❖ If two checks are returned, all payments must be made in cash thereafter

No refunds will be made from fees paid.

There is no discount for absences or Best Interest Days.

A child may be dropped from enrollment if tuition fees are not paid on a regular basis.

Late Pick-Up Guidelines

The pick-up is considered "late" if the child is not picked up at the scheduled contracted time. As per the signed Admission Agreement, the parent/guardian is responsible for ensuring that the child is picked up at

the designated agreed times. Program schedules and staff duties do not provide supervision of children during non-contracted hours.

When a child is still here after contracted times, the following procedures will be implemented:

- ❖ Designated contact persons listed on the Medical Emergency information form will be notified until someone can be found to pick-up the child
- ❖ If there is no one available, Butte County Sheriff's department is contacted, and they, in turn, will call Child Protective Services to report abandonment

Please call ahead of time if you are going to be late picking up your child. Staff will let your child know so they will not be concerned.

First Time:

Parent will receive a Late Notice to be signed and a copy will be placed in your child's file.

Second Time:

Parent will receive a second Late Notice to be signed and a copy will be placed in your child's file

Third Time:

A Notice of Action for termination of services will be generated and will be given to parents. Child will be placed back on the programs waiting list.

Dress and Grooming

The Board of Education has adopted a policy which expects all students to dress appropriately for all school activities. A pupil's dress and grooming are the parents' responsibility. We encourage parents to dress their children in clothing which is appropriate for school. Bare-feet, thong-type shoes, and metal heel or tow clips are prohibited. In all cases, students must wear or bring shoes suitable for running, jumping or other P.E. activities. Sandals must have heel straps. Clothing must adequately cover the body and body parts so as to preserve modesty. Clothing must not be too brief, too tight-fitting or too revealing. Cut-off jeans or other un-hemmed garments are not permitted. Shorts must extend at least to the midpoint between the hip and knee. Clothing offensive to good morals, good taste, or good order is prohibited. Hats are not allowed at school.

A detailed copy of the student's dress code may be obtained from the school office.

Children's belongings must have their name written on it in clear print. The program cannot be responsible for lost items. Please send your children in appropriate clothing for the weather.

It is recommended that each child have at least one change of clothing including socks, underwear and an extra pair of shoes (if possible) in their cubby. **Older clothing is the best choice.**

Personal Belongings

Some articles your child will need are:

- ❖ A light blanket and soft toy for nap time. (Blankets need to be taken home at the end of each week and brought back on Monday.)

- ❖ Sunscreen (if desired, Parents are responsible for applying to the child)
- ❖ Warm clothing when necessary

Please do not bring toys to school. All classrooms are equipped with toys and equipment specifically selected to be educational, stimulating, fun, and safe, as well as developmentally appropriate for preschool children.

Rest Time

Rest time takes place from 12:30-2:30 pm. Cots are required to be covered. Chico Unified School District Preschool will provide a sheet for each cot. Children are allowed to bring a soft doll or stuffed animals to their cots. All bedding must fit in the container provided. Teachers may offer to read stories to children on their cots and/or rub their backs. There is always an adult supervising the children during rest time. Children are encouraged to rest but not forced to sleep.

Positive Behavior Support Policy

Policy

Positive Behavior Support Policy is designed to encourage children to be fair, to respect property, and to assume personal responsibility and respect for others.

Procedure

We have a responsibility in serving children to deal with incidents in which a child is injured through the actions of another. It is our job to provide a safe place where children learn to interact peacefully and without the need to hurt others to get one's way. We work closely with the parents of the children involved to find solutions so that all persons can be protected, feel safe and learn positive social behaviors. The following action steps will be implemented:

Sending Child Home:

- ❖ Extreme aggressive physical harmful behavior (punching, kicking, shoving, threats to self/others, destroying school property, spitting on or at others purposefully, biting and/or any other harmful actions that involve blood) and health and safety of others is placed at risk due to child's behavior. The child may not remain in the classroom environment and will be sent home immediately.

Action Steps:

- ❖ Safety Hazards (including running off from group), Unsafe Environment, Tantrums that affect the flow of classroom instruction, and all other challenging behaviors including attempting to bite, hitting, kicking and cursing:
 1. Immediate removal from group activity
 2. Informal discussion with parent/guardian at pick-up or via phone call.
 3. Together Parent and Teacher will create a plan of action that helps support the child in positive behavior growth

* It is important to be aware and take into account each child's needs/home life.

Working together to develop a joint strategy for positive change and growth, we will maintain positive communication and conferencing with parents. Some strategies may include:

- ❖ Documentation – accident and incident reports.
- ❖ Looking for patterns of behavior
- ❖ “Shadowing” – one-to-one with the child in crisis
- ❖ Bringing in outside observers to help analyze the situation
- ❖ Consideration of an early transition into another classroom.

Positive Behavior Plan

STEP 1: Informal Parent Meeting

STEP 2: Parent Conference set up within two (2) days of incident

~ Parent and Teacher will develop a Behavior Plan with classroom and home guidelines. The plan will be signed by teacher and parent and placed in your child’s file. It is also important at this time to look at the home and school environment and analyze the situation. Questions about recent changes of pattern in the child’s life are important to address. Sometimes a move, new relationships in the home, or anything that is different and breaks the consistency in a child’s life could make a difference. Talking about this can help the child by making the necessary changes to help prevent the likelihood of reoccurrence.

~ Follow-up meeting scheduled

STEP 3: Two (2) day suspension from program

~ Resources and referrals for child/family

STEP 4: Dis-enrollment from program. When we are not able to meet the child’s needs and a more intimate environment may be needed. A Notice of Action for termination of services will be generated and provided to the parent.

Health and Safety

The program will keep accurate emergency contact information for each child. These records include our authorization of who should be called in case a child becomes ill and the parent cannot be reached. It is the parents’ responsibility to keep these records current, if address, telephone numbers, or any other relevant information changes.

If a child becomes sick or injured while at the program the staff will:

1. Notify the parent, or contact authorized alternate on the emergency card
2. Contact the school nurse if consultation is needed
3. In the event of emergency medical attention, 911 will be contacted
4. Contact child’s physician, if noted
5. If child is not picked up within two hours of parent notification, the staff may transport the child to the parents designed hospital emergency room. The parent is responsible for any charges incurred. In such emergency cases, the parent will be notified immediately and will be asked to meet the staff member accompanying the child at the emergency room.

6. For minor accidents, such as skinned knee or small bump, the site supervisor will assess the situation. The child will be treated with a cleansing of the affected area, ice pack if needed, and a lot of tender loving care.
7. In all cases, minor or major, an incident report will be filled out, and a copy will be provided for your records after your signature is submitted.

A sick child belongs at home where he/she can be comfortable and relaxed. It is the parent's responsibility to make other child care arrangements when your child is ill with any of the following:

- ❖ Vomiting within the previous 24 hour period
- ❖ A heavy, non-clear nasal discharge
- ❖ A constant cough or sore throat
- ❖ Fussy, cranky and generally not himself or herself
- ❖ A skin rash appears
- ❖ Symptoms of a possible communicable disease
 - i. If your child has been exposed to a contagious disease please notify the TLC staff
 - ii. If there is a major communicable disease outbreak, any non-immunized children will be asked not to attend until the period of contagion is over.

The following list is other symptoms that your child will need to stay home for:

- ❖ Fever of 100 degrees or higher
- ❖ Diarrhea
- ❖ Green Nasal Discharge (unless a signed clearance from physician is provided)
- ❖ White or Yellow discharge from the eyes
- ❖ Head Lice (Pediculosis): TLC has a "No Nit Policy"
- ❖ Scabies (Sarcoptes Scabiei Mites)
- ❖ Impetigo
- ❖ Strep Throat/Scarlet Fever
- ❖ Ringworm
- ❖ Meningitis
- ❖ Hepatitis A
- ❖ Hand, Foot, and Mouth Disease (Coxsackle Virus)
- ❖ Chicken Pox
- ❖ Mumps
- ❖ Measles
- ❖ Roseola
- ❖ Dermatitis

Child needs to be symptom-free with no medication for 24 hours before returning to school and in some cases, a doctor's notice may be required to return to school.

Medications

Parents are required to complete a "Medication Release and Chart" form if they want their child to receive a doctor-prescribed medication. You may obtain this form from your child's physician. We will administer medication to your child only with a doctor's written instruction. Over the counter medication is not administered by staff unless it is prescribed by a doctor.

1. Place medication in a plastic bag, clearly labeled with the child's name, dosage and date

2. Make sure the bag is given directly to program staff for staff storage
3. Fill out and sign permission form

Visiting/Observing/Conferences

Our program has an open door policy. Parents are invited to visit their child's classroom at any time. We welcome and encourage all parents to come into the classroom and volunteer.

Parent Responsibilities

Chico Unified Schools Child Development Programs strive to provide your child with quality child care in your absence. To meet your child's needs, it is necessary for us to communicate openly and closely. Your child will feel more secure and comfortable if the trusted adults in his/her life have a warm rapport. In order for the program to meet your child's needs, our staff will need the following:

1. An up-to-date work and/or class schedule, telephone number, and cell phone for each parent. This must include the location and contact number of at least one parent at all times that the child is in the program.
2. Written notification of any changes of personal information, such as telephone number and address. Please provide a cell phone number, if available, for emergencies
3. The parent should communicate any changes in a child's behavior due to stress, crisis or illnesses in the family. Every comment will be treated with the utmost confidence. While we respect your right to family privacy, we will be able to respond appropriately if we know the cause of the child's behavior.
4. The child's belongings should be taken home each day. This includes notices, art work or wet clothes that are in your child's cubby.
5. The parent or responsible person must sign the attendance sheet with a complete signature and the exact time, legibly printed, when the child is brought to and picked up from the program. When late, please inform the teacher of why the child is late.
6. No child will be released to anyone who is presumed to be under the influence of any substance or is acting erratically. Butte County Sherriff Department and/or Child Protective Services will be contacted along with the emergency contact person

A parent may authorize another person to pick up their child by:

1. Listing the authorized person on the child's emergency contact card
2. Giving written and dated notice to the teacher authorizing the child's release to someone else
3. A phone call may be accepted if you talk to the coordinator, but only in an emergency situation. Please note that an I.D. will be checked
4. Any person being asked to pick up the child must be added to the child's emergency card in the classroom

Any individual having authorization to pick up a child from our program must be a responsible adult, at least 18 years of age who will be required to present valid California Drivers License or a DMV issued

California Identification Card. No child will be released to an unauthorized person even if the child knows the person.

Under California Law, a child 6 years old or younger cannot be left inside a motor vehicle without the supervision of a person who is 12 years of age or older. Breaking this law is punishable by fine of \$100.00.

Child Nutrition

The Chico Unified School District Child Nutrition Department together with The Child and Adult Care Food Program provide a nutritious breakfast, lunch, and afternoon snack for children that are enrolled in our preschool program. All food that is served to the children meets the California Department of Education Nutrition Services Division guidelines. Monthly menus are posted in each classroom and may change according to program needs. Please do not send gum or candy to school with your child. Meal times are as follows:

Breakfast	8:15 am - 8:45 am
Lunch	11:20 am - 12:00 pm
Snack	2:45 pm

If your child arrives after breakfast is served it is the parent's responsibility to feed them breakfast. Children receive healthy food that meets nutrition guidelines; if you send food from home please encourage healthy food choices that your child can eat with meals that are served.

Class Schedule

Each teacher has a daily schedule they follow to meet the needs of the children enrolled. Your child will be included in activities that are creative, fun, and follow the outlines suggested in the Scholastic Pre-K Curriculum. These will include circle time activities, stories, songs, outside activities, meals, free choice, rest, and planned activities. If you have questions about your child's daily schedule, please contact his/her teacher.

Chico Unified School Preschool Staff

All school employees have been screened and fingerprinted through Chico Unified School and continue their education in Early Childhood Education through workshops, college classes, and staff collaboration.

No Religious Instruction

Chico Unified School Preschool refrains from any religious instruction

DRAFT

Chico Unified School District Preschool Staff Qualifications

Robyn Solansky

Preschool Program Coordinator
 BA Human Development
 AA Early Childhood Education
 20+years Child Dev. Teacher
 Nurtured Heart Approach Certificate
 CPR/First Aid Certificate

Shana Andoe

Site Supervisor
 BA Human Development
 Specializing in Child Development
 35+ years in Child Development
 CPR/First Aid Certificate

Antonia Rothi

Associate Teacher
 Preschool Associate Teacher Permit
 Montessori teaching credential
 4 years teaching experience
 2 years as an assistant director of a
 Montessori program
 CPR/First Aid Certificate

Jennifer Howard

Associate teacher

Kathleen Corbett

Site Supervisor
 BA in Liberal Studies/Child
 Development
 20 years of experience working in
 Preschool and Early Childhood Education
 programs
 Preschool Site Supervisor Permit
 Current CPR/First Aid Certification

Valerie Dunn

Associate Teacher
 10 years in home childcare
 CPR and first aid certified
 12 child development units
 Continuing my education ECE

Carlie Billingsley

Associate Teacher
 AA in ECE
 Completing my BA at Chico
 CPR certified

If you have any questions or comments please contact:

Robyn Solansky
Preschool Program Coordinator
530-538-2950 ext. 304

Kelly Staley
Superintendent
530-891-3000

You have the right to file a complaint with the following agency:

Community Care Licensing
520 Cohasset Road, Suite 170
Chico, CA 95926
530-895-5033

Food Services question or comment, please contact:
Vince Enserro
Director of Nutrition
530-891-3021 ext. 201

DRAFT

NOTES

DRAFT



Preschool Programs

Chico Unified School Preschool Objectives:

CUSD Preschool Staff will

- will support children to accept responsibility for their selves and others
- will provide a creative and positive learning environment that is age appropriate
- Will provide a welcoming and safe environment to promote a child's self-worth
- Will provide a supportive environment for children and families to share about their culture
- Will provide music and arts to encourage learning in all areas
- Will provide opportunities for self-directed learning
- Will provide literacy activities as a foundation to early reading and writing skills
- Will provide age appropriate resources to families



Preschool Programs

Chico Unified School District Preschool Staff Development Plan:

All Staff will be encouraged to continue their professional development and advance on Child Development Permit

Site Supervisors and Program Coordinator are required to keep their Child Development Permit Current

Site Supervisors and Program Coordinator will participate in CUSD workshops

Site Supervisors and Program Coordinator will attend CUSD collaboration meetings

All staff will attend staff meetings

When staff request specific training, or a specific training need has been identified by Coordinator, the program coordinator will do their best to provide time and funds for staff members to attend specific trainings

All staff will receive annual evaluations according to CUSD policies

Upon hire each staff member will receive their specific job description, receive a verbal orientation, and be introduced to staff

Program Coordinator will encourage open communication with staff

Program Coordinator will have an "open door" for staff

Program Coordinator will use email for staff communication, meet with individual staff personally, and use staff meetings for program growth

Program Coordinator will invite guest speakers to for professional development opportunities



Preschool Programs

Parent Involvement Plan:

Staff will greet families each day in the classroom, encourage their child to show them around the classroom, and provide positive comments about their children

Parents are informed of programs open door policy; we welcome all parents into the program anytime for observation and to volunteer in the classroom.

Staff will share DRDP assessment with parents twice a year, and make additional contact for parent conferences if needed

Site Supervisors will have available for parents a portfolio or other documentation system for each individual child to share with parents at their request

Parents will receive parent communications about parent meetings hosted by preschool and CUSD schools

Preschool Staff will host a Family Literacy Night Twice a year

Preschool staff will host four parent meetings a year

Staff will provide homework activities when appropriate to family to encourage reading together at home.

Each August program coordinator will host a Parent Meeting to review Parent Handbook, which includes program philosophy, program goals and objectives, program activities, eligibility criteria and priorities for enrollment, fee requirements, and due process procedures

CUSD Preschool will form a Parent Advisory Committee each school year to advise preschool coordinator on issues related to services to families and children; we will encourage a representative from each of our classrooms

CUSD Preschool will communicate community events to families via social media, flyers and personal conversations with parents

Parents will receive monthly newsletters with staff highlights, ages & stages information, and other current preschool information

March 2017/ RS

(530) 538-2950
Poplar Avenue School

2075 Poplar Street

Oroville, CA 95965
Rooms 23, 24 & 25

AGENDA ITEM: Innovative Scheduling Discussion

Prepared by: Joanne Parsley, Assistant Superintendent

Consent

Board Date 5/17/17

Information Only

Discussion/Action

Background Information

On May 3, 2017, District staff, high school administrators and secondary teachers presented the pros and cons regarding Innovative Scheduling. At the conclusion of that discussion, the School Board requested that Education Services return to the Board with a plan to gather more information.

We are requesting that the Board commission a cross-site team of educators to explore innovative schedules that address the 14 dilemmas presented at the May 3, 2017 Board meeting.

Educational Implications

Upon completion of the committee work, staff will return to present several Innovative Scheduling models and how the dilemmas may, or may not, be resolved by moving towards a new model at the high school level.

Fiscal Implications

Up to \$15,000 for release time, subs and travel costs to visit model sites.

AGENDA ITEM: Resolution No. 1382-17 – Certification of Unhoused Pupils as Related to Charter School Facility Program Applications

Prepared by: Julia Kistle, Director of Facilities and Construction
John Bohannon, Director of State and Federal Programs

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

Inspire School Of Arts and Sciences has requested that the Chico Unified School District's Board of Education discuss and certify to the number of projected unhoused pupils, if any, that will be served by the proposed Charter School project, pursuant to School Facility Program (SFP) Regulation Section 1859.162.1(a).

A condition of processing Inspire's application under the Charter School Facility Program is a resolution from the Governing Board of Education of the School District in which Inspire is physically located which certifies to the number of District projected unhoused pupils, if any, that will be served by the proposed Inspire project.

Pursuant to SFP Regulation Section 1859.162.1(a) the Chico Unified School District is required to discuss this issue as an action item at a regularly scheduled, publicly held board meeting; and

CUSD recognizes that Inspire School of Arts and Sciences is applying for a preliminary apportionment (reservation of funds) for new construction projects located in CUSD.

The District has developed and completed SAB Form 50-01 according to State School Facility new construction baseline eligibility calculations, and certifies there are no unhoused pupils available at the 9-12 grade groups requested for this project. Therefore, there are zero unhoused pupils to be utilized for this project.

Additionally, Inspire's application packet requires a letter from the District that must be discussed at a Chico Unified School District School Board Meeting. The letter confirms agreement that Inspire will be permitted to stay on the Chico High School campus if/when funded by the Proposition 51 grant. A draft of the letter is attached for review and discussion. If approved, the letter will be executed by John Bohannon, Director of State and Federal Programs.

The project for which the application will be submitted by Inspire Charter School on their own behalf to the Office of Public School Construction for the 2016-17 application cycle of the Charter School Facility Program.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

There is no direct fiscal impact regarding this certification of unhoused pupils as related to Charter School Facility program applications. It is standard procedure for CUSD to certify our new construction eligibility on an annual basis. It is important to note that In-District charter school students are utilized in the certification of new construction eligibility.

Recommendation

It is requested that the Board of Education adopt and approve the following:

1. Resolution No. 1382-17 Certification of Unhoused Pupils as Related to Charter School Facility Program Applications.
2. Draft letter confirming the District will allow Inspire to continue to be housed at Chico High School.

Resolution No. 1382-17
CERTIFICATION OF UNHOUSED PUPILS AS RELATED TO
CHARTER SCHOOL FACILITY PROGRAM APPLICATIONS

WHEREAS, Inspire School of Arts and Sciences, herein referred to as "Charter School", has requested that the Chico Unified School District's Board of Education discuss and certify to the number of projected unhoused pupils, if any, that will be served by the proposed Charter School project, pursuant to School Facility Program (SFP) Regulation Section 1859.162.1(a); and,

WHEREAS, a condition of processing the Charter School application under the Charter School Facility Program is a resolution from the Governing Board of Education of the School District in which the Charter School is physically located which certifies to the number of District projected unhoused pupils, if any, that will be served by the proposed Charter School project; and,

WHEREAS, pursuant to SFP Regulation Section 1859.162.1(a) the Chico Unified School District is required to discuss this issue as an action item at a regularly scheduled, publicly held board meeting; and

WHEREAS, the charter school is operating the charter program in existing facilities within the Chico Unified School District boundaries; and

WHEREAS, pursuant to SFP Regulation Section 1859.50, determine the number of District unhoused pupils in 9-12 grade level for Inspire School of Arts and Sciences; and

- I. WHEREAS, the CUSD recognizes that Inspire School of Arts and Sciences is applying for a preliminary apportionment (reservation of funds) for new construction projects located in CUSD.
- II. The District has developed and completed SAB Form 50-01 according to State School Facility new construction baseline eligibility calculations, and certifies there are no unhoused pupils available at the 9-12 grade groups requested for this project. Therefore, there are zero unhoused pupils to be utilized for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CHICO UNIFIED SCHOOL DISTRICT, BUTTE COUNTY CALIFORNIA, AS FOLLOWS;

The project for which the application will be submitted by Inspire Charter School on their own behalf to the Office of Public School Construction for the 2016-17 application cycle of the Charter School Facility Program will serve pupils as outlined in II.

PASSED AND ADOPTED by the Board of Education of the Chico Unified School District at a meeting held on May 17, 2017 by the following vote:

AYES:
NOES:
ABSENT:

Clerk of the Governing Board of the
Chico Unified School District

The _____ charter school is applying for Prop. 51 funds under the State Charter School Facility Program for the purpose of rehabilitating the district's facilities at _____ school site. As part of this application, it is required, under Regulation 1859.163.4(d), that the school district board discuss this agreement at a board meeting and confirm that the charter school will be permitted to continue use the facilities included within the application. This agreement is to be signed and submitted with the application for funding by the applicant, which is due no later than June 5, 2017. If funding is approved by the State, it is understood that formal agreements with the district would be required prior to receiving funds and that all improvements made to the site would be approved by the district as well as the appropriate State agencies.

Signed by:

On behalf of _____ Charter School
Date: _____

On behalf of _____ School District
Date: _____

AGENDA ITEM: Charter Schools Measure K Project Requests

Prepared by: Julia Kistle, Director Facilities & Construction

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

As stated in the Measure K bond language Part Three "...The Board of Education shall consider recommendations of a Special Committee established by the District and comprised of a majority of representatives of the Charter Schools within the District's boundaries regarding expenditures of bond proceeds for financed facilities for charter schools."

The nine Charter Schools located within the Chico Unified School District boundary are to receive 15.34% of Measure K bond funds. A Charter School Measure K Committee has been developed, which represents each of the Charters. The committee has reviewed and approved a list of projects and their estimated costs that would be funded with a portion of their Measure K allocation. The Charters have consulted with former Director of Facilities, Mike Weissenborn. Mike has provided his professional guidance on each of the projects listed regarding their feasibility, value to the Charter School students, and suitability as bond projects.

The project list will be provided at the meeting tonight.

Fiscal Implications

The projects identified will be funded with Measure K. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure K ballot language.

Recommendation

It is recommended that the Board of Education approve the Charter School Measure K Projects and allocate funding for the projects outlined tonight.

AGENDA ITEM: Replacement/Removal of Existing Landscape Trees for Phase III Master Plan Projects

Prepared by: Julia Kistle, Director Facilities & Construction

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

The Phase III Projects include: The reconstruction of Loma Vista School, the renovation, modernization and additions at Marigold Elementary School, renovation, modernization and additions at Neal Dow and expansion (New Construction) at Shasta Elementary School.

These projects will be very impactful to each of these sites. Several existing trees will be removed to make way for new buildings, underground utilities and site concrete. In all cases, new trees will be planted that exceed the number of trees removed.

Site plans showing all of the existing trees to be removed will be shared at the meeting tonight.

Fiscal Implications

The projects identified are funded with Measure K funds.

Recommendation

It is recommended that the Board of Education direct staff to proceed with the removal of existing trees, as needed during construction.

AGENDA ITEM: Award of Two Lease-Leaseback Agreements for Preliminary Services and Construction Services at (1) Chico High School Stadium Renovation Project and (2) Pleasant Valley High School Stadium Renovation Project

Prepared by: Julia Kistle, Director Facilities & Construction

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

On March 1, 2017, the Board of Education reviewed and approved a draft Request for Qualifications/Proposals (RFQ/P) for qualified Lease-Leaseback (LLB) Contractors for the Chico High and Pleasant Valley High School Stadium Renovation Projects (Projects), which included procedures and guidelines for evaluating the qualifications of respondents based on a best value selection that would be conducted in a fair and impartial manner.

A final RFQ/P was brought back before the Board on April 19th showing revisions to the draft document.

The Facilities Department issued the RFQ on April 6, 2017.

Five Statements of Qualification (SOQs) were received on April 26, 2017. The SOQs were scored by three Facilities staff members using a scoring matrix approved by the Board. Three firms scored above the minimum requirements and were selected to move on to the interview phase. These firms were: BCM Construction, United Building Contractors (UBC) and R&R Horn Construction.

A Selection Committee was established to interview the firms. This committee was comprised of the following individuals: Kevin Bultema-Assistant Superintendent of Business Services, Kathleen Kaiser-Board Vice President, Linda Hovey-Board Clerk, Bill Weinberg-Lionakis Architects, Lalanya Rothenberger-CUSD Construction Manager, Mark Beebe-CHS Principal, John Shepherd-PVHS Principal, and Julia Kistle-Director of Facilities & Construction.

The selection interviews were held on May 9, 2017. The table below shows the scores received by each firm at each step of the selection process.

Contractor	Prequalification Score	SOQ Score	Interview Score	Total Score
BCM Construction	124	177	115	416
United Building Contractors	119	182	115	416
R&R Horn	124	179	110	413

Fiscal Implications

The Projects will be funded with Measure K. All available State reimbursement will be pursued.

Recommendation

It is recommended that the Board of Education:

1. Find that the District will receive the best value for the Projects if it awards the - Leaseback Agreements to Lease-Leaseback Contractors (shown below).
2. Authorize the Superintendent or designee to enter into Lease-Leaseback Agreements with the Selection Committees' recommended Lease-Leaseback Contractors (shown below). The Lease-Leaseback Agreements will initially only be for Preliminary Services. Each contractor shall bid the construction work to trade contractors pursuant to the requirements of Education Code section 17406 and the parameters the District established in the RFQ/P. Once District staff and each respective Lease-Leaseback Contractor for each project has agreed upon the Guaranteed Maximum Price of each Project after that subcontractor solicitation, District staff shall bring amendments to the Board for consideration for the construction of each Project. the Stadium Renovation Projects at Chico High and Pleasant Valley High School.

Contractor	Project	Fee for Preliminary Services
BCM Construction	Pleasant Valley High Stadium	\$15,000
United Building Contractors	Chico High School Stadium	No Charge

AGENDA ITEM: CUSD Board Self Evaluation

Prepared by: Board Members

Consent

Board Date May 17, 2017

Information Only

Discussion/Action

Background Information

The Board of Education shall annually and in conjunction with the Superintendent's evaluation, conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

Educational Implications

How the Board conducts business, including working together to set goals, has an impact on the Educational Program of the District.

Fiscal Implications

n/a